

**THE MINT MUSEUM OF ART
INSTITUTIONAL ARCHIVES
AR2013.17**

Charles L. Mo Collection

Finding aid prepared by Sandy Fisher

This finding aid was produced using the Archivists' Toolkit

July 03, 2025

Describing Archives: A Content Standard

The Mint Museum Archives
September 11, 2019
2730 Randolph Road
Charlotte, North Carolina, 28207
archive@mintmuseum.org

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Summary Information

Repository	The Mint Museum Archives
Title	CHARLES L. MO COLLECTION
Date	1984-2013
Extent	21.91 Cubic feet 21 record cartons and 1 over sized box
Language	English

Preferred Citation note

Charles L.Mo Collection, 1984-2013, The Mint Museum Archives, Charlotte, Accession no. AR2013.17.

Biographical/Historical note

Full name: Charles Luck Mo. Date of birth: July 3, 1927. Date of death: April 2019. Date of Mint employment: April 25, 1984 - September 30, 2013.

Titles: (unknown order) Director of Collections & Exhibitions, Chief Curator, Director of Fine Arts.

Education: BFA - Graphic Arts, 1972 - Louisiana State University. MA - Art History, 1974, Louisiana State University.

Employment before the Mint: 1972-1974 - Louisiana State University, Teaching Assistant and Assistant to Slide Librarian; 1974-1975 - Anglo-American Art Museum, Curatorial Assistant; 1975-1981 - New Orleans Museum of Art, Assistant Registrar, Chief Registrar, Project Supervisor for Treasures of Tutankahum, Associate Curator of Collections/Chief Registrar, Senior Curator of Collections/Chief Registrar; 1981-1982 - The 927 Gallery of Houston, Director; 1983 - The 927 Gallery of New Orleans, Assistant Director.

Administrative Information

Publication Information

The Mint Museum Archives September 11, 2019

Processing Information note

This collection came to the Archives in October 2013. Some of the folders were given to the Archives and arranged in fairly good order, but many were reclaimed from the bottom of the Mint's dumpster by Archivist Kat Oosterhuis.

Timeline

This project was started in January 2018 and completed in May 2022, taking approximately 620 hours by volunteer Sandy Fisher, working approximately 5 hours, one day a week.

January to November 2018: First wave of sorting papers with the majority of time spent putting papers in archival folders and putting like subjects together. January to August 2019: Second wave by going back through file that needed more archival organization, reviewed file for better order, found and combined more like subjects. September to November 2019: Started to set up series and subseries, rearranged file to be in boxes of same subject, worked to use lower box numbers and started data entry in Archivist's Toolkit. March 2020 to August 2021: Didn't volunteer for 17 months due to COVID-19 pandemic. August

2021 to January 2022: Returned and continued data. February 2022: Completed data entry. March - May 2022: Time spent checking and cleaning up files.

Month of December 2018, 2019, 2022: Assisted Archivists with project.

Related Materials

Separated Materials note

Removed from Charles L. Mo Collection: New Orleans papers - mailed to the New Orleans Museum of Art; 2 book set of the History of Art - taken by the Mint Museum library; Outside Proposed Exhibitions - made list with proposed titles, museum/individual and dates (list is located in Box 3 Folder 72), pulled any books or catalogues for the Mint Museum library, threw other related material away; Newsletters, Annual Reports and related papers - now merged with other similar files.

General note

Committees and Meetings Names: Acquisitions Meeting, Program Committee Meeting, Leadership Team Meeting, Management Team Meeting, Exhibition Planning Meeting, Curators' Meetings, Collections and Program Planning Committee, Affiliate Council Meeting, Building Committee.

Mint Plans: Collections Management Policy, Values, Artistic Vision, Mission Statement, Strategic Plan.

Staff abbreviations used by Charles in his handwritten notes: AC-Annie Carlano, BE-Bruce Evans, BD&BG- Betsy Durland (before marriage) Betsy Gantt, BT-Brad Thomas, CH-Carla Hanzal, CM-Charles Mo, CM-Carolyn Mints, CP- Cheryl Palmer, DRB-Dorie Reents-Budet, DJ-Dean Jordan, ES-Eric Speer, EG&EW-Emily Gallagher (before marriage) Emily Walker, HC-Hillary Cooper, HMCK-Hank McKiernan, JS-Jonathan Stuhlman, JW-John West, KS-Katherine Steiner, KVJ-Kathleen Jameson, KT-Kimberly Thomas, KW-Kristin Watts, KW-Kurt Warnke, LB-Leah Blackburn, MS-Mike Smith, MTM-Martha Mayberry, PK-Phil Kline, RBH-Rubie Britt-Height, RF-Ryann Fairweather, SF-Sandy Fisher, SJor J-Stacy Jesso.

Non-Mint Abbreviations used by Charles in his handwritten notes: LNA-Lee&Nichols&Helper Architectural Firm, BN-Bill Nichols, other architects were Dan Hartenstine and David Gieser. ABA-Ann Beha, architecture consultant. Oscar- Oscar de la Renta, costume designer.

General Abbreviations: MMA-Mint Museum of Art and MMR-Mint Museum Randolph at 2730 Randolph Road, MMU-Mint Museum Uptown at 500 S Tryon Street, MMC+D-Mint Museum of Craft + Design at 220 N. Tryon Street, A&SC-Arts and Science Council, NCAC-North Carolina Arts Council,

SCRP-Strategic Long Range Plan, CAC-Community Advisory Council, HCFD-Historical Costume & Fashionable Dress Collection, EX or Ex-Exhibition, DNC-Democratic National Convention (held in Charlotte in September 2012).

Affiliate Groups of the Mint: Docents, Auxiliary (originally The Women's Auxiliary), Friends of The Mint, Docents, YAM (Young Affiliates of Mint), Charlotte Garden Club, Collector's Circle, Founders' Circle, Delhom Service League, Romare Bearden.

Series 1: Exhibitions

Collection Inventory

AR2013.17 Series 1: Exhibitions 1984-2015 10.85 Cubic feet 217 file folders record cartons 5, 5, 10 & 12

AR2013.17.5.1-74 Mo, Charles, Curator Subseries 1: North Carolina Collects, 1994 July 9 - September 18, 1994 1.0 Cubic feet 74 folders

Scope and Contents note

Mint organized exhibition, July 9 - September 18, 1994, Chief Curator and organized by Charles Mo
Majority of the folders are of individuals who loaned pieces for the exhibition.

AR2013.17.5.1 Box 5 Folder 1: Photographs from Exhibition Preview Party July 8, 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Photos from the Preview Party including Bruce Evans.

AR2013.17.5.2 Box 5 Folder 2: General 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Map of NC and SC, Donors, with some lists with loaned pieces, addresses, Preston A. Lawing schedule, Purchase Requests, List by artists.

AR2013.17.5.3 Box 5 Folder 3: General 1994 0.05 Cubic feet 1 file folder

Box 5 Folder 3: General

Scope and Contents note

Invitations Emails Correspondence Newspaper articles Partial list of art with description

AR2013.17.5.4 Box 5 Folder 4: Catalogue 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

One exhibition catalogue, copy of cover and introduction by Charles.

AR2013.17.5.5 Box 5 Folder 5: Adams loan 1994 0.05 Cubic feet

Scope and Contents note

Dr. and Mrs. Carlisle Adams - Correspondence and loan paperwork

AR2013.17.5.6 Box 5 Folder 6: Adams loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Dr. Claude Adams - Correspondence and loan paperwork

AR2013.17.5.7 Box 5 Folder 7: Armstrong loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. and Mrs. Robert Armstrong loan - Correspondence and loan paperwork

AR2013.17.5.8 Box 5 Folder 8: Baucom loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Box 5 Folder 3: General

Mr. A. M. Baucom loan - Correspondence and loan paperwork

AR2013.17.5.9 Box 5 Folder 9: Beasley loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. and Mrs. Clarence Beasley - Correspondence, loan paperwork and donation

AR2013.17.5.10 Box 5 Folder 10: Berryhill loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Dr. and Mrs. Bruce Berryhill - Correspondence and loan paperwork.

AR2013.17.5.11 Box 5 Folder 11: Bond loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mrs. John L. Bond (Fran) - Correspondence, loan paperwork, donation pledge and newspaper article

AR2013.17.5.12 Box 5 Folder 12: Brown loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. and Mrs. E. Morrison Brown - Correspondence and loan paperwork

AR2013.17.5.13 Box 5 Folder 13: Bryan no loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. Joseph M. Bryan, Jr. - correspondence, but no loan

Box 5 Folder 3: General

AR2013.17.5.14 Box 5 Folder 14: Brooks and Bullis loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. Willian F. Brooks and Mr. Dean Bullis -Correspondence, loan paperwork and donation

Scope and Contents note

AR2013.17.5.15 Box 5 Folder 15: Chaplain loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Dr. And Mrs. C.Hal Chaplain- Correspondence and loan paperwork

AR2013.17.5.16 Box 5 Folder 16: Culbertson loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. and Mrs. Robert Culbertson - Correspondence and loan paperwork

AR2013.17.5.17 Box 5 Folder 17: Dalton loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mrs. Harry Dalton - Correspondence and loan paperwork

AR2013.17.5.18 Box 5 Folder 18: Delhom loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Miss Mellany Delhom - Correspondence and loan paperwork

Box 5 Folder 3: General

AR2013.17.5.19 Box 5 Folder 19: Dill no loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Dr. Franklin G. Gill - Correspondence, but no loan

Scope and Contents note

AR2013.17.5.20 Box 5 Folder 20: Dowd, Sr. loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. and Mrs. Roddey Dowd, Sr. - Correspondence and loan paperwork

AR2013.17.5.21 Box 5 Folder 21: Dowd, Jr. loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. and Mrs. Roddey Dowd, Jr. - Correspondence and loan paperwork

AR2013.17.5.22 Box 5 Folder 22: Fant loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Dr. and Mrs. Palmer W. Fant loan - Correspondence and loan paperwork

AR2013.17.5.23 Box 5 Folder 23: Foil loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mrs. Martin B. Foil, Jr. - Correspondence and loan paperwork

Box 5 Folder 3: General

AR2013.17.5.24 Box 5 Folder 24: Frisch no loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mrs. Ann Frisch - correspondence, but no loan

AR2013.17.5.25 Box 5 Folder 25: Fulk loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Dr. and Mrs. R.V. Fulk - Correspondence and loan paperwork

AR2013.17.5.26 Box 5 Folder 26: Gambrell no loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mrs. Charles G. Gambrell - Correspondence, but no loan

AR2013.17.5.27 Box 5 Folder 27: Gray loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. Thomas Gray - Correspondence and loan paperwork

AR2013.17.5.28 Box 5 Folder 28: Gray loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. and Mrs. Keith Gray - Correspondence and loan paperwork

AR2013.17.5.29 Box 5 Folder 29: Hanes no loan 1994 0.05 Cubic feet 1 file folder

Box 5 Folder 3: General

Scope and Contents note

Mr. and Mrs. C. Eldridge Hanes - correspondence, but no loan

AR2013.17.5.30 Box 5 Folder 30: Hanes loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. and Mrs. Gordon Hanes - Correspondence and loan paperwork

AR2013.17.5.31 Box 5 Folder 31: Hanes loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. and Mrs. R. Philip Hanes - Correspondence and loan paperwork

AR2013.17.5.32 Box 5 Folder 32: Hanes no loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. and Mrs. James Hanes - Correspondence, but no loan

AR2013.17.5.33 Box 5 Folder 33: Hardy loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Dr. James J. Hardy - Correspondence and loan paperwork

AR2-13.17.5.34 Box 5 Folder 34: Hayworth loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Box 5 Folder 3: General

Mr. David Hayworth - Correspondence and loan paperwork

AR2013.17.5.35 Box 5 Folder 35: Heath, Jr. loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. and Mrs. Walter Heath, Jr. - Correspondence and loan paperwork

AR2013.17.5.36 Box 5 Folder 36: Hollingsworth loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Dr. and Mrs. Claude Hollingsworth - Correspondence and loan paperwork

AR2013.17.5.37 Box 5 Folder 37: Jenrette loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. Richard H. Jenrette - Correspondence and loan paperwork

AR2013.17.5.38 Box 5 Folder 38: Jefferson loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. James L. Jefferson - Correspondence and loan paperwork

AR2013.17.5.39 Box 5 Folder 39: Kenan loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. Thomas S. Kenan, III - Correspondence and loan paperwork

Box 5 Folder 3: General

AR2013.17.5.40 Box 5 Folder 40: Landon loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Dr. and Mrs. Henry C. Landon III - Correspondence and loan paperwork

AR2013.17.5.41 Box 5 Folder 41: Littleton no loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. Harvey Littleton - Correspondence

AR2013.17.5.42 Box 5 Folder 42: Logan loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. Juan Logan - Correspondence and loan paperwork

AR2103.17.5.43 Box 5 Folder 43: Lucas loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. and Mrs. Benjamin Lucas - Correspondence and loan paperwork

AR2013.17.5.44 Box 5 Folder 44: Lucas III loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. and Mrs. Charles C. Lucas III - Correspondence and loan paperwork

AR2013.17.5.45 Box 5 Folder 45: May loan 1994 0.05 Cubic feet 1 file folder

Box 5 Folder 3: General

Scope and Contents note

Mr. and Mrs. Cecil Dalton May - Correspondence and loan paperwork

AR2013.17.5.46 Box 5 Folder 46: Mayes loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Ms. Hazel Mayes - Correspondence and loan paperwork

AR2013.17.5.47 Box 5 Folder 47: Hazelfrove and McLawhorn no loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Dr. Robert Hazelgrove and Mr. Daniel Mc Lawhorn - Correspondence

AR2013.17.5.48 Box 5 Folder 48: Melberg loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. and Mrs. Jerald Melberg - Correspondence and loan paperwork

AR2013.17.5.49 Box 5 Folder 49: Myers no loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. and Mrs. James Meyers - Correspondence

AR2013.17.5.50 Box 5 Folder 50: Miley loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Box 5 Folder 3: General

Mr. and Mrs. J.D. Miley - Correspondence and loan paperwork

AR2013.17.5.51 Box 5 Folder 51: Milhouse no loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Ms. Barbara B. Millhouse - Correspondence

