

**MINT MUSEUM OF ART
INSTITUTIONAL ARCHIVES
AR2013.14**

Jacqueline Crutchfield Collection

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Describing Archives: A Content Standard

The Mint Museum Archives
12/04/2018
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Summary Information

Repository	The Mint Museum Archives
Title	JACQUELINE CRUTCHFIELD COLLECTION
Date	1960-1974
Extent	1.2 Cubic feet Three Letter Boxes
Language	English
Abstract	<p>The Crutchfield Collection contains numerous artifacts and data relating to 'The Queen's Mintkins' performing arts program. The series for the collection are: images (which includes images of the puppets, marionettes, portable stages, and behind the scenes), scripts (ranging from Halloween to Christmas- dates unknown, and promotional scripts for the Museum's upcoming events), correspondence (letters to and from Mrs. Crutchfield, and letters between her associates), master catalogue (detailing how to animate the puppets and marionettes, also includes scripts, and Book List, Records List, Music and Sound Effects guides, and Manipulation Exercises), Mint Auxillary (primarily detailing the Antiques show, sponsored by the Mint Auxillary), and Miscellaneous (which includes the paperwork and billing associated with giving the puppets and marionettes as a gift to the Mint Museum; a pamphlet detailing the memorial of Mrs. Crutchfield, and The 29th Annual Puppetry Festival: The puppeteers of America booklet (June 29-July 5, 1964)).</p>

Preferred Citation note

The Crutchfield Collection, 1960-1974, The Mint Museum Archives, Charlotte, Accession no. AR2013.14.

Biographical/Historical note

Jacqueline Crutchfield was an important member of the Mint Museum's Performing Arts Department. Her primary involvement was in establishing and coordinating 'The Queen's Mintkins'; a collection of hand and stick puppets and marionettes. The Crutchfield Collection hosts numerous artifacts including scripts, costumes, letters between Mrs. Crutchfield and her associates, and manuals for puppeteering. This collection demonstrates a significant time in the Mint Museum's History when children's outreach programs were of particular interest, and further conveys data about life at the Mint Museum and its Performing Arts Program from 1960-1993.

The Jaqueline Crutchfield Collection, 1960-1974, The Mint Museum Archives, Charlotte, Accession no. AR2013.14.

Administrative Information

Publication Information

The Mint Museum Archives 12/04/2018

Revision Description

1 folder of photographs was removed from this collection and added to the Photography Collection. 10/15/2024

Series 1: Images

Collection Inventory**AR2013.14 Series 1: Images 1960-1974**

AR2013.14.1.1 Box 1 Folder 1: Crutchfield Images n.d. n.d. 0.5 Cubic feet

Scope and Contents note

Printed photographs of The Queen's Mintkins Puppets, backstage set-up, and Christmas (possibly from a family scrapbook)

AR2013.14.1.7 Box 1 Folder 7: Puppet Theater Photographs- paper copies n.d. n.d. 0.5 Cubic feet

Scope and Contents note

Printed Photographs of Puppets, Marionettes, and Puppet Theater

AR2013.14 Series 2: Scripts 1960-1974

AR2013.14.1.2-3 Box 1 Folders 2-3: The Queen's Mintkins Scripts n.d. n.d. 0.1 Cubic feet

Scope and Contents note

Script for 'Happy Christmas' Adapted from a short story of the same name, by Daphne DuMaurier, a play in 3 scenes

Script for 'Worm Skit'

Script for 'Seven Lively Arts'

Series 2: Scripts

Halloween Script

No-sort-of-animal shadow play script

Santa Claus's Workshop- for marionettes- script

'Boy Lost' script

'3 Little Pigs' script

'Punch and Judy' script

D.A.R. (Daughters of the American Revolution) Lecture- Halifax Chapter

'The Moles Christmas' script

'Mr.Possum's Sick Spell'- show built around "The Hollow Tree" series by Albert Payson Terhune

AR2013.14.1.5 Box 1 Folder 5: Crutchfield Puppet Scripts 1970-1971 1970-1971 0.5 Cubic feet

Scope and Contents note

Halloween Script 1970-1971

Puppet Skit at Mint Dinner

Seven Lively Arts Script

no-sort-of-animal shadow play script

'3 Little Pigs' script

'Boy Lost' Script

'Mr. Possum's Sick Spell' Script

'Happy Christmas' Adapted from a Short Story by the same name, By Daphne DuMaurier, a play in three scenes

