

**THE MINT MUSEUM
INSTITUTIONAL ARCHIVES
AR2017.13**

Young Affiliates of the Mint Collection

Finding aid prepared by Jennifer Schraw

This finding aid was produced using the Archivists' Toolkit

July 03, 2025

Describing Archives: A Content Standard

The Mint Museum Archives
April 5, 2022
2730 Randolph Road
Charlotte, North Carolina, 28207
archive@mintmuseum.org

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Summary Information

Repository	The Mint Museum Archives
Title	YOUNG AFFILIATES OF THE MINT COLLECTION
Date	2003-2013
Extent	1.0 Cubic feet 1 letter box
Language	English

Preferred Citation note

Young Affiliates of the Mint Collection, 2003-2013, The Mint Museum Archives, Charlotte, Accession no. AR2017.13.

Biographical/Historical note

The Young Affiliates of the Mint (YAMS) was established in 1990. The organization mission statement: "To introduce members to the resources available at the Mint, and develop appreciation of the arts through a wide variety of programs including gallery openings, receptions, annual fundraising events, membership meetings and after-work educational seminars."

Scope and Contents note

This collection includes Young Affiliates of the Mint gala planning materials, board notebooks, and media from 2003-2013.

Administrative Information

Publication Information

The Mint Museum Archives April 5, 2022

Series 1: YAMS Media

Collection Inventory

AR2017.13.1 Series 1: YAMS Media 2003 0.05 Cubic feet 1 file folder

AR2017.13.1.1 Box 1 Folder 1: YAMS Media 2003 0.05 Cubic feet 1 file folder

Scope and Contents note

2003 Hop Harvest brochure - YAMS brochures

AR2017.13.1.8 Box 1 Folder 8: YAMS Media N.D. 0.05 Cubic feet 1 file folder

Accruals note

Accrual added December 20, 2024.

Scope and Contents note

Folder contains Young Affiliates brochures

AR2017.13.1 Series 2: YAMS Black & White Gala 2008-2011 0.15 Cubic feet 3 file folders

AR2017.13.1.2 Box 1 Folder 2: YAMS Black & White Gala Silent Auction 2008 0.05 Cubic feet 1 file folder

Scope and Contents note

Budget - Auction item information sheets - Auction spreadsheets - Committee contact information -
Templates and form letters - Meeting minutes - General auction research

Series 3: YAMS Board Notebook

AR2017.13.1.3 Box 1 Folder 3: YAMS Black & White Gala 2009-2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Carolyn Parsons business card - Donation form - Gala invitation 2009 - From 2010: catering invoice, event floor plan, decoration invoices, volunteer list, delivery schedule, meeting minutes, hand written planning notes, proposed budget, and marketing information and samples

AR2017.13.4 Box 1 Folder 4: YAMS Black & White Gala 2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Business cards - Invitations - Donation templates - Committee signup templates - Event contracts - YAMS Fall Sponsorship packet - Event timeline - Run of show documentation - Committee contact list - Meeting minutes - Hand written planning notes - List of sponsors and prior sponsors - Completed donation forms - Event menu - Floor plans - Event invoices - Marketing examples and communications - Decoration invoices

AR2017.13.1 Series 3: YAMS Board Notebook 2010-2013 0.15 Cubic feet 3 file folders

AR2017.13.1.5 Box 1 Folder 5: YAMS Board Notebook 2010-2011 2010-2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Board meeting minutes - Volunteer application - Board Notebook Table of Contents: Section 1 Overview of the Mint Museum - Section 2 Overview of the Young Affiliates of the Mint Museum - Section 3 Strategic Plan - Section 4 Getting Started - Section 5 Developing Your Budget - Section 6 Plotting Your Timeline - Section 7 Committees - Section 8 The Event is Here - Section 9 Event Wrap-Up - Section 10 Quick Reference

Series 3: YAMS Board Notebook

AR2017.13.1.6 Box 1 Folder 6: YAMS Board Notebook 2011-2012 2011-2012 0.05 Cubic feet 1 file folder

Scope and Contents note

Board meeting notes - Board Notebook Table of Contents: Section 1 Overview of the Mint Museum - Section 2 Overview of the Young Affiliates of the Mint Museum - Section 3 Strategic Plan - Section 4 Getting Started - Section 5 Developing Your Budget - Section 6 Plotting Your Timeline - Section 7 Committees - Section 8 The Event is Here - Section 9 Event Wrap-Up - Section 10 Quick Reference

AR2017.13.1.7 Box 1 Folder 7: YAMS Board Notebook 2012-2013 2012-2013 0.05 Cubic feet 1 file folder

Scope and Contents note

Table of Contents: Section 1 Overview of the Mint Museum - Section 2 Overview of the Young Affiliates of the Mint Museum - Section 3 Strategic Plan - Section 4 Getting Started - Section 5 Developing Your Budget - Section 6 Plotting Your Timeline - Section 7 Committees - Section 8 The Event is Here - Section 9 Event Wrap-Up - Section 10 Quick Reference