AR2013.17.5.52 Box 5 Folder 52: Noah loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Dr. and Mrs. Van B. Noah - Correspondence and loan paperwork

AR2013.17.5.53 Box 5 Folder 53: Nostitz no loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. and Mrs. Chistofs Nostitz - Correspondence

AR2013.17.5.54 Box 5 Folder 54: O'Herron loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. and Mrs. Edward O'Herron - Correspondence and loan paperwork

AR2013.17.5.55 Box 5 Folder 55: Pajak loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mrs. Sandra Pajak - Correspondence and loan paperwork

Box 5 Folder 3: General

AR2013.17.5.56 Box 5 Folder 56: Pannill loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. R. Stephens Pannill - Correspondence and loan paperwork

AR2013.17.5.57 Box 5 Folder 57: Pratt loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mrs. Donald Pratt - Correspondence and loan paperwork

AR2013.17.5.58 Box 5 Folder 58: Porges and Ramirez no loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Anne Porges and Jukio Ramirez - Correspondence

AR2013.17.5.59 Box 5 Folder 59: Robinson II loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. and Mrs. Russell M. Robinson, II - Correspondence and loan paperwork

AR2013.17.5.160 Box 5 Folder 60: Robicsek loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Dr. and Mrs. Francis Robicsek - Correspondence and loan paperwork

AR2103.17.5.61 Box 5 Folder 61: Root loan 1994 0.05 Cubic feet 1 file folder

Box 5 Folder 3: General

Scope and Contents note

Mr. Thomas Root - Correspondence and loan paperwork

AR2013.17.5.62 Box 5 Folder 62: Scott loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mrs. G.R. (Ruth) Scott - Correspondence and loan paperwork

AR2013.17.5.63 Box 5 Folder 63: Smith, Jr. no loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mrs. Charles Lee Smith, Jr. - Correspondence

AR2013.17.5.64 Box 5 Folder 64: Smith loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mrs. Dorothy Jones Smith - Correspondence and loan paperwork

AR2013.17.5.65 Box 5 Folder 65: Story no loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mrs. William (Ginny) Story - Correspondence

AR2013.17.5.66 Box 5 Folder 66: Stowe loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Box 5 Folder 3: General

Mr. and Mrs. Harding Stowe - Correspondence and loan paperwork

AR2103.17.5.67 Box 5 Folder 67: Tartleton loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. W. Sam Tartleton - Correspondence and loan paperwork

AR2013.17.5.68 Box 5 Folder 68: Thurston, Sr. loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mrs. Doc Thurston, Sr. - Correspondence and loan paperwork

AR2013.17.5.69 Box 5 Folder 69: Van Every loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mrs. Sherry Van Every - Correspondence and loan paperwork

AR2013.17.5.70 Box 5 Folder 70: White no loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Dr. and Mrs. John F. White - Correspondence

AR2013.17.5.71 Box 5 Folder 71: Woodson loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. R. Peyton Woodson - Correspondence and loan paperwork

Subseries 2: Ramesses

AR2103.17.5.72 Box 5 Folder 72: Wright, Jr. loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mrs. Thomas W. Wright, Jr. Correspondence and loan paperwork

AR2013.17.5.73 Box 5 Folder 73: Woodward - First Citizens Bank loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Mr. Allen Woodward c/o First Citizens Bank loan

AR2013.17.5.74 Box 5 Folder 74: Duke-Semans Fine Arts Foundation loan 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Duke-Semans Fine Arts Foundation - Correspondence and loan paperwork

AR2013.17.12.1-8 Subseries 2: Ramesses 1986-1989 0.4 Cubic feet 8 file folder

AR2013.17.12.1 Box 12 Folder 1: Ramesses Contract 1986 - 1989 0.05 Cubic feet 1 file folder

Scope and Contents note

Letter from US Embassy in Cairo, list of objects, agreement, technical agreement, paper of understanding, schedule of tasks, category list.

AR2013.17.12.2 Box 12 Folder 2: General Related Papers 1986-1989 0.05 Cubic feet 1 file folder

Subseries 2: Ramesses

Scope and Contents note

Paper on Ramesses, minutes of meeting, organizing a unique event, brief summary of importance, handwritten notes, letter concerning ticket sales, correspondence, color brochure, invitation to dinner after a lecture, Charles's name in hieroglyphs.

AR2013.17.12.3-4 Box 12 Folders 3-4: Marketing Plan 1987 0.1 Cubic feet 2 file folders

Scope and Contents note

From a notebook titled Marketing Plan, final draft by Shotwell and Partners Incorporated. Folder 3: Contents, Situation, Research, Pricing, Marketing Objectives, Communications Objectives, Communications Strategies, Advertising. Folder 4: Sales Promotion, Direct Marketing, Public Relations, Target Market Segmentation, Budget, Appendixes.

AR2013.17.12.5 Box 12 Folder 5: Expenses, Projects, Emergency Procedures 1987-1989 0.05 Cubic feet 1 file folder

Scope and Contents note

Fact sheet for answering call and questions, organizational chart, fire safety and emergency evacuation plan, calendar list, income, expenses, projected disbursements, visitation flow, projected expenses, expenses detail, projected income, receipts.

AR2013.17.12.6 Box 12 Folder 6: Business Plan 1988-1989 0.05 Cubic feet 1 file folder

Scope and Contents note

71 page Business Plan report.

AR2013.17.12.7 Box 12 Folder 7: Photos 1988-1989 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 3: Unseen Treasures, 2000-2001

Black and white contact sheets of arrival of art and color slides of the galleries and the Phone book.

AR2013.17.12.8 Box 12 Folder 8: Photos of Volunteer Party 1989 0.05 Cubic feet 1 file folder

Scope and Contents note

Color photos of a volunteer party.

AR2013.17.1-9 Subseries 3: Unseen Treasures, 2000-2001 September 9, 2000 - January 6, 2001 0.45 Cubic feet 9 file folders

Scope and Contents note

Full title - Unseen Treasures: Imperial Russia and the New World. September 9, 2000 - January 6, 2001.

AR2013.17.10.1-3 Box 10 Folders 1-3: Notebook 2000-2001 0.15 Cubic feet 3 file folders

Scope and Contents note

Folder 1: Possible covers for the catalogue, The American-Russian Cultural Cooperation Foundation brochure, museum contacts, slide of vestment of an orthodox priest. Folder 2: Overview of the exhibition with concept, presentation and themes with color images. Folder 3: Continues this overview.

AR2013.17.10.4 Box 10 Folder 4: Meeting Notes 2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Meeting of Russian Federation: Penza Historice and Cultural Preservation.

AR2013.17.10.5 Box 10 Folder 5: Printed Material 1999-2000 0.05 Cubic feet 1 file folder

Subseries 3: Unseen Treasures, 2000-2001

Scope and Contents note

Exhibition brochure, Save the Date card, special exhibition rack card, opening exhibition invitation Museum.

AR2013.17.10.6 Box 10 Folder 6: Agreement 1999 0.05 Cubic feet 1 file folder

Scope and Contents note

Agreement with the American-Russian Cultural Cooperation Foundation, insurance application.

AR2013.17.10.7 Box 10 Folder 7: New Jersey State Museum 1999 0.05 Cubic feet 1file folder

Scope and Contents note

Invitation to the Gala, letter about the gala being postponed, invitation to a bunch and program, press release, program of the New Jersey Deanery Choir, banner concept newspaper articles, quarterly newsletter, brochure, floorplan, directions.

AR2013.17.10.8 Box 10 Folder 8: American Russian Cultural Cooperation Foundation 1999 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence between the Mint (mainly Charles) and the Foundation (mainly Alexander Potemkin).

AR2013.17.10.9 Box 10 Folder 9: General 1999-2001 0.05 Cubic feet 1 file folder

Scope and Contents note

Table of Contents and chapters/themes of the exhibition, attendance and pricing projects, artifacts fund on the site of Castle Hill, Sitka, slide list, lecture notes, correspondence with Explus Incorporated, correspondence with Alexander Potemkin, Russian glossary & pronunciation guide, large number of

Subseries 4: Gilded Age, 2002

pages of handwritten notes, items to consideration/discussion, program list, lecture, Sunday gallery highlights, music performance and art & history course, letter asking for funds from Mint members, Speakers Bureau application, exhibition description, bibliography, floor plans, internet print out on The Alaska State Museums.

AR2013.17.10.10-14 Subseries 4: Gilded Age, 2002 January 20 - April 12, 2002 0.25 Cubic feet 5 file folders

Scope and Contents note

Full title - The Gilded Age: Treasures from the Smithsonian American Art Museum. January 20 - April 12, 2002.

AR2013.17.10. Box 10 Folder 10: Planning Notebook 2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Papers on themed exhibitions available - The American Scene, American Impressionism, Contemporary Folk Art, Modernism and Abstraction, The Lure of the West, Latino Art, Young American. Agreement letter, working itinerary, checklists, correspondence, extended labels, handling & display instructions, black and white images.

Ar2013.17.10.11 Box 10 Folder 11: Exhibition Folder 1999-2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Press Kit cover and related papers - slide sheet list, teacher in service workshop, checklists, contact list. Registrar correspondence, handwritten notes, public programs, national tour list, fashions from the Gilded Age from Mint costume collection, newspaper article, images, expense budget, mockup press release, article on the Gilded Age, floor plan, approval process from the Smithsonian.

Subseries 5: Renaissance to Rococo, 2005-2006

AR2013.17.10.12-14 Box 10 Folders 12-14: Reference & Graphics Manual 2002 0.15 Cubic feet 3 file folder

Scope and Contents note

File folder 12 and 13 are the same - Reference & Graphics Manual for the Treasures to Go. Delivered by the Smithsonian American Art Museum and the Principal Financial Group. Sections on Introduction, Mandates, Resources, Approval Process and Exhibition Contacts. Folder 14 - Loose papers from the front and back of the note. 3 disks of label/text copy, public programs, correspondence, newspaper articles, evaluation.

AR2013.17.10.15.15-22 Subseries 5: Renaissance to Rococo, 2005-2006 September 24, 2005 - January 12, 2006 0.4 Cubic feet 8 file folders

Scope and Contents note

Full title - Renaissance to Rococo: Masterpieces from the Collection of the Wadsworth Atheneym Museum of Art. September 24. 2005 - January 15, 2006.

AR2013.10.15 Box 10 Folder 15: Exhibition opening September 24, 2005 - January 15, 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

CD of Opening, Opening invitation, newspaper article, schedule of details.

AR1013.17.10.16-22 Box 10 Folders 16-22 Exhibition Plans September 24, 2005 - January 15, 2006 0.35 Cubic feet 7 file folders

Scope and Contents note

Subseries 6: Warhol, 2008-2009

File folder 16 - Art Now Gallery Guide article, exhibition fact sheet, news release, Wadsworth cover folder, slide list. File folder 17 - emails, correspondence, exhibition agreements, works of art in the exhibition, invoices. File folder 18 - crate lists, packing lists, works of art list. File folder 19 - registration checklist, packing list, crate list. File folder 20 - proposal for project management, exhibition proposal fact sheets, project management form, curatorial project management worksheet, creative brief, planning meeting, calendar, emails, budget for 2006 fiscal year -revised membership, tour category statistics for Raphael to Monet, handwritten notes. File Folder 21 - correspondence, overview of exhibition, tour dates and facts, press release from the Wadsworth, list of art works, power point notes and images, draft revised of works, Kimbell Art Museum acoustiguide tour, File folder 22 - emails, online artist information sheets, questions/topics for Raphael to Monet Experts, stylistic connections, sheets on Baroque, Renaissance and Rococo, notes from phone call to museum store manager at Joslyn Art Museum, do not touch sheet.

AR2013.17.10.23-28 Subseries 6: Warhol, 2008-2009 October 4, 2008 -February 15, 2009 0.3
Cubic feet 6 file folders

Scope and Contents note

Full title - Andy Warhol Portfolios: Life and Legends. October 4, 2008 - February 15, 2009. There was also an exhibition titled Andy Warhol Cowboys and Indians, on display from December 20, 2008 - May 10, 2009.

AR2013.17.10.23-28 Box 10- Folders 23-28: Exhibition Plans October 4, 2008 - February 15, 2009 0.03 Cubic feet 6 file folder

Scope and Contents note

File folder 23 - Bank of America CD. File folder 24 - PR & Marketing: color exhibition brochure, opening invitations, newspaper articles, Charlotte Symphony program, The Out Traveler, invitation to Garden & Gun Club party, rack card from Arkansas Arts Center and others. File folder 25 - contract and exhibition agreements, exhibition lists. File folder 26 - Warhol ipod tour scripts, Warhol weekend to do's, biography, online articles on The Andy Warhol Foundation. File folder 27 - Bank of America list with and without small black & white images, black & white mockup of brochure, catalogue description,

Subseries 7: Inventing the Modern World, 2013-2014

obituary of John Martin, husband of staff member Rosemary Martin, regarding financial investments, loan requests, exhibition list, wall text panels for Endangered Species, Ten Portraits of Jews of the Twentieth Century, Myths, Space Fruits, Andy Mouse. File folder 28 - Party plans: expenses, honorary chairs, reservations, weekend schedule; handwritten notes, schedule of activities, exhibition marketing plan, public programs, fundraiser, correspondence with The Association of Art Museum Curators, press release from the Arkansas Arts Center offering teacher professional development workshop, exhibition proposal fact sheet, emails on party planning.

AR2013.17.10.29-33 Subseries 7: Inventing the Modern World, 2013-2014 September 22, 2013 - January 19, 2014 0.25 Cubic feet 5 file folders

Scope and Contents note

Full title - Inventing the Modern World: Decorative Arts at the World's Fairs 1851-1939.

AR2013.17.10.29-33 Box 10 Folders 29-33: Exhibition Plans September 22, 2013 - January 19, 2004 0.25 Cubic feet 5 file folders

Scope and Contents note

File folder 29 - exhibition fact sheets. File folder 30 - retail, signage and wayfinding, emails. File folder 31 - Installation plan. File folder 32 - Days 1 - 4 of installation with color and black & white small images. File folder 33 - Days 5 - 13 of installation like file folder 32.

AR2013.17.3.1-84 Subseries 8: Exhibitions Planning 1983-2010 0.9 Cubic feet 18 file folders

AR2013.17.3.54 Box 3 Folder 54: Exhibition Budget Projections 1983 - 1986 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 8: Exhibitions Planning

Chart

AR2013.17.3.55 Box 3 Folder 55: Changing Exhibition Budgets 1993-1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Consolidated budget -FY 1994, traveling exhibition program figures, departmental budget tracking form.