AR2013.14.2.8 Box 2 Folder 8: Puppet Scripts n.d. n.d. 0.5 Cubic feet

Series 2: Scripts

Scope and Contents note

Puppet Scripts: 'Mr.Possum's Sick Spell' Original Script 'Happy Christmas' Adapted from a Short Story by the same name, by Daphne DuMaurier, a play in three scenes 'Worm Skit' Script 'Old Dowager puppet script (publicity for antique show 'Seven Lively Arts' Halloween Script 1970-1971 'no-sort-of-animal' shadow play script 'Santa Claus's Workshop' script (for marionettes) 'Old Confederate Soldier script 'Boy Lost' script '3 Little Pigs' script 'The Moles Christmas' script D.A.R. (Daughters of the American Revolution) Lecture Punch and Judy Script Scrapbook photos of puppets, puppet theater, and family Christmas

AR2013.14.2.11 Box 2 Folder 11: Crutchfield Puppet Scripts n.d. n.d. 0.5 Cubic feet

Scope and Contents note

Crutchfield Puppet Scripts

Halloween Script 1970-1971

Puppet Skit at Mint Dinner

Seven Lively Arts Script

No-sort-of-animal shadow play

Worm Skit Play

Confederate Soldier's monologue script

Boy Lost script

Mr. Possum's Sick Spell script

Happy Christmas: adapted from a short story of the same name, by Daphne DuMaurier, a play in three scenes

AR2013.14.3.1 Box 3 Folder 1: Puppet Scripts and Images n.d. n.d. 0.5 Cubic feet

Scope and Contents note

Series 3: Correspondence

Copies of photographs of The Queen's Mintkins, Stages, and Marionettes

Copies of Scripts: 'Punch and Judy', 'The Moles Christmas', '3 Little Pigs', 'Boy Lost', 'Old Confederate Soldier Monolog', 'No-sort-of-animal' (shadow play), 'Halloween Script', 'Seven Lively Arts', 'Old Dowager Puppet', 'Worm Skit', 'Happy Christmas', 'Mr. Possum's Sick Spell', '

AR2013.14 Series 3: Correspondence 1960-1974

AR2013.14.1.4 Box 1 Folder 4: Crutchfield Correspondence 1969-1985 1969-1985 0.5 Cubic feet

Scope and Contents note

The Woman's Auxiliary: Mint Museum of Art: Charlotte, North Carolina 28207- The Women's Auxiliary was honoring Miss Delhom, this files contains letters of RSVP and/ or decline.

Letters from Jacquelin W. Crutchfield to "D.D", and "Pee wee".

Letter from Mrs. Charles H. Crutchfield to Mr. C.D. (Dick) Spangler Jr. concerning the puppet theater being gifted to the Harry and Mary Dalton Wing of the Mint Museum

A printed copy of 'The Charlotte Observer' article "Crutchfield Home: Antiques Tell A Story" (September 21, 1961)

Mint Museum Antiques Show 1961- Correspondence

Letters to and from William Pahlmann 1960's (mostly from Mrs. C.H. Crutchfield

AR2013.14.1.8 Box 1 Folder 8: Crutchfield Family Letters n.d. n.d. 0.5 Cubic feet

Scope and Contents note

Letter from Edwin L. Jones Jr. to "Pee Wee" (July 26, 1985)

General Correspondence

Letter from Kay (Earnhardt?) to "Pee Wee" (December 20, 1993)

Series 4: Master Catalogue

AR2013.14.2.10 Box 2 Folder 10: Crutchfield Fan Letters n.d. n.d. 0.5 Cubic feet

Scope and Contents note

Crutchfield Fan Letters: (Original Letters) President from Mint Museum of Art President Morris Speizman's letter to Mrs. Charles H. Crutchfield (August 21, 1974)

Letter from Chip Long to Mrs. Charles H. Crutchfield n.d.

Letter from Edwin L. Jones Jr. to Pee Wee (July 26, 1985)

Letter from Jan Wolf to Pee Wee (October 21, 1974)

Letter from Kay Earnhardt to Pee Wee (December 20, 1993)

AR2013.14 Series 4: Master Catalogue 1960-1974

AR2013.14.1.9-10 Box 1 Folders 9-10: Master Catalogue for Puppet Theater n.d. n.d. 0.1 Cubic feet

Scope and Contents note

Copy of Master Catalog for Puppet Theater, and Building Shows, Manipulation Exercises for moving marionettes

AR2013.14.2.1 Box 2 Folder 1: Master Catalog for Puppet Theater: Theater n.d. n.d. 0.5 Cubic feet

Scope and Contents note

Original Master Catalog for Puppet Theater: Theater Personnel Organizational Plan Rules & Policy
Financial Records Audience Sources for Dress Rehearsals Director's Notes Records of Performances
List of puppets displayed under the display cabinets backstage storeroom portable stages Inventory:
Marionettes, hand puppets, rod puppets, other, backdrops. Shows Building Shows Story Hour
Miscellaneous