AR2013.1.7.3.56 Box 3 Folder 56: General Related Papers 1984-2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, handwritten notes, notes regarding staff exhibition planning meetings, challenge of creating effective and productive meetings of curatorial department and the management of special exhibitions, revised proposed exhibition budget, potential exhibitions, catalogues and related merchandise, Life as We Knew It exhibition price sheet.

AR2013.17.3.57 Box 3 Folder 57: Exhibition Select Committee Meetings 1993-1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Agendas.

AR2013.17.3.58 Box 3 Folder 58: Traveling Exhibitions 1994-1998 0.05 Cubic feet 1 file folder

Scope and Contents note

Critical Analysis, list of exhibitions.

AR2013.17.3.59 Box 3 Folder 59: Exhibition Insights 2000 0.05 Cubic feet 1 file folder

Subseries 8: Exhibitions Planning

Scope and Contents note

2 copies of paper on exhibition insights.

AR2013.17.3.60 Box 3 Folder 60: Exhibition Information Sheet 2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Development of the form for Exhibition Information sheet.

AR2013.17.3.61 Box 3 Folder 61: Exhibition Selection Process and Project Management 2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Numerous copies of drafts of exhibition selection process and project management, drafts of exhibition proposal and fact sheets, chart of Mint organized exhibitions, related emails.

AR2013.17.3.62 Box 3 Folder 62: Exhibition Planning Process 2002 - 2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Agendas, process steps, proposal fact sheets, request for installation services, post-presentation exhibition evaluation form.

AR2013.17.3.63-64 Box 3 Folder 63-64: Exhibition Planning Committee 2002 - 2004 0.1 Cubic feet 2 file folders

Scope and Contents note

Subseries 8: Exhibitions Planning

Exhibition Planning Committee Notebooks for MMA and MMC+D, Mary Beaver, Chairman. Folder 63 - 2002 - 2003. Folder 64 - 2003 - 2004.

AR2013.17.3.65 Box 3 Folder 65: Staff Exhibition Planning Committee Meeting 2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Agenda, handwritten notes, sheet of Who do I direct it to, projected budget FY 2004 - African project.

AR2013.17.3.66 Box 3 Folder 66: Special Exhibition Project 2008 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Agenda.

AR2013.17.3.67 Box 3 Folder 67: MMCD Five Year Exhibition Plan 2005-2010 0.05 Cubic feet 1 file folder

Scope and Contents note

List for Gorelick Gallery at MMU, exhibition fact sheets for Material Exposure, Immersed in Light, Body Embellishment, F.O.O.D., Fairytales, Fantasy and Fear.

AR2013.17.3.68 Box 3 Folder 68: Gold Exhibition N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Gold Exhibition Texts and Labels.

AR2013.17.3.69 Box 3 Folder 69: Exhibition Policy and Notes 1992-1993 0.05 Cubic feet 1 file folder

Subseries 9: Exhibitions and Proposals

Scope and Contents note

Collections and program subcommittee meeting, external advocates/internal partners: education and exhibit development report, handwritten notes, miscellaneous papers on various departments, strategic planning agenda, emails.

AR2013.17.3.70 Box 3 Folder 70: Exhibition Time Line Forms N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Exhibition promotions checklist timeline, Mint exhibition time frame charts - 2 versions, email, gallery and collection calendar.

AR2013.17.3.71 Box 3 Folder 71: Contract and Agreement Templates N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Personal services agreement template for photography, for commission of artwork, for essayist, various other exhibition contract templates.

AR2013.17.3.1-84 Subseries 9: Exhibitions and Proposals 1997 - 2015 4.2 Cubic feet 84 file folders

AR2013.17.3.1 Box 3 Folder 1: The Age of Queen Charlotte 1744-1818, 1968 April 1-May 5, 1968 0.05 Cubic feet 1 file folder

Scope and Contents note

One color and black and white catalogue for The Age of Queen Charlotte 1744-1818

Subseries 9: Exhibitions and Proposals

AR2013.17.3.2 Box 3 Folder 2: Delhom Gallery and Institute Exhibition, 1968 April 24, 1968 0.05
Cubic feet 1 file folder

Scope and Contents note

One black and white exhibition catalogue for Delhom Gallery and Institute Exhibition, April 24, 1968, the opening date of the galleries.

AR2013.17.3.3 Box 3 Folder 3: Classic Garments of Bolivia, 1983 May 15 - July 3, 1983 0.05 Cubic
feet 1 file folder

Scope and Contents note

Two color and black and white catalogue brochures of Classic Garments of Bolivia from the Paul A. Clifford Collection. Exhibition was organized by the Mint and traveled to Duke University Museum of Art, Durham, NC from September 1-October 15, 1958 and to Asheville Art Museum, Asheville, NC from November 22, 1958-January 7, 1984.

AR2013.17.3.4 Box 3 Folder 4: Mexican Textiles: Line and Color, 1991 January 27 - April 7,
1991 0.05 Cubic feet 1 file folder

Scope and Contents note

One ticket for Mexican Fiesta on January 25, 1991

AR2013.17.5 Box 3 Folder 5: Russian Imperial Treasures, 1991 October 4 - December 27, 1991 0.05
Cubic feet 1 file folder

Scope and Contents note

Subseries 9: Exhibitions and Proposals

Exhibit dates of October 4 - December 27, 1991 Newspaper article for the exhibition Russian Imperial Treasures: a LA Vieille Russie, dated October 11, 1991 from The News & Observer, Raleigh, NC.

AR2013.17.3.6 Box 3 Folder 6: Campbell Collection of Soup Tureens, 1992-1993 November 6, 1989 - January 3, 1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Paperwork related to the exhibition, Campbell Collection of Soup Tureens, November 6, 1992 - January 3, 1993. Substitute may have been Service in Style: Regal Soup Tureens Correspondence, educational program list, agreement for exhibition and checklist

AR2013.17.3.7 Box 3 Folder 7: Kingdoms of the Sun, 1995-1996 November 4, 1995 - February 11, 1996 0.05 Cubic feet 1 file folder

Scope and Contents note

Kingdom of the Sun: Masterworks of Ancient Andean and Spanish Colonial Art, November 4, 1995 - February 11, 1996 Marketing Opportunities and Press Release

AR2013.17.3.8 Box 3 Folder 8: Michael Lucero, 1996 March 16 - June 9, 1996 0.05 Cubic feet 1 file folder

Scope and Contents note

Michael Lucero: Sculpture 1976 - 1995 Educational Programs

AR2013.17.3. Box 3 Folder 9: The NC Frescoes of Ben Long, 1997 June 14 - August 24, 1997 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 9: Exhibitions and Proposals

Invitation, contents from a notebook: press release, visitation and tours, media coverage, education, newsletters, Ben Long's education, exhibitions and collections, glossy images and brochure from Nations Bank Corporate Center. One black & white and color.

AR2013. 27.3.10 Box 3 Folder 10: Imari, 1889 April 25 - June 21, 1998 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - Imari: Japanese Porcelain form European Palaces. Color images, newsletters, press release, visitation& tours, media coverage, education.

AR2013.17.3.11 Box 3 Folder 11: The Defining Moment, 2000 January 15 - April 2, 2000 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - The Defining Moment: Victorian Narrative Paintings from the Forbes Magazine Collection. Notebook of papers, correspondence, brochures, images, programs, educational materials, newsletters, publicity listing, coverage from the exhibition while at the Cheekwood Tennessee Botanical Gardens and Museum of Art. Two newspaper clippings when the exhibition was at the Mint.

AR2013.17.3.12 Box 3 Folder 12: Turning Wood into Art, 2000 May 20 - October 8, 2000 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - Turning Wood Into Art: Masterworks from the Arthur and Jane Mason Collection. Brochures, slides, press release, checklist, press kit folder.

AR2013.17.3.13 Box 3 Folder 13: Pierre Joseph Redoute, 2002 March 2 - July 14, 2002 0.05 Cubic feet 1 file folder

Subseries 9: Exhibitions and Proposals

Scope and Contents note

Full title - Pierre Joseph Redoute: A Man Passionate About Flowers. Exhibition information sheets, general summary, public program list.

AR2013.17.3.14 Box 3 Folder 14: American Modern, 2002 Mary 4 - July 28, 2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - American Modern, 1925-1940: Design from the John C. Waddell Collection - Metropolitan Museum of Art. Exhibition information sheet.

AR2013.17.3.15 Box 3 Folder 15: Hopper: The Paris Year, 2003 February 22 - June 1, 2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Possible touring schedule, checklists with and white out photos, traveling exhibition agreement.

AR2013.17.3.16 Box 3 Folder 16: Furniture of the America South, 2003 November 22, 2002 - January 26, 2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title: Furniture of the American South 1680-1830 The Colonial Williamsburg Collection. Agenda, public programs and brochure.

AR2013.17.3.17 Box 3 Folder 17: Raphael to Monet, 2003-2004 October 18, 2003 - January 11, 2004 0.05 Linear feet 1 file folder

Scope and Contents note

Subseries 9: Exhibitions and Proposals

Full title - Raphael to Monet: European Masterpieces from the Walters Art Museum, Baltimore.
 Recognition Plan for Wachovia, promotion sheet, exhibition agreements, list of possible members of the Raphael to Monet Advisory Committee, emails, exhibition information sheet, shops exhibition ending report, daily desk sales, slide list, rack cards, newspaper clippings, The Walters magazine.

AR2013.17.3.18 Box 3 Folder 18: The Artful Teapot, 2004 January 31- May 2, 2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - The Artful Teapot: 20th Century Expressions from the Kamm Collection. Promotion sheet.

AR2013.17.3.19 Box 3 Folder 19: Margaret Bourke White, 2004 February 14 - May 2, 2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - Margaret Bourke White: The Photography of Design, 1927-1936. Exhibiton proposal fact sheet, promotional sheet, educational programs, checklist for tracking label copy, highlights of life and works, member opening party invitation and response card.

AR2013.17.3.20 Box 3 Folder 20: The Nature of Craft and the Penland Experience, 2004-2005 July 13, 2004 - January 30, 2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Altria Group credit requiremenents.

AR2013.17.3.21 Box 3 Folder 21: Andrew Wyeth, 2004-2005 October 16, 2004 - January 2, 2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 9: Exhibitions and Proposals

Full title - Andrew Wyeth: The Helga Pictures. Handwritten notes from meeting, emails, contract, online printout on the Greenville Museum of Art.

AR2013.17.3.22 Box 3 Folder 22: Murano, 2006 April 2 - August 21, 2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - Murano: Glass from The Olnick Spanu Collection. Exhibition proposal.

AR2013.17.3. Box 3 Folder 23: Ancient Egyptian Art, 2005 July 15 - December 4, 2005 0.05 Cubic feet

Scope and Contents note

Full Title: Ancient Egyptian Art for the Afterlife. Three fold gallery guide.

AR2013.17.3.24 Box 3 Folder 24: The Land of Make Believe, 2005-2006 August 6, 2005 - February 26, 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - The Land of Make Believe: Original Children's Book Illustrations. Exhibition Proposal.

AR2013.17.3.25 Box 3 Folder 25: Thirties Glamour-Bakelite, 2005-2006 October 29, 2005 - April 2, 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - Thirties Glamour and the Allure of Bakelite. CD

Subseries 9: Exhibitions and Proposals

AR2013.17.3.26 Box 3 Folder 26: Crosscurrent, 2006 January 28 - August 6, 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - Crosscurrents: Art, Craft and Design in N.C. Exhibition proposal, project budget, exhibition organization agreement, Piedmont Craft Exhibition list.

AR2013.17.3.27 Box 3 Folder 27: Secret Games, 2006 February 11 - May 7, 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - Secret Games: Wendy Ewald Collaborative Works with Children, 1969-1999. Exhibition Contract.

AR2013.17.3.28 Box 3 Folder 28: Woven Worlds, 2006 September 9 - December 31, 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - Woven Worlds: Basketry from the Clark Field Collection at the Philbrook Museum of Art. Exhibition Proposal.

AR2013.17.3.29 Box 3 Folder 29: Encouraging American Genius, 2006 October 7 - December 31, 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - Encouraging American Genius: Master Painting from the Corcoran Gallery of Art. Exhibition Fact sheet, checklist.

Subseries 9: Exhibitions and Proposals

AR2013.17.3.30 Box 3 Folder 30: Observations - Ann Wolff, 2007 January 27 - July 29, 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - Observations: A Retrospective Exhibition of Works by Ann Wolff. Exhibition proposal fact sheet, exhibition agreement, emails.

AR2013.17.3.31 Box 3 Folder 31: Personal Preferences, 2007 February 1 - June 3, 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - Personal Preferences: Paintings from the Jim Craig and Randy Johnson Collection. Tour suggestions, title slide list, black and white photo from opening, label copy list, various lists with art information.

AR2013.17.3.32 Box 3 Folder 32: American Vision - Winterthur, 2007 June 30 - September 23, 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - An American Vision: Henry Francis du Pont's Winterthur Museum. Information form project curator Barbara Perry, publicity and credit lines, history of Winterthur, black and white printouts.

AR2013.17.3.33 Box 3 Folder 33: Contemporary, Cool and Collected, 2007 October 20 - December 30, 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Invitation to honor exhibition lenders, tri-folder members' reception.

Subseries 9: Exhibitions and Proposals

AR2013.17.3.34 Box 3 Folder 34: Quiet Spirit - Clare Leighton, 2008 May 17 - September 14, 2008 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - Quiet Spirit, Skillful Hand: The Graphic Work of Clare Leighton. Exhibition proposal, correspondence of grant from The Mary Duke Biddle Foundation, NEA Access to Artistic Excellence Grant Application, photocopy of Ashmolean Museum, Oxford on Leighton, budget, partial checklist with photocopy images, exhibition contract.

AR2013.17.35 Box 3 Folder 35: Possibilities, 2008 June 7 - November 30, 2008 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - Possibilities: Rising Stars of Contemporary Craft in North Carolina. Set of small brochures on artists Vivian Beer, Devin Burgess, Cristina Cordova, Anne Lemanski, Brent Skidmore and Jerilyn Virden which includes photo of artist and a piece in the exhibition, artist's statement, bio and checklist.

AR2013.17.3.36 Box 3 Folder 36: Vantage Point VIII - Bob Trotman May 23 - November 15, 2009 0.05 Linear feet 1 file folder

Scope and Contents note

Full title - Vantage Point VIII: Bob Troutman Business as Usual. Emails, information sheet.

AR2013.17.3.37 Box 3 Folder 37: Grice Collection, 2009 July 18 - October 18, 2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 9: Exhibitions and Proposals

Full title - The Nelson and Gretchen Grice Collection of Native American Art. Email on catalogue, exhibition pricing analysis, recent acquisition list, invitation list for museum opening.

AR2013.17.3.38 Box 3 Folder 38: Chinese Court Robes, 2009-2011 December 21, 2009 - July 12, 2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - Chinese Court Robes: The Mint Museum Collection. CD.

Ar2013.17.3.39 Box 3 Folder 39: Lois Mailou Jones, 2009-2010 November 14, 2009 - February 28, 2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - Lois Mailou Jones: A Life in Vibrant Color. Exhibition expense projections, request for installation services.

AR2013.17.3.40 Box 3 Folder 40: Identity Theft, 2009-2010 November 21, 2009 - March 2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - Identity Theft: How a Cropsey Became a Gifford. Budget sheet.

AR2013.17.3.41 Box 3 Folder 41: New Visions, 2010-2011 October 1, 2010 - April 17, 2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - New Visions: Contemporary Masterworks from the Bank of America Collection. Fact sheet, exhibition checklist, informational sheets.

Subseries 9: Exhibitions and Proposals

AR2013.17.3.42 Box 3 Folder 42: Contemporary British Ceramics, 2010-2011 October 1, 2010 - March 13, 2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title: Contemporary British Studio Ceramics: The Grainer Collection. Fact sheet, correspondence.

AR2013.17.3.43 Box 3 Folder 43: VantagePoint VII: Janet Biggs, 2010-2011 November 2, 2010 - May 29, 2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - VantagePoint VII: Janet Biggs: Going to Extremes. Exhibition Fact sheet.

AR2013.17.3.44 Box 3 Folder 44: Robert Henri and Ireland, 2011 May 7 - August 7, 2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - From New York to Corrymore: Robert Henri and Ireland. Estimated budget, notes, correspondence.

AR2013.17.3.45 Box 3 Folder 45: Aesthetic Ambitions, 2011-2012 September 17, 2011 - February 26, 2012 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - Aesthetic Ambitions: Edward Lycett and Brooklyn's Faience Manufacturing Company. Exhibition fact sheet.

AR2013.17.3.46 Box 3 Folder 46: Sheila Hicks, 2011-2012 October 1, 2011 - January 29, 2012 0.05 Cubic feet 1 file folder

Subseries 9: Exhibitions and Proposals

Scope and Contents note

Full title - Sheila Hicks: Fifty Years. Exhibition fact sheet.

AR2013.17.3.47 Box 3 Folder 47: Fairytale, Fantasy & Fear, 2012 March 3 - July 8, 2012 0.05 Cubic feet 1 file folder

Scope and Contents note

Exhibition fact sheet.

AR2013.17.3.48 Box 3 Folder 48: Hard Truths - Thornton Dial, 2012 June 30 - September 30, 2012 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - Hard Truth: The Art of Thornton Dial. Exhibition fact sheet.

AR2013.17.49 Box 3 Folder 49: VantagePoint X: Vik Muniz, 2012-2013 August 25, 2012 - January 5, 2013 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - VantagePoint X: Vik Muniz: Garbage Matters. Exhibition fact sheet.

AR2013.17.3.50 Box 3 Folder 50: The Weir Family, 2012-2013 October 20, 2012 - February 20, 2013 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - The Weir Family, 1820-1920: Expanding the Traditions of American Art. Exhibition fact sheet.

Subseries 9: Exhibitions and Proposals

Ar2013.17.3.51 Box 3 Folder 51: F.O.O.D., 2013 March 2 - July 7, 2013 0.05 Cubic feet 1 file folder

Scope and Contents note

Full title - F.O.O.D. (Food, Object, Objectives, Design). Exhibition fact sheet.

AR2013.17.3.52 Box 3 Folder 52: Body Embellishment, 2015 April 11 - June 14, 2015 0.05 Cubic feet 1 file folder

Scope and Contents note

Exhibition fact sheet.

AR2013.17.10.53 Box 3 Folder 53: Classic Black, 2020 February 8 - August 30, 2020 0.05 Cubic feet 1 file folder

Scope and Contents note

Fill title - Classic Black: The Basalt Sculpture of Wedgwood & His Contemporaries. Exhibition Fact Sheet.

AR2013.17.3.72 Box 3 Folder 72: Outside Exhibitions Mint Didn't Accept 1997-2015 0.05 Cubic feet 1 file folder

Scope and Contents note

Listing of proposed outside exhibitions that the Mint didn't accept showing exhibition title, organized or proposed by, dates and comments. Compiled by Sandy Fisher.

AR2013.17.3.73 Box 3 Folder 73: 2007 Ramesses the Great Project Proposal 2007 0.05 Cubic feet 1 file folder

Subseries 9: Exhibitions and Proposals

Scope and Contents note

Emails, consideration for project, deal sheet, exhibition agreement, AEI reimbursement expenses, standard terms and conditions.

AR2013.17.3.74 Box 3 Folder 74: Smith Kramer Traveling Exhibitions catalogue 2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Color and black & white catalogue from Smith Kramer - Traveling exhibitions: Celebrating 28 Years of Sharing the Arts, Fall 2009. Turning Wood Into Art shown on page 14.

AR2013.17.3.75 Box 3 Folder 75: Exhibition Fact sheets Mint Didn't Do 2004 - 2015 0.05 Cubic feet 1 file folder

Scope and Contents note

Exhibition Proposal Fact Sheets: The American Studio Furniture Movement, Ancient Egyptian Art for the Afterlife, emails, Clay Works: American Ceramics from the Everson Museum of Art, Robert Rauschenberg: Synapsis Shuffle, Gravity's Rainbow: Fred Tomaselli, Pyschedelic: Opticial and Visionary Art Since the 1960s, Performing Wood: Art, Craft and Design, Immersed in Light, Material Exposure, American Sculpture.

AR2013.17.3.76 Box 3 Folder 76: Exhibition Lists 1985 - 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Many copies of lists with title and dates of exhibitions.

AR2013.176.3.77-80 Box 3 Folders 77-80: Exhibition Yearly Lists 1990 - 2013 0.2 Cubic feet 4 file folders

Subseries 9: Exhibitions and Proposals

Scope and Contents note

Lists with brief descriptions of upcoming exhibitions used by Mint staff. Folder 77: 1990-1996, Folder 78 : 1993-1999, Folder 79: 2001-2011, Folder 80: 2001-2013. Many duplicates of these lists with various changes.

Ar2013.17.3.81 Box 3 Folder 81: Exhibitions Opening and Closing Date worksheets 2004 - 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Forms for gallery installations, schedule openings.

AR2013.17.3.82 Box 3 Folder 82: Exhibition Schedule Spread Sheets 2004 - 2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Spread sheet chart of exhibitions and galleries, email.

AR2013.17.3.83 Box 3 Folder 83: Exhibition Attendance 1988 - 2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Lists with attendance figures.

AR2-13.17.3.84 Box 3 Folder 84: Event Schedule 2010 - 2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Event chart for not just exhibitions, but other events occurring in the Mint.

Series 2: Collections

AR2013.17 Series 2: Collections 1984-2013 5.05 Cubic feet 101 file folders in records 8 & 9

AR2013.17.8.1-4 Subseries 1: African 2009, N.D 0.2 Cubic feet 4 folders

AR2013.17.8.1 Box 8 Folder 1: Preyer Gallery 2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Kulba Colth list, floor plan, 2 copies of Preyer Gallery - Cycles of Life in African Art - gallery label copy and text.

AR2013.17.8.2 Box 8 Folder 2: African Art Miscellaneous 2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Email - loans on Preyer Gallery.

Ar2013.17.8.3 Box 8 Folder 3: African Art List N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

List in chart form with small color photo, accession number, material and location.

AR2013.17.8.4 Box 8 Folder 4: African Collection N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

List in chart form with black & white small photos, Accession number and location.

Subseries 2: Ceramics

AR2013.17.8.5-14 Subseries 2: Ceramics 1968-2009 10 file folders

AR2013.17.8.5 Box 8 Folder 5 : Antiques Magazine 1968 0.05 Cubic feet 1 file folder

Scope and Contents note

Reprint of Antiques magazine: A new center of documentary ceramics at the Mint Museum of Art.

AR2013.17.8.6 Box 8 Folder 6: Ceramic Study Center Proposal 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Ceramic Study Center Proposal, correspondence, Discussion Points, Mail Questionnaire Summary, Research/Study Activities, listing of other museums, list of Directors and CEO of those museums.

AR2013.17.8.7 Box 8 Folder 7: Donation from Mary Goddard Pickens Foundation 2003 0.05 Linear feet 1 file folder

Scope and Contents note

Correspondence concerning the donation to the Delhom Service League from the Mary Goddard Pickens Foundation.

AR2014.17.8.8 Box 8 Folder 8: British Ceramics Book Proposal 2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence and Publishing Proposal: British Ceramics from the Mint Museum.

AR2013.17.8.9 Box 8 Folder 9: Reinstallation of Ceramic Collection 2009-2010 0.05 Cubic feet 1 file folder

Subseries 2: Ceramics

Scope and Contents note

Reinstallation of the Historic Ceramic Collection Presentation Outline (Revised Draft) with notes, list of Delhom Service League Executive Board and General Board Chairs, list of DSL members and how they would view changes to Ceramic Collection.

AR2013.17.8.10 Box 8 Folder 10: Delhom Papers N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Delhom Papers and library space.

AR2013.17.8.11 Box 8 Folder 11: Glossary N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Ceramic glossary for Near East and Spain, Spanish Ceramic and Glass Center, Islamic Ceramic Centers.

AR2013.17.8.12 Box 8 Folder 12: American Ceramic Society Gift Offer N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

American Ceramic Society gift offer list, proposal and correspondence.

AR2013.17.8.13 Box 8 Folder 13: British Ceramics N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Overview of British Ceramics from the Mint Museum, list with black & white images with partial label copy, correspondence.

Subseries 3: Decorative Arts

AR2013.17.8.14 Box 8 Folder 14: Ruby Lusterware Acquisition Proposal 2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Acquisition Proposal for Ruby Lusterware from Sylvia Powell, correspondence and image.

AR2013.17.8.15-17 Subseries 3: Decorative Arts 2009,N.D. 0.15 Cubic feet 3 file folders

AR2013.17.8.15 Box 8 Folder 15: Decorative Arts Loan List 2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Decorative Arts Loan list of 1/20/2009 in chart form.

AR2013.17.8.16 Box 8 Folder 16: Vision Statement N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Two copies, one marked draft - Decorative Arts: The Collection of the Mint Museums.

AR2013.17.8.17 Box 8 Folder 17: Decorative Art List N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

List of decorative arts with descriptions, size and value.

AR2013.17.8.18-29 Subseries 4: Pre-Columbian 1995-2010, N.D. 0.6 Cubic feet 12 file folders**General note**

Subseries 4: Pre-Columbian

Pre-Columbian art is often now referred to as Art of Ancient America

AR2013.17.8. Box 8 Folder 18: Kingdoms of the Sun 1995-1996 0.05 Cubic feet 1 file folder

Scope and Contents note

2 copies of Kingdoms of the Sun: Masterworks of Ancient Andean and Spanish Colonial Art.

AR2013.17.8.19 Box 8 Folder 19: Responses to Kingdom of the Sun CD 1996 0.05 Cubic feet 1 file folder

Scope and Contents note

Professional letters received concerning the Kingdom of the Sun CD.

AR2013.17.8.20 Box 8 Folder 20: Reinstallation of Ancient Americas 1996 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten notes from Pre-Columbian reinstallation planning meetings.

Ar2013.17.8.21 Box 8 Folder 21: National Geographic magazine 1996 0.05 Cubic feet 1 file folder

Scope and Contents note

National Geographic magazine, Vol. 129, No. 2 of February 1996 cover story - Flamboyant is the world for Bolivia.

AR2013.17.8.22 Box 8 Folder 22: Catalogue Contract 2000 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 4: Pre-Columbian

Memorandum of Agreement between The Mint Museum of Art and Thames & Hudson Inc. stamped copy.

AR2013.17.8.23 Box 8 Folder 23: Newsletters 2000 0.05 Cubic feet 1 file folder

Scope and Contents note

Two newsletters - "News from the Center", from the The Center for Latin American Art and Archaeology and ALIANZA de las Artes Americanans at the Denver Art Museum, March and June, 2000, Vol, 8, no. 1 and 2.

AR2013.17.8.24 Box 8 Folder 24: Artistic Vision 2004 0.05 Cubic feet 1 file folder

Scope and Contents note

The Mint Museums Department of Pre-Columbian and African Art - Departmental Artistic Vision.

AR2013.17.8.25 Box 8 Folder 25: Miscellaneous 2005-2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Emails and Collection Plan.

AR2013.17.8.26 Box 8 Folder 26: Peru Wikipedia 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Wikipedia printout on Peru.

AR2013.17.8.27 Box 8 Folder 27: Maya Antiques Conference 2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 5: Dalton

Printed handouts, folder and paper on Maya Antiques with Dorie Reents-Budet as Conferencista - all in Spanish.

AR2013.17.8.28 Box 8 Folder 28: Dorie Reents-Budet Emails 2009-2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Emails from Dorie Reent-Budet to Charles on various subjects - Dr. Robicsek, meeting and proposed exhibition, Children of the Plumed Serpent organized by the LA County Museum of Art.

AR2013.17.8.29 Box 8 Folder 29: Catalogue N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Catalogue - Pre-Columbian Art of the Americas, September 12 - October 25, year given. Cleve K. Scarbrough is listed as the Director.

AR2013.17.8.30-35 Subseries 5: Dalton 1965-2005 0.3 Cubic feet 6 file folders

AR2013.17.8.30 Box 8 Folder 30: Catalogue, 1965 1965 0.05 Cubic feet 1 file folder

Scope and Contents note

Catalogue: The Dalton Collection - label copy and black & white images.

AR2013.17.8.31 Box 8 Folder 31: Catalogue, 1976 1976 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 5: Dalton

Catalogue - America the Beautiful: A Bicentennial Exhibition of American Art from the Dalton Collection, The Duke University Museum of Art, July 1976. 63 pages with color and black & white images.