Series 4: Master Catalogue

AR2013.14.2.2 Box 2 Folder 2: Master Catalog for Puppet Theater: Th. 2 n.d. n.d. 0.5 Cubic feet

Scope and Contents note

Original Master Catalog for Puppet Theater: Th.2 Theater Room, Backstage, Storeroom/ portable stages

AR2013.14.2.3 Box 2 Folder 3: Master Catalog for Puppet Theater: Th. 3 n.d. n.d. 0.5 Cubic feet

Scope and Contents note

Inventory of: marionettes, hand puppets, rod puppets, shadow puppets, other, backdrops

AR2013.14.2.4 Box 2 Folder 4: Master Catalog for Puppet Theater: Shows n.d. n.d. 0.5 Cubic feet

Scope and Contents note

Original Master Catalog for Puppet Theater: Shows List of Regular Shows at the Museum on tap, breakdown, worksheets of performances of regular shows (except P.&J.), Punch and Judy Shows Breakdown, Shadow shows and skits breakdown, Marionette skits, hand and rod puppet skits, christmas shows and skits, early shows (no tapes)

AR2013.14.2.5 Box 2 Folder 5: Master Catalog for Puppet Theater: Bldg. Shows n.d. n.d. 0.5 Cubic feet

Scope and Contents note

Original Master Catalog for Puppet Theater: Bldg. Shows Building Shows: Workshop Book List
Records List Music and Sound Effects Reference Manipulation Exercises

AR2013.14.2.6 Box 2 Folder 6: Master Catalog for Puppet Theater: Story Hour n.d. n.d. 0.5 Cubic feet

Scope and Contents note

Series 5: Mint Auxillary

Original Master Catalog for Puppet Theater: Story Hour Outline Volunteers Available material for building program Tapes & slides Equipment and puppets

AR2013.14.2.7 Box 2 Folder 7: Master Catalog for Puppet Theater: Miscellaneous n.d. n.d. 0.5 Cubic feet

Scope and Contents note

Original Master Catalog for Puppet Theater: Miscellaneous Old Personel Project List Crtchfield Lists Other

Manipulations Exercises booklet (Chapter 4)

AR2013.14 Series 5: Mint Auxillary 1960-1974

AR2013.14.2.9 Box 2 Folder 9: Mint Auxillary: Antique Show n.d. n.d. 0.5 Cubic feet

Scope and Contents note

Mint Auxillary: Antiques Show

Original newspaper articles about William Pahlmann and antiques

Original letters (the copies of which are in Box # Folder #)

Original correspondence 1969

AR2013.14.3.2 Box 3 Folder 2: Mint Auxillary: Antique Show Correspondence
1969-1985 1969-1985 0.5 Cubic feet

Scope and Contents note

Mint Auxillary, Antique Show Correspondence: (1969-1985)

Series 6: Miscellaneous

Copy of Women's Auxillary invitation to honor Mrs. Delhom

Letters from Jacquelin W. Crutchfield to "D.D", and "Peewee".

Letter from Mrs. Charles H. Crutchfield to Mr. C.D. (Dick) Spangler Jr. concerning the puppet theater being gifted to the Harry and Mary Dalton Wing of the Mint Museum

A printed copy of 'The Charlotte Observer' article "Crutchfield Home: Antiques Tell A Story" (September 21, 1961)

Mint Museum Antiques Show 1961- Correspondence

Letters to and from William Pahlmann 1960's (mostly from Mrs. C.H. Crutchfield)

AR2013.14. Series 6: Miscellaneous 1960-1974

AR2013.14.1.6 Box 1 Folder 6: Crutchfield Puppet Miscellaneous n.d. n.d. 0.5 Cubic feet

Scope and Contents note

Southeastern Savings and Loan Compnay: 1984-1985 paperwork for the donation/ acquisition of the Mint Museum Puppet Workshop

'Puppets Enchant at Mint' December 6, 1968 newspaper clip (printed copy)

Honoring Mrs. Charles H. Crutchfield (October 15, 1974) printed copy of pamphlet

The 29th Annual Puppetry Festival: The Puppeteers of America (June 29-July 5, 1964) program booklet

AR2013.14.2.12 Box 2 Folder 12: Crutchfield Puppets Miscellaneous n.d. n.d. 0.5 Cubic feet

Scope and Contents note

Crutchfield Puppets Miscellaneous

The 29th Annual Puppetry Festival: The puppeteers of America (June 29-July 5, 1964)

Series 6: Miscellaneous

Southeastern Savings and Loan Company original paperwork