AR2013.17.8.32 Box 8 Folder 32: Checklists 2000 0.05 Cubic feet 1 file folder

Scope and Contents note

Fax, list of collection, list of deaccession/auction sales from Christies's.

AR2013.17.8.33 Box 8 Folder 33: Object Checklist 2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Various object lists and report with label copy and small black & white images, intital exhibition check list for An Anniversary Celebration.

AR2013.17.8.34 Box 8 Folder 34: An Anniversary Celebration 2004-2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Exhibition Proposal, invitation, education programs deaccession/auction sales lists, staff meetings dates, exhibition history, emails, handwritten notes, Special Exhibitions 2004-2006 brochure, newspaper 8/11/1985, "one sheet".

AR2013.17.8.35 Box 8 Folder 35: An Anniversary Celebration General 2004-2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Press Release, Project Management form Dalton and Mint relationship.

Subseries 6: Beasley

AR2013.17.8.36-44 Subseries 6: Beasley 1987-2007 0.45 Cubic feet 9 file folders

AR2013.17.8.36 Box 8 Folder 36: Appraisal/Inventory 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Appraisal/Inventory - Made for Insurance Purposes - two copies.

AR2103.17.8.37 Box 8 Folder 37: Agreement of Donation 2001-2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Agreement between Clarence B. Beasley and Julia Weskett Beasley and the Mint Museum of Art and related papers.

AR2013.17.8.38 Box 8 Folder 38: Pick-up/Packing Inventory 2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Collection pick-up/packing inventory list of 7/24/2002.

AR2013.17.8.39 Box 8 Folder 39: Deed of Gift 2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Deed of Gift, handwritten notes, correspondence, Wilkinson Estate Services papers related to donations.

AR2013.1.7.8.40 Box 8 Folder 40: Extended Loans 2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 7: General

Beasley-Weskett Collection Extended Loan checklists.

AR2013.17.8.41 Box 8 Folder 41: Inventory List 2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Inventory Lists Compiled by Mint Museum of Art, Desirable for Museum Collection list, Items for Potential Sale.

AR2013.17.8.42 Box 8 Folder 42: Mr. Beasley's Death 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

New Bern Sun Journal copy of Clarence Burroughs Beasley death and related correspondence.

AR2013.17.8.43 Box 8 Folder 43: Later Inventory List 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Inventory list in chart form.

AR2013.17.8.44 Box 8 Folder 44: Installation Services 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Request for Installation Services.

AR2013.17.8.45-58 Subseries 7: General 1965-2010 and N.D. 0.7 Cubic feet 14 file folders

AR2013.17.8.45 Box 8 Folder 45: Madonna and Child 1965-1967 0.05 Cubic feet 1 file folder

Subseries 7: General

Scope and Contents note

Correspondence concerning attributing painting to Fancesco Grannacci.

AR2013.17.8.46 Box 8 Folder 46: Halegua Sculpture 1991-1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Papers and correspondence related to sculpture - "Monument to the Unknown Artist" by Alfredo Halegua, U.N.C.C. Sculpture Park proposal.

AR2013.17.8.47 Box 8 Folder 47: Tony Janson Notes 1995 0.05 Cubic feet 1 file folder

Scope and Contents note

Miscellaneous Notes on Mint Old Master Paintings by Tony Janson.

AR2013.17.8.48 Box 8 Folder 48: John Stewman 2001 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence with John A. Stewman and his collection of American Indian art collection.

AR2013.17.8.49 Box 8 Folder 49: Duffy B. Gibbs 2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence - Corner Cupboard.

AR2013.17.8.50 Box 8 Folder 50: Sculpture List 2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 7: General

List with label copy and small black & white images.

AR2013.17.8.51 Box 8 Folder 51: George Nugent-Temple-Grenville 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Wikipedia on George Nugent-Temple-Grenville, 1st Marquess of Buckingham.

AR2013.17.8.52 Box 8 Folder 52: English Art Gallery 2009 0.05 Cubic feet

Scope and Contents note

Folder was labeled English Art Gallery. Label copy and text and introduction panel text, Object Report, handwritten notes, MMA Transition/Reinstallation Plan.

AR2013.17.8.53 Box 8 Folder 53: Map Donation 2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence with Charles R. Haller of three map donation.

AR2013.17.8.54 Box 8 Folder 54: Papers on Gold Deposit to Old Charlotte Mint 2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Email concerning papers where gold bullion was sold to Charlotte Mint in 1842.

AR2013.17.8.55 Box 8 Folder 55: European Art List N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 8: Bearden

19th and Early 20th Century European Art list with label copy.

AR2103.17.8.56 Box 8 Folder 56: Louis Orr N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Louis Orr list of prints with label copy and small black & white images, online biography.

AR2013.17.8.57 Box 8 Folder 57: Barbara Miller N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Appraisal list of Reverend Barbara Miller collection, related correspondence and handwritten notes.

AR2013.17.8.58 Box 8 Folder 58: Dowd Gallery N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

From a folder titled Dowd Galleries. Papers - Ritual and Traditions, - 19th and 20th Centuries in Africa, English Art, label copy and text on English art, copied sheets on English art.

AR2013.17.9.1-43 Subseries 8: Bearden 1929-2011, N.D. 2.15 Cubic feet 43 folders

General note

Bearden Exhibitions: Romare Bearden 1970-1980, October 12, 1980-January 4, 1981; Romare Bearden in Black and White: Photomontage Projections in 1964, Marcy 14-May 10, 1998; Charlotte's Own: Romare Bearden, August 24-October 27, 2002; Romare Bearden: Southern Recollections, September 2, 2011-January 8, 2012; Conversations: Romare Bearden and Richard Hunt, November 24, 2014-Mary 16, 2016; Romare Bearden: Odysseus Series, Mary 16, 2016-November 12, 2017; Romare Bearden: Sind on the Canvas, start date November 18, 2017. Compiled by Sandy Fisher.

Subseries 8: Bearden

Arrangement note

The folders for this Subseries were found mainly intact and the identification information was transferred from the original folders.

AR2013.17.9.1 Box 9 Folder 1: Birth Certificate 1949 0.05 Cubic feet 1 file folder

Scope and Contents note

Delayed Certificate of Birth Registrations, dated September 2, 1922

AR2013.17.9.2. Box 9 Folder 2: Miscellaneous Papers 1993-2012 0.05 Cubic feet 1 file folder

Scope and Contents note

List of papers with value, handwritten notes, North Carolina Arts Council Standard Grant Application Form, list of paintings at other museums, draft of Public Programs & Educational Events for Southern Recollections with calendar, budget for Southern Recollections, emails, proposed acquisitions, brochure of Romare Bearden Foundation, Homecoming Celebration invitation at The Apollo Theater, powerpoint outline for Charlotte's Own, National Leadership Grants-Building Digital Resources and Advancing Learning Communities, Wikipedia pages, online pages on Mint receiving six paintings, promotional sheet on book, Jerald Melberg brochure on gallery exhibition.

AR2013.17.9.3. Box 9 Folder 3: David Driskell 1999-2006 0.05 Cubic feet 1 file folder

Scope and Contents note

"One sheet" on Charlotte's Own, correspondence with the Mint, career summary statement, numerous newspaper articles, National Humanities Medal Recipient, loan contract with University of Maryland, travel fact sheet with exhibition tour schedule, online printouts, project fact sheet, object labels, correspondence between University of Maryland and Noel Gallery, exhibition checklist, University of Maryland Davide C. Driskell Center brochure, press release for Narratives of African American Art and Identify.

Subseries 8: Bearden

AR2013.17.9.4 Box 9 Folder 4: Jerald Melberg Purchase Offer 2001 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence and handwritten notes concerning Jerald Melberg offer for the Mint to purchase.

AR2013.17.9.5. Box 9 Folder 5: Reflections of Charlotte's Own catalogues 2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Two copies of the exhibition catalogue, Recollections of Charlotte's Own Romare Bearden, 63 pages, color and black & white.

AR2013.17.9.6. Box 9 Folder 6: Lenders 2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten notes, correspondence, list of paintings, lenders who made exhibition possible.

AR2013.17.9.7 Box 9 Folder 7: Rejected/Declined Participants 2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence and handwritten notes.

AR2013.17.9.8. Box 9 Folder 8: David Wagner 2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 8: Bearden

Brochure for The Andy Warhol Museum, correspondence with David Wagner, AIA of Wagner Murray Architects, PA.

AR2013.17.9.9 Box 9 Folder 9: Initial Checklist for Charlotte's Own 2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Numerous copies of initial Checklist for Charlotte's Own.

AR2013.17.9.10 Box 9 Folder 10: Public Programs 2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Public programs for Narratives of African American Art & Identity: The David C. Driscoll Collection and Charlotte's Own with budget.

AR2013.17.9.11 Box 9 Folder 11: Carolyn Mint's Packet 2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Materials used by Carolyn Mint to handout in the community: Program brochure, online printouts, rack cards, membership brochure, gallery handout for Celebrating the Legacy of Romare Bearden, staff contact list, Community Ambassadors for Legacy Project, Foundation for the Carolinas Award Support Community Programs, narrative for Narratives of African Art and Identity, Carolyn's business card, guest pass.

AR2013.17.9.12 Box 9 Folder 12: Quote Requests 2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Quotes by Bearden and others and related correspondence.

Subseries 8: Bearden

AR2013.17.9.13 Box 9 Folder 13: Charles Mo interview with Jerald Melberg 2002 0.05 Cubic feet 1 file folder

Scope and Contents note

First draft of interview, handwritten notes, list of questions.

AR2013.17.9.14 Box 9 Folder 14: VAGA 2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence with Vaga (Visual Artists and Galleries Association, Inc.) on rights and reproduction.

AR2013.17.9.15 Box 9 Folder 15: New York Time Ad and Fan 2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Macy ad from New York Times on Homecoming, paper fan for Southern Recollections.

AR2013.17.9.16 - 18 Box 9 Folders 16-18: Charlotte's Own Lenders 2002-2003 0.15 Cubic feet 3 file folders

Scope and Contents note

Lists of lenders, correspondence, handwritten notes, Incoming Receipt form, Exhibition Loan Agreement form, Outgoing Receipt form, Conditions Governing Loans, online printouts. Lenders are: Robert P. Barbee, Dr. and Mrs. Raleigh Bynum, Dr. and Mrs. Mark Couture, James H. Craig and Randy Johnson, Peggy and Bob Culbertson, Dr. and Mrs. Harry Daugherty, Patricia and Don Deutsch, Ms. Christa Faut, Mr. and Mrs. William Gaither, Mr. and Mrs. Harvey Gantt, Sam Gardner and Jim DiMartino, Patty and Bill Gorelick, Florence and Glen Hardyman, Bruce and Lowrance Harry, Mr. Thomas J. Hughes, Mindy and Bob Jones, Laura Grosch and Herb Jackson, Mr. and Mrs. Gilbert Lee, Mr. Mrs. Hugh McColl, Ms. Lynn T. McConnell, Mr. and Mrs. Richard McCracken, Ms. Nancy McLaurin, Mary and Jerald Melberg, Mark and Celene Oken, Gilbert and Jancy Patrick, Mr. Peter Riddler (Kathy), Sally and Bill Serenius,

Subseries 8: Bearden

Mr. and Mrs. Colin Shaw, Zach and Emily Smith, Bill and Mary Staton, T. Michael Todd, Ms. Sherry Van Every, Mr. and Mrs. Mel Watt, Carol PRide Williams, Mr. Brad Thomas, Director of Van Every/Smith Art Gallery or Davidson College.

AR2013.17.9.19 Box 9 Folder 19: Related Events 2002-2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Brochure for Charlotte Collections, Charlotte Shout Updates, newspaper articles.

AR2013.17.9.20 Box 9 Folder 20: Patrick Diamond 2002-2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence with Patrick Diamond, catalogue published in conjunction with the exhibition Romare Bearden Narratives, 40 pages with color images.

AR2013.17.9. 21 Box 9 Folder 21: Celebrating the Legacy 2002-2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Seed Grant Mid-Term Report, timeline, news release, promotion card, gallery handout, registration form for related course and detail information.

AR2013.17.9.22 Box 9 Folder 22: Newspaper Articles 2002-2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Online printouts, numerous newspaper clippings.

AR2013.17.9.23-24 Box 9 Folder 23-24: Other Collections 2002-2006 0.05 Cubic feet 2 file folders

Subseries 8: Bearden

Scope and Contents note

Online, correspondence, handwritten notes on museums and galleries, potential loans, small black & white images.

AR2013.17.9.25 Box 9 Folder 25: General Correspondence 2002-2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Various correspondence, brochure on Celebrating the Legacy, Jerald Melberg brochure, lenders list, Christa Faut brochure.

AR2013.17.9.26 Box 9 Folder 26: Driskell Audio Tour 2002-2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, tour script, audio stops, online printout.

Ar2013.17.9.27 Box 9 Folder 27: Charlotte's Own Coverage 2002-2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Online printouts.

AR2013.17.9.28 Box 9 Folder 28: Gallery Collections 2002-2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, online printouts, DC-R of Jerald Melberg images.

AR2013.17.9.29 Box 9 Folder 29: National Gallery of Art Exhibition 2003-2004 0.05 Cubic feet 1 file folder

Subseries 8: Bearden

Scope and Contents note

Gallery handout, Children's Guide, Symposium brochure, Gala Celebration Program, invitation, gala committee, table reservation, ribbon, Community Street Festival brochure.

AR2013.17.9.30 Box 9 Folder 30: Meeting Agendas 2003-2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Various agendas Legacy Committee, Bearden Project, Southern Recollections.

AR2013.17.9.31 Box 9 Folder 31: Myron Schwartzman 2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten notes, four copies of Presentation by Myron Schwartzman.

AR2013.17.9.32 Box 9 Folder 32: Scholars 2005-2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence on Bearden and exhibitions.

AR2013.17.9.33 Box 9 Folder 33: Checklist for Southern Recollections 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Numerous lists -Initial Checklist for Romare Bearden: Southern Recollections, Curator's Working List of artwork with and without small black & white images.

AR2013.17.9.34 Box 9 Folder 34: Dealers and Museums 2006 0.05 Cubic feet 1 file folder

Subseries 8: Bearden

Scope and Contents note

Online printouts.

AR2013.17.9.35 Box 9 Folder 35: Online Articles 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Online printout.

AR2013.17.9.36 Box 9 Folder 36: Other Museum Exhibitions 2002-2007 0.05 Cubic feet 1 file folder

Scope and Contents note

California African American Museum brochure, online printout - The Hood Museum of Art, Dartmouth College, Nasher Museum of Art, Duke University, The Detroit Institute of Arts.

AR2013.17.9.37 Box 9 Folder 37: Southern Recollections Planning Schedule 2008-2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Planning Schedule of events.

AR2013.17.9.38 Box 9 Folder 38: Proposal for Recollections 2008-2012 0.05 Cubic feet 1 file folder

Scope and Contents note

numerous copies of Exhibition Profile and Proposal Fact Sheet. Exhibition Schedule.

AR2013.17.9.39 Box 9 Folder 39: Southern Recollections Miscellaneous 2010 0.05 Cubic feet 1 file folder

Series 3: Curatorial Management

Scope and Contents note

Budget, chart with small black & white images and label copy, object report.

AR2013.17.9.40 Box 9 Folder 40: 100 Committee 2010-2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Meeting Agenda, Mission Statement, committee list, Program Calendar.

AR2013.17.9.41 Box 9 Folder 41: Mint Collection N.D.

Scope and Contents note

Checklist and object lists.

AR2013.17.9.42 Box 9 Folder 42: Checklist N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Various checklists with owners, museums, galleries and individuals, with asterisk if to be exhibited in Charlotte only and/or Baltimore too.

AR2013.17.9.43 Box 9 Folder 43: CD-R N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

CD-R labeled Scanned Bearden images.

AR2013.17 Series 3: Curatorial Management 1976-2013,N.D. 4.9 Cubic feet 98 file folders in record cartons in 1 & 18

Subseries 1: Mission and Artistic Statements

AR2013.17.1.1-4 Subseries 1: Mission and Artistic Statements 2003-2005, N.D. 0.2 Cubic feet 4 folders

AR2013.17.1.1 Box 1 Folder 1: Mission and Artistic Statements 2003-2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Numerous versions of the Mission Statement, Artistic Statement and Strategic Plans as related to the collections. Includes Artistic Focus, Collections, Exhibitions, Educational Programming, Audience Development, Facilities and Expansion, Development, Finance and Organization. Other museum's Mission Statements, Power Point.

AR2013.17.1.2. Box 1 Folder 2: Power Point 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Power Point printout - The Mint Museums: Creating the Experience of Art.

AR2013.17.1.3 Box 1 Folder 3: Power Point - Six Focus Groups 2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Power Point printout - Creating The Experience of Art: Six Focus Areas.

AR2013.17.1.4 Box 1 Folder 4: The Future: Vision and Mission N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Full text of what appears to be a presentation and ways to present the collection.

Subseries 2: Acquisitions

AR2013.17.1.5-16 Subseries 2: Acquisitions 1999-2007 0.6 Cubic feet 12 file folders

AR2013.17.1.5-9 Box 1 Folders 5-9: Acquisition Committee Notebook 1999-2001 0.25 Cubic feet 5 file folders

Scope and Contents note

Five folders from one notebook of the Collections Program and Committee Notebook. Black & white photo of Mint Museum Randolph, notes for discussion, minutes of meetings, exhibition schedule, attendance statistics, committee members: Jim Craig, Mary Lou Babb, Daisy Wade Bridges, Barbara Landon, Patty Gorelick, Claudia Heath, Lorne Lassiter, Arthur Mason, Mark Mealy, Renee McColl, Stella Thurston, Charles Mo, Mark Leach, Michael Whittington, Barbara Perry, Martha Mayberry, collections management policy, exhibition timeline, permanent collection accessions, permanent collection wish list, collection and program committee: Bill Keenan and John Kuykendall, education & public programs, exhibition insights, exhibition listing 1985 to 2005, attendance, deaccessions. Some pages marked up.

AR2013.17.1.10-11 Box 1 Folders 10-11: Acquisition Notebook 2002-2003 0.1 Cubic feet 2 file folders

Scope and Contents note

Two folders of the Acquisitions Committee. Committee Members: Jim Craig, Chair, A. Zachary Smith, Daisy Wade Bridges, Ervin Gourdin, Barbara Landon, Patty Gorelick, Claudia Heath, Lorne Lassiter, Arthur Mason, Stella Thurston, Philip E. Kline, Mark Leach, Martha Mayberry, Charles Mo, Barbara Perry, Melissa Post, Michael Whittington. Mint Museum of Art Collections Management Policy, accessions (2000-2001), permanent collection wish list.

AR2013.17.1.12 Box 1 Folder 12: Acquisitions Funds 2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 2: Acquisitions

Acquisition Funds, Acquisitions committee members: Betsy Wilder, Caroline Gray, Claudia Heath, Clay Grubb, Daisy Wade Bridges, Dudley Anderson, Jim Hardy, Mary Melberg, Pat Binetti, Patti Tracey, Welborn Alexander, Zach Smith.

AR2013.17.1.13 Box 1 Folder 13: Acquisitions Strategy 2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Acquisition strategy campaign email and draft, Acquisitions of the Mint Museum Auxiliary.

AR2013.17.1.15 Box 1 Folder 14: Acquisitions Committee, 2004-2005 2004-2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Minutes, agendas, list of funds: acquisition, Auxiliary Costume, Irma Mull, Per-Columbian & African, Portraits of Black Women, Jane Kessler, Grice Collection Native American. Acquisition Fund chart, deaccession recommendations.

AR2013.17.1.15 Box 1 Folder 15: Acquisitions Committee 2005-2006 2005-2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Committee members: Jim Craig, Chair, Pat Binetti, Daisy Wade Bridges, Patty Gorelick, Caroline Gary, Carla Hanzal, James Hardy, Claudia Heath, Phil Kline, Hank Landon, Mark Leach, Martha Mayberry, Mary Melberg, Charles Mo, Barbara Perry, Melissa Post, Zach Smith, Krya Swanson, Betsy Wilder.

AR2013.17.1.16 Box 1 Folder 16: Acquisitions Committee, 2007 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 3: Deaccession

Emails, minutes. Acquisitions Committee: Betsy Wilder, Caroline Cray, Claudia Heath, Daisy Wade Bridges, Hank Landon, Janet Le Clair, Jay Everette, Jim Hardy, Pat Binetti, Patti Tracey, Susie Gross, Welborn Alexander, Zach Smith.

AR2013.17.1.17-33 Subseries 3: Deaccession 0.85 Cubic feet 17 file folders

AR2103.17 1.17 Box 1 Folder 17: Deaccession Sales 1984-2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Email about Leland Auction/Deaccession figures, deaccession chart for sales from 1984-1996, deaccession list from 1995-1996.

AR2013.17.1.18-21 Box 1 Folders 18-21: Christie's Sales 1998-2000 0.2 Cubic feet 4 file folders

Scope and Contents note

Four folders of deaccession program, sales, correspondence, lists, settlement statements, proposed lists, label copies and comments for why considering deaccessioning. Folder 18: Collection Review Notes - American Painting Collection - label copies and comments by Dr. Barbara Gallati of the Brooklyn Museum and Dr. John Howard of the Metropolitan Museum of Art. Folder 19: copy of payment check, correspondence, after sale advice, settlement statement, proposed deaccession list marked up, reasons for deaccessioning, online print out on De Chirico. Folder 20: correspondence, after sale advice, tracking sales chart, settlement statement. Folder 20: correspondence, sale lot advice, catalogue - American Furniture, Silver, Folk Art and Decorative Arts from June 14, 2000.

AR2013.17.1.22 Box 1 Folder 22: Robert S. Brunk Auction Services Inc. 1998-1999 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 3: Deaccession

Correspondence, list of objects, sales chart, auction sale catalogue promotions.

AR2013.17.1.23 Box 1 Folder 23: Fund Tracking 2001 0.05 Cubic feet 1 file folder

Scope and Contents note

List of fund tracking - combined income from Christie's and Robert Brunk Auction Houses plus Auxiliary contributions.

AR2013.17.1.24 Box 1 Folder 24: Letters 0.05 Cubic feet 1 file folder

Scope and Contents note

Letters concerning deaccessioning - copies, draft and marked up.

AR2013.17.1.25 Box 1 Folder 25: Department Plans 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Department Plans for Ancient American Art, Decorative Arts, Historic Costume and Fashionable Dress, American Art, Contemporary Art and Craft and Design.

AR2013.17.1.26 Box 1 Folder 26: Related Resources 2006-2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Online articles on deaccession, power point print out: Museum Property Overview/

AR2013.17.1.27 Box 1 Folder 27: Chart Plan 2007-2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 3: Deaccession

Deaccessions Plan chart with collection, project, proposed completion date and notes.

AR2013.17.1.28 Box 1 Folder 28: Chart List 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Chart with object, department, collection and synopsis.

AR2013.17.1.29 Box 1 Folder 29: Plan 2007-2008 0.05 Cubic feet 1 file folder

Scope and Contents note

Deaccessions Plan.

AR2013.17.1.30 Box 1 Folder 30: Costume Candidates 2008 0.05 Cubic feet 1 file folder

Scope and Contents note

Three copies of chart of Costume Candidates for Deaccession, one marked up.

AR2013.17.1.31 Box 1 Folder 31: Plan 2007-2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Chart of plan by collection, project, proposed completion date, notes.

AR 2013.17.1.32 Box 1 Folder 32: Introduction to N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Introduction to Deaccessioning, draft, partial pages from what appears to be from MIT Museum on deaccessioning.

Subseries 4: Curators' Plans

Scope and Contents note

AR2013.17.1.33 Box 1 Folder 33: General List N. D. 0.05 Cubic feet 1 file folder

Scope and Contents note

General List in chart form, small black & white images with label copy.

AR2013.17.1.34-42 Subseries 4: Curators' Plans 1983-2011 0.45 Cubic feet 9 file folders

AR2013.17.1.34 Box 1 Folder 34: Curators' Code of Ethics 1983-2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Numerous copies of the Curators' Code of Ethics, some marked up, some marked draft, emails, print out of an article on A Code of Ethics for Curators from The Magazine of the American Association of Museums (AAM).

AR2013.17.1.35 Box 1 Folder 35: Budget Summaries 2005-2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Numerous charts of financial summaries.

AR2013.17.1.36 Box 1 Folder 36: Report to the President and CEO 2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Curators Report as the 75th anniversary approaches and email.

Subseries 5: Collection Plans

AR2013.17.1.37-42 Box 1 Folders 37-42: Curators' Meetings 1999-2011 0.3 Cubic feet 6 file folders

Scope and Contents note

Folders of meetings called Curatorial Division meeting, curators' meeting, planning meeting and planning sessions. Agendas, emails, notes from, outline for exhibition programming and process, handwritten notes, exhibition schedule, project budgets, exhibition proposed fact sheet, exhibition planning process, exhibition schedule in chart form, chart of non-Mint organized exhibitions.

AR2013.17.18. 1-26 Subseries 5: Collection Plans 1.3 Cubic feet 26 file folders

AR2013.17.18.1 Box 18 Folder 1: Comparative Figures 1979-1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Column lists, museum purchases.

AR2013.17.18.2 Box 18 Folder 2: Collection and Programs Sub-committee Orientation
Notebook 1992-1993 0.05 Cubic feet 1 file folder

Scope and Contents note

Complete notebook with table of contents and tabs: Collections & Exhibitions Staff, Permanent Collection, Exhibitions, Museum Floor Plan, Collection Policies, Exhibition Policies, Education Staff, Education Programs, Education Policies.

AR2013.17.18.3. Box 18 Folder 3: Fiscal Year Collections Report 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Breakdown of Additions to the permanent collection, museum purchases by department.

Subseries 5: Collection Plans

AR2013.17.18.4 Box 18 Folder 4: Collections & Program Subcommittee 1992-1999 0.05 Cubic feet 1 file folder

Scope and Contents note

Minutes, plans and correspondence.

AR 2013.17.18.5 Box 18 Folder 5: Contemporary Paintings Collection between 1960-2000 2001 0.05 Cubic feet

Scope and Contents note

Object report marked up and with some small black & white images and lists.

AR2013.17.18.6 Box 18 Folder 6: Collections Management Policy 2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Policy that was approved by the Board of Trustees and a revised copy.

AR2013.17.18.7 Box 18 Folder 7: Contemporary Jewelry 2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Building the jewelry collection report.

AR2013.17.18.8 Box 18 Folder 8: Fiscal Year Collections Report 2003-2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 5: Collection Plans

Report with lists and charts and deaccession chart report.

AR2013.17.18.9 Box 18 Folder 9: Argus Flow Chart 2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Flow chart on object arrival/received, preservation mission, copy of article: The Quandaries of Museum Registration.

AR2013.17.18.10 Box 18 Folder 10: Collections Report 2004-2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Report summary lists.

AR2013.17.18.11 Box 18 Folder 11: Miscellaneous Papers 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten notes, collection provenance research and documentation, how to represent collection in a new light.

AR2013.17.18.12 Box 18 Folder 12: Strategic Plans by Department N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Reports by departments, future of the collections, goals, vision statements, marked up.

AR2013.17.18.13-16 Box 18 Folders 13-16: Collection Reports 2005-2009 0.2 Cubic feet 4 file folders

Scope and Contents note

Subseries 5: Collection Plans

Collections reports summaries for years listed.

AR2013.17.18.17 Box 18 Folder 17: Collection Committee 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Committee: Rose Patrick, Henny Hatley, Lee Garrison, Margery Adams, Pat Korry, Sandy Hoard, Shirley Farrar, Hand Landon, Kembel Widmer, William Greene, Jim Craig.

AR2013.17.18.18 Box 18 Folder 18: Collection Campaign Action Plan 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Initial proposal, Decorative Arts Collection, building a collections, planning group minutes from various meetings. correspondence, handwritten notes, Board of Directors meeting, collection campaign strategies by department. tax implications, know collectors list.

AR2013.17.18.19-20 Box 18 Folders 19-20: Collections Plan 2009 0.1 Cubic feet 2 file folders

Scope and Contents note

Two folders of Collections Plan. Folder 19 had a big clip and folder 20 bound copy. Contents: Board of Directive Overview, Artistic Vision Statement, 2009 Collections Plan and Vision Statement for Individual Collections - American Art, Art of Ancient Americas, Ceramics, Contemporary Art, Contemporary Craft + Design, Historic Costume and Fashionable Dress, 2005-2009 Fiscal Year Collections Report Summaries, Staff Contacts/Notes. n

AR2013.17.18.21 Box 18 Folder 21: Collections Plan Narrative N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 5: Collection Plans

Narrative collections plans by departments with preamble, an intellectual framework and implementation objectives and strategies. Folder 18 very similar.

AR2013.17.18.22 Box 18 Folder 22: Collections On-line: Record Review N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

On-line record review, circa range chart.

AR2013.17.18.23 Box 18 Folder 23: Handwritten Notes N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten notes of what appears to be on the collections, some with accession numbers noted.

Scope and Contents note

AR2013.17.18.24 Box 18 Folder 24: Collection Management Policy N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Policy written with Mission Statement, Purpose, Ethics, Scope of the Collection, Acquisition of Objects, Deaccessions, Lost or Stolen Objects, Loans and Promised Gifts, Care of the Collection, Collection Documentation/Records, Insurance, Access to the Collection.

AR2013.17.18.25 Box 18 Folder 25: The Permanent Collection N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Copied report of The Permanent Collection.

Subseries 6: General

AR2013.17.18.26 Box 18 Folder 26: Proposed Growth of American Painting N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Proposed for the growth of the Mint Museum's collection of American Painting.

AR2013.17.18.27-56 Subseries 6: General 1987-2010 1.5 Cubic feet 30 file folders

AR2013.17.18.27 Box 18 Folder 27: Visiting Scholars Comments 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Memorandum on their comments.

AR2013.17.18.28 Box 18 Folder 28: Collections and Program Planning Committee 1993 0.05 Cubic feet 1 file folder

Scope and Contents note

Memorandums, minutes of the Collections & Programs Subcommittee of the Strategic Planning Committee, Education Department, Long Range plan.

AR2013.17.18.29 Box 18 Folder 29: Conservation Statement 2004-2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Two copies marked draft of The Mint Museums Conservation Statement.

AR2013.17.18.30 Box 18 Folder 30: Wendy Jessup Conservation Report 2005 0.05 Cubic feet 1 file folder

Subseries 6: General

Scope and Contents note

Report from Wendy Jessup and Associates, Inc. from her site visit.

AR2013.17.18.31 Box 18 Folder 31: Conservators Lists 2004-2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Lists of conservators by focus area with name, address, phone/email.

AR2013.17.18.32 Box 18 Folder 32: Linda Sweet, Management Consultant 2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Itinerary for Linda Sweet, Management Consultants for the Arts.

AR2013.17.18.33 Box 18 Folder 33: Patricia Ewer - Sedan Chair 2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Patricia Ewer, Textile Conservator visit to MMA with the purpose to examine the upholstery of the English Sedan Chair (1962.12) with estimated budget and report.

AR2013.17.18.34-35 Box 18 Folders 34-35: Reaccreditation 1996, 2005 0.1 Cubic feet 2 file folders

Scope and Contents note

Folder 34: Narrative report from the reaccreditation from the visiting committee of the American Association of Museums. Folder 35: Answers for Reaccreditation Report, marked up.

Subseries 6: General

AR2013.17.18.36-38 Box 18 Folders 36-38: Request for Installation Services 2004-2007 0.15 Cubic feet 3 file folders

Scope and Contents note

Three folders of the form: Request for Installation Services, some with checklists, black & white images, label copies, text panels and marked draft.

AR2013.17.18.39 Box 18 Folder 39: Museum Loan Network 1996 0.05 Cubic feet 1 file folder

Scope and Contents note

Two brochures on Museum Loan Network from the Massachusetts Institute of Technology, news release of their award grants with funds explore loan of Spanish Colonial paintings from the Mint and correspondence on this subject.

AR2013.17.18.40 Box 18 Folder 40: Mint Trademarks and Registration 2000 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence from Kennedy Covington, Attorneys at Law concerning the U.S. Trademark/Service Mark Registration No. 2,379,717.

AR2013.17.18.41 Box 18 Folder 41: Art Services International 2000 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence considering upcoming exhibitions, print out of their future exhibitions

AR2013.17.18.42 Box 18 Folder 42: North Carolina Arts Council 2001 0.05 Cubic feet 1 file folder

Subseries 6: General

Scope and Contents note

Copy of their Gallery Resource Guide, produced by the Visual Arts Program of the North Carolina Arts Council.

AR2013.17.18.43 Box 18 Folder 43: Fine Arts Insurance 2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence of budget figures for fine arts insurance.

AR2013.17.18.44 Box 18 Folder 44: Project Management 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Wikipedia online print out - Project Management.

AR2013.17.18.45 Box 18 Folder 45: Program Committee Meeting 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence of program committee meetings.

AR2013.17.18.46 Box 18 Folder 46: Interpretive Plans 2008, N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Interpretive Plans for MMC+D, Contemporary Art, American Art.

AR2013.17.18.47 Box 18 Folder 47: Object Label Format and Guidelines 2009 0.05 Cubic feet 1 file folder

Subseries 6: General

Scope and Contents note

Proposed label format, standard label examples.

AR2013.17.18.48 Box 18 Folder 48: Growth Strategies 2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Growth Strategies for Staff, Exhibitions, Special Publications, Equipment, Staff Travel, Collections Photography, Collections Conservation, MMR Reinstallation of Collections, Additional Funds Desired

AR2013.17.18.49 Box 18 Folder 49: Accessioning Procedures N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Procedures, Purchases, Object Purchase Form, Guidelines for the Handling/Moving of Art Objects, Outgoing Loan Procedures, Ceramic Medium/Material Standard Terminology.

AR2013.17.18.50 Box 18 Folder 50: Good Samaritan Law N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Definition of what the Good Samaritan Law doctrine is and its purpose.

AR2013.17.18.51 Box 18 Folder 51: Policies for Coping Art, Photography and Visitation N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Guidelines for Copying Original Works of Art and using "wet" material, Gallery Photography Policy, Visitation Policies Draft.

Subseries 6: General

AR2013.17.18.52 Box 18 Folder 52: Core Values N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Values: Integrity, Achievement, Teamwork, Constituent Focus, Stewardship, Improve Devise Attendance, Broaden financial support, Move out of Eastover, Financial Stability, Excellence Strengths, Weaknesses, Education, Community, Relations with local artists, Weaknesses to Tackle.

AR2013.17.18.53 Box 18 Folder 53: Object Handling N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Basic Do & Don't list for object handling, change of location form.

AR2013.17.18.54 Box 18 Folder 54: Harris Gallery Text Panels N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Text panels for the Harris Gallery at MMR.

AR2013.17.18.55 Box 18 Folder 55: Old Text Panels N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Large print text panels with some label copies.: 18th Century American Art, 19th Century American Art, Early 20th Century American Art, Renaissance Art, Flemish Art, Dutch Art, Baroque and Rococo Art, English Art, Early 20th Century European Art, African Art.

AR2013.17.18.56 Box 18 Folder 56: European Object List N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Series 4: Costume

List of objects with small black & white images, marked up.

AR2013.17 Series 4: Costume 1972-2013, N.D. 5.7 Cubic feet 114 file folders in record cartons 4, 16 & 17

AR2013.17.17.1-27 Subseries 1: Costume Committee 1972-2002, N.D. 1.35 Cubic feet 27 file folders

General note

The contents of this subseries are in their original order.

AR2013.17.17.1 Box 17 Folder 1: History of the Costume Committee 1872-2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Numerous copies of the History of the Costume Committee written by Sandy Pettyjohn, list of Chairpersons and handwritten notes, older list of the history of the costume collection, Costume and Textile Department: Historical Highlights, list by dates of the Costume Collection History, handwritten notes of accounting, project assessment.

AR2013.17.17.2 Box 17 Folder 2: Exhibition List 1974-2002 0.05 Cubic feet 1 file folder

Scope and Contents note

List of costume exhibitions with title and dates.

AR2013.17.17.3 Box 17 Folder 3: Fashion Group 1976-1993 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 1: Costume Committee

Dates with activities.

AR2013.17.17.4 Box 17 Folder 4: Duties of Chairman/Coordinator 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Two lists: Duties of Chairman of The Costume Committee and Costume Project Coordinator.

AR2013.17.17.5 Box 17 Folder 5: Annual Report 1983-1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Costume Committee Annual Report, Report of The Costume Committee, End of the Year Report.

AR2013.17.17.6 Box 17 Folder 6: History of Collection by Elizabeth W. Laseter 1984-1989 0.05 Cubic feet 1 file folder

Scope and Contents note

History of The Costume Committee written by Elizabeth (Liz) Laseter, part of paper doll set.

AR2013.17.17.7 Box 17 Folder 7: Long Range Plans 1984-1990 0.05 Cubic feet 1 file folder

Scope and Contents note

Three and five year plans.

AR2013.17.17.8 Box 17 Folder 8: Committee Report 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 1: Costume Committee

Suggested report, resume for Hazel R. Brown, newspaper clippings.

AR2013.17.17.9 Box 17 Folder 9: Committee Report 1976-1997 0.05 Cubic feet 1 file folder

Scope and Contents note

September 1976 Mint brochure, The Fashion Group of Charlotte mailing list, newspaper clipping.

AR2013.17.17.10 Box 17 Folder 10: Committee Report 1979-1980 0.05 Cubic feet 1 file folder

Scope and Contents note

Numerous printouts from magazines, financial report, newspaper clipping, Antiques Show invitation and brochure.

AR2013.17.17.11 Box 17 Folder 11: Committee Report 1981 0.05 Cubic feet 1 file folder

Scope and Contents note

The Woman's Auxiliary Costume Committee invitation for lecture of Stella Blum, newspaper clippings. correspondence, invitation for opening of The Evolution of Fashion.

AR2013.17.17.12 Box 17 Folder 12: Tag for So Old, Sew New 1982 0.05 Cubic feet 1 file folder

Scope and Contents note

Tag - So Old, So New: Quilting Scraps To Benefit The Mint Museum Costume Committee.

AR2013.17.17.13 Box 17 Folder 13: Committee Report 1983 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 1: Costume Committee

Annual report, page from Mint newsletter, correspondence, loan agreement, newspaper clippings.

AR2013.17.17.14 Box 17 Folder 14: Committee Report 1985 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, Annual Report, Costume Collection History list, five year plan by Kathryn Gabbert, Textile Department Planning Project.

AR2013.17.17.15 Box 17 Folder 15: Committee Report 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Financial papers, correspondence, invitation to tea, report.

AR2013.17.17.16 Box 17 Folder 16: Committee Report 1988 0.05 Cubic feet 1 file folder

Scope and Contents note

Paper Doll set - Emma Elizabeth A Mid-19th Century Paper Doll, committee members' list, current acceptance policy, correspondence, suggested activities, invitation to an education session, yearly report.

AR2013.17.17.17 Box 17 Folder 17: Committee Report 1989 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, copy of shipping papers, outline of purpose of the committee for consideration, list of committee members, color photos of storage and party and negative strips.

AR2013.17.17.18 Box 17 Folder 18: Committee Report 1990 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 1: Costume Committee

Correspondence, business meeting, funding report, newspaper clipping, accession meeting, correspondence between the Mint and Milton Bloch to the North Carolina Museum of History, yearly report, tags used for items being sold, tag used to sew onto items being sold, article about items being sold in The Mint Museum Shop, invitation to dinner honoring Jean Druesedow, The Costume Institute. The Metropolitan Museum of Art, color photos of the event.

AR2013.17.17.19 Box 17 Folder 19: Committee Report 1991 0.05 Cubic feet 1 file folder

Scope and Contents note

Annual Report, newspaper clippings, Mint newsletter, correspondence, Bylaws and Policy, balance sheets, correspondence, The Posh Purse expense report, invitation to Auxiliary's 35th anniversary.

AR2013.17.17.20 Box 17 Folder 20: Committee Report 1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Annual Report, report from meeting with Sandy Fisher about what to sell in the shop, exhibition list, Auxiliary newsletter, correspondence, member list, newspaper clippings, accounting sheets, Mint newsletter, press release for The Gilded Cage, resume for Arlene C. Copper of The Metropolitan Museum of Art, workshop on Costume/Textile Conservation, quilt conservation.

AR2013.17.17.21 Box 17 Folder 21: Cassette Tape 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Cassette tape from 12/12/94 with Hannah Withers and Mary Jo Gibbs.

AR2013.17.17.22 Box 17 Folder 22: Costume Collection Committee List 1995-1996 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 1: Costume Committee

List of Costume Collection Committee.

AR2013.17.17.23 Box 17 Folder 23: Costume Collection Committee 1995-1997 0.05 Cubic feet 1 file folder

Scope and Contents note

List of members, correspondence, report.

AR2013.17.17.24 Box 17 Folder 24: Committee Report 1997-1998 0.05 Cubic feet 1 file folder

Scope and Contents note

So Old, So New committee members, items requested by the Shops, yearly report.

AR2013.17.17.25 Box 17 Folder 25: Committee General Papers 1987-2008 0.05 Cubic feet 1 file folder

Scope and Contents note

Organization and Duties, General Comments on supplies, color photos of items sold in the shop, meeting in storage and Christmas tree in 1981, floor plan of storage, agenda for executive board meeting, correspondence, Spring 2008 Costume Society of America Southeast Regional Newsletter.

AR2013.17.17.6 Box 17 Folder 26: Paper Dolls: Children's Clothing 1975-1980 0.05 Cubic feet 1 file folder

Scope and Contents note

Papers related to the subject of paper dolls of children, newspaper clippings.

AR2013.17.17.27 Box 17 Folder 27: Committee General Papers N.D. 0.05 Cubic feet 1 file folder

Subseries 2: General Files

Scope and Contents note

Letter from Lynn Mack to the committee, brochure of Fashions 1840-1940 presented by The Woman's Auxiliary of the Mint Museum of Art and the Fashion Group of Charlotte, with special thanks to Mr. Pete Ballard, handwritten notes by Charles L. Mo.

AR2013.17.17.28-75 Subseries 2: General Files 1980-2013, N.D. 2.4 Cubic feet 48 file folders

AR2013.17.17.28 Box 17 Folder 28: The Evolution of Fashion 1980-1981 0.05 Cubic feet 1 file folder

Scope and Contents note

Brochure for The Evolution of Fashion: 1909-1919 for the Mint Museum of History. Exhibition dates of August 24, 1980-January 4, 1981 at 3500 Shamrock Road, Charlotte, N.C, 28215. Black & white.

AR2013.17.17.29 Box 17 Folder 29: Correspondence of Offer of Donations 1980-2013 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence of offer of donations loans, list of offered items from Mrs. Brian Wilder (Betsy).

***Papers that appear to pieces that could possibly be in the museum's collection were pulled and given to Ellen to share with the registration department. ***November 2021

AR2013.17.17.30 Box 17 Folder 30: Costume and Textile Books 1986 0.05 Cubic feet 1 file folder

Scope and Contents note

Two lists: Books for Textile Collections, Index to Library of Costume Collection.

AR2013.17.17.31 Box 17 Folder 31: The Costume Society of America 1986-2005 0.05 Cubic feet 1 file folder

Subseries 2: General Files

Scope and Contents note

Newsletter, correspondence, registration forms from the sponsored by The Costume Society of America.

AR2013.17.17.32 Box 17 Folder 32: Emma Elizabeth Paper Doll 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Complete set of the Emma Elizabeth A Mid-19th Century Paper Doll. Developed and Funded by The Museum Shop, A Committee of the Woman's Auxiliary, Illustrated and Booklet Design by Jane Ellen Starnes.

AR2013.17.17.33 Box 17 Folder 33: Antiques Show Fashions 1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Copy of a page from the 1992 Antiques Show catalogue of the 1992 Loan Exhibit: Antiques Show Fashions Highlights Personal Style.

AR2013.17.17.34 Box 17 Folder 34: Emails 1994-2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Emails to and from Charles.

AR2013.17.17.35 Box 17 Folder 35: Betty Ferrell Funds 1996-1997 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence related to the Betty Farrell Estate Funds.

AR2013.17.17.36 Box 17 Folder 36: Scaasi Wedding Dress 1997 0.05 Cubic feet 1 file folder

Subseries 2: General Files

Scope and Contents note

Copies of bill of sale and newspaper clippings related to the purchase of a Scaasi wedding gown from Once is Not Enough, Washington, DC and the owner Inge Guen. Accession #1997.88. Spelled as Scassi in some places.

AR2013.17.17.37 Box 17 Folder 37: General Correspondence 1997-1998 0.05 Cubic feet 1 file folder

Scope and Contents note

Various correspondence and handwritten notes.

AR2013.17.17.38 Box 17 Folder 38: Scaasi 1997-2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, handwritten notes, checklist of items sent on June 16, 1997 from the Arnold Scaasi, online print outs, color brochure of Scaasi Exuberant Fashion A Retrospective Exhibition. The Museum of FIT, October 15, 2002 through January 4, 2003. Spelled Scassi in some places.

AR2013.17.17.39 Box 17 Folder 39: Costume Supplies 1997-2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Sales slips, purchase order, pickup slip, catalogue.

AR2013.17.17.40 Box 17 Folder 40: Virginia Slims 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Virginia Slims Fashion Sun Fair - Black & white images, online print outs.

Subseries 2: General Files

AR2013.17.17.41 Box 17 Folder 41: Manuel Cuevas 2000 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence and online print out related to Manuel Cuevas, Nashville, TN.

AR2013.17.17.42 Box 17 Folder 42: Cora Ginsburg 2000-2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, online print outs, color images, price lists, Auxiliary Costume Fund - History Detail Inquiry Report 2000, catalogue related to Cora Ginsburg, LLC of New York.

AR2013.17.17.43 Box 17 Folder 43: Jas. Townsend & Sons, Inc. 2003-2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Catalogue and Winter Wish List from Jas. Townsend & Sons, Inc. of Pierceton, IN.

AR2013.17.17.44 Box 17 Folder 44: Final Checklist for Installation of Historic Costume Gallery 2005 0.05 Cubic feet 1 file folder

Scope and Contents note

List for the Robiecsek Gallery MMA, opening to public November 19, 2005.

AR2013.17.17.45 Box 17 Folder 45: General Lists 2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 2: General Files

Various lists, some with small images, Complete Object Report.

AR2013.17.17.46 Box 17 Folder 46: Meeting and Invitation for Costume Gallery 2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Invitation to a reception commemorating the grand opening of the Historic Costume Collection, November 17, 2005, costume Gallery meeting minutes.

AR2013.17.17.47 Box 17 Folder 47: Costume Fund 2005-2008 0.05 Cubic feet 1 file folder

Scope and Contents note

Papers related to a Costume Fund: Appeal meeting, correspondence, Potential Costume Collection Appeal List, list of donations, copy of check from Ann Stewman, magazine pages from the Smithsonian, proposal of menu for the Haute Couture & Luxury Fashions on June 26, 2008.

AR2013.17.17.48 Box 17 Folder 48: Designers Represented 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

List (Addendum B) of Fashion Designers Represented in MMA Historic Costume and Fashionable Dress Collection.

AR2013.17.17.49 Box 17 Folder 49: Goals and Objectives 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Two copies, one marked up, of the Historic Costume and Fashionable Dress Collection statement of the collection and goals and objectives submitted by Charles.

Subseries 2: General Files

AR2013.17.17.50 Box 17 Folder 50: Storage 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Online printouts, black & white photos on costume storage, New Storage System Is Right in Fashion writeup for an articles in the July/August 2007 Mint News.

AR2013.17.17.51 Box 17 Folder 51: Interpretative Plan 2008 0.05 Cubic feet 1 file folder

Scope and Contents note

Interpretative Plan for the HCFD Collection at the Mint Museum on Randolph Road. One copy labeled draft.

AR2013.17.17.52 Box 17 Folder 52: Candidates for Deaccession 2008 0.05 Cubic feet 1 file folder

Scope and Contents note

Chart list of Costume Candidates for Deaccession, two copies. Lists Collection, Flags, Object ID, Synopsis, Donor/Party, Reason.

AR2013.17.17.53 Box 17 Folder 53: Checklist and Label Copy 2008 0.05 Cubic feet 1 file folder

Scope and Contents note

Checklist and Label Copy from February 8, 2008.

AR2013.17.17.54 Box 17 Folder 54: Object Report 2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 2: General Files

Object Report with some small black & white image, 18 pages.

AR2013.17.17.55 Box 17 Folder 55: SexyCurvesLingerie.com 2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Online printouts of orders.

AR2013.17.17.56 box 17 Folder 56: Sandy Pettyjohn Donations 2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Two lists, one with more detail, of Sandy Pettyjohn's Inventory of Donations.

AR2013.17.17.57 Box 17 Folder 57: Research on Individuals with Costume Interest 2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Area of Interest Form, online printouts of individuals with a possible Costume interest.

AR2013.17.17.58 Box 17 Folder 58: Spitalfields Robe 2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Spitalfields open robe & petticoat related papers - offering from Vintage Textile of Swanzey, NH and Linda Ames and online print outs.

AR2013.17.17.59 Box 17 Folder 59: Publication Proposal 2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 2: General Files

Publication Proposal for Historic Costume & Fashionable Dress Collection submitted by Charles with overview and budget estimate.

AR2013.17.17.60 Box 17 Folder 60: Correspondence Concerning Excess Costumes 2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Letter from TTA & VA and TTES (Time Travelers Antiques & Vintage Clothing) of Fayetteville, PA waiting to discuss sale of the Mint's excess costumes, textiles and related accessories.

AR2013.17.17.61 Box 17 Folder 61: Goals and Plans N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Goals and Plans for the Historic Costume and Fashionable Dress Collection.

AR2013.17.17.62 Box 17 Folder 62: Books on Costume N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Various lists, online print outs on costume and two catalogues from Books on Cloth & Related Subjects.

AR2013.17.17.63 Box 17 Folder 63: Haute Couture N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

27 page paper on Haute Couture.

AR2013.17.17.64 Box 17 Folder 64: Costume Deaccession Candidates N.D. 0.05 Cubic feet 1 file folder

Subseries 2: General Files

Scope and Contents note

List (Object ID, Department, Collection, Synopsis) and small color images of deaccession candidates.

AR2013.17.17.65 Box 17 Folder 65: Tolbert Mannaquins N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, price list, color and black & white images of mannequins.

AR2013.17.17.66 Box 17 Folder 66: Fashion Accessories in Cases in Corridor N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Label copy and some with description of fashion accessorized in cases in corridor.

AR2013.17.17.67 Box 17 Folder 67: Costume Appraisers N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

List of Costume Appraisers with complete contact information.

AR2013.17.17.68 box 17 Folder 68: Publication Program of Work N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Mint Museum of Art Historic Costume and Fashionable Dress Collection Publication Program of Work.

AR2013.17.17.69 Box 17 Folder 69: Oscar de la Renta in Mint Collection N.D. 0.05 Cubic feet 1 file folder

Subseries 2: General Files

Scope and Contents note

Small color images with accession number of pieces in the Mint collection.

AR2013.17.17.70 Box 17 Folder 70: Oscar de la Renta in Charlotte's Collection N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

List of gown descriptions with contact information and those on loan.

AR2013.17.17.71 Box 17 Folder 71: Bill Blass N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Bill Blass (1922-2002) - two papers: Quintessential American Fashion Designer and An American Fashion Legend with label copy of pieces in the Mint's collection.

AR2013.17.17.72 Box 17 Folder 72: Artistic Vision N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Artistic Vision Statement.

AR2013.17.17.73 Box 17 Folder 73: Exhibits N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Costume Collection Exhibits lists, both typed and handwritten.

AR2013.17.17.74 Box 17 Folder 74: Brochure N.D. 0.05 Cubic feet 1 file folder

Subseries 3: Exhibitions

Scope and Contents note

Two sided color brochure on the Historic Costume & Fashionable Dress Collection.

AR2013.17.17.75 Box 17 Folder 75: General Papers 1986-2003, N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Black & white slides of 1970s fashion, online printouts of magazine title/size and issue dates, various papers, postcard of costume from Barcelona, Survey for America's Closets: Directory of Collections of Clothing, Textiles, Accessories, Uniforms, and Costumes, color online print, Colorado State University: Manufactured Fiber Conservation: A Cause for Concern?, notes about Southpark Magazine, Fashions Through History list, Victorian Costumes Fun and Games printed sheet with images McCall's brochure, handwritten labels, handwritten notes, meeting with Laura Campbell of the Southern Women's Show, business card for The Fan Club, print out from The MidAtlantic Antique: 19th century children's fashions opens in relocated costume gallery.

AR2013.17.4.1-25 Subseries 3: Exhibitions 1978-2012 1.25 Cubic feet 25 file folder

AR2013.17.4.1 Box 4 Folder 1: Headlines 1978 0.05 Cubic feet 1 file folder

Scope and Contents note

Invitation from The Arts and Science Museum for Headlines - A Hundred Years of Hats, collection of The Mint Museum of History in Stateville, NC.

AR2013.17.4.2 Box 4 Folder 2: Fashionable Lace 1990 0.05 Cubic feet 1 file folder

Scope and Contents note

Tri-fold brochure for Fashionable Lace: Enticing Evening Wear of the 1930s - 1960s, April 22 through November 25, 1990.

Subseries 3: Exhibitions

AR2013.17.4.3 Box 4 Folder 3: Graphic Elegance 1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Tri-fold brochure for Graphic Elegance: Fabric and Fashion 1970, July 10 through December 6, 1992.

AR2013.17.4.4 Box 4 Folder 4: Hats! 1993 0.05 Cubic feet 1 file folder

Scope and Contents note

Tri fold brochure for Hats! The Milliner's Art, June 5, 1993 through December 5, 1993.

AR2013.17.4.5 Box 4 Folder 5: The Gilded Cage 1992 0.05 Cubic feet 1 file folder

Scope and Contents note

The Gilded Cage: Victorian Bustle Fashion 1867-1889, text for slides from the Exhibition for an Evening with Educators on May 19, 1992. Exhibition dates of May 16, 1992-July 19, 1992.

AR2013.17.4.6 Box 4 Folder 6: The Flower Fashioned 1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Three different, two sided black & white brochures for The Flower Fashioned, May 28, 1994 through November 13, 1994.

AR2013.17.4.7-11 Box 4 Folder 7-11: Evening Elegance 1989 0.25 Cubic feet 5 file folders

Scope and Contents note

Papers related to Evening Elegance: 150 Years of Formal Fashions, July 25-October 4, 1998. Folder 7: rack card, Mint Newsletter for July-August 1998, press release, Scheduled Group Tours, Television

Subseries 3: Exhibitions

and Radio Stations Providing Media Coverage. Folder 8: online print outs. Folder 9: Promotion poster of Diana, Princess of Wales, invitations. Folder 10: Accessories list, Friends postcard of lecture by Lyn Mack, tri-fold color brochure. Folder 11: From a notebook with tabs titled Press Release, Visitation & Tours, Media Coverage and Coverage.

AR2013.17.4.12-16 Box 4 Folder 12-16: The Art of Affluence 2008-2011 0.25 Cubic feet 5 file folders

Scope and Contents note

Papers related to The Art of Affluence: Haute Couture and Luxury Fashions 1947-2007. Folder 12: correspondence, list of those not able to attend opening, list of designers, print out of opening party from The Charlotte Observer, invitation. folder 13: Corridor Display for Art of Affluence. Folder 14: CD. Folder 15: Initial Checklist with label copy, text and marked up. Folder 16: Correspondence concerning Judith Leiber purse owned by Jay Everette.

AR2013.17.4.17-18 Box 4 Folders 17-18: To Have To Hold 2000 0.1 Cubic feet 2 file folders

Scope and Contents note

Papers related to To Have and To Hold: 135 Years of Wedding Fashions, May 6-August 13. Folder 17: Black & white prints of ladies in their wedding dresses. Folder 18: List of Top Ten Slides, page from Country Life Magazine of February 18, 1954, black & white print of cover of the catalogue, correspondence, tri-fold black & white brochure for Here Comes the Bride: Weddings in America at the Rogers Historical Museum, Rogers, AR, color tri-fold brochure for To Have and To Hold, invitation to the exhibition opening party.

AR2013.17.4.19-25 Box 4 Folders 19-25: Coco Chanel 2006-2012, N.D. 0.35 Cubic feet 7 file folders

Scope and Contents note

Papers related to Coco Chanel. Folder 19: General, Harold Koda at the Mint, correspondence, submitted papers by docent Edla Brabam, parital checklist. Folder 20: online printouts. Folder 21: Object Report.

Subseries 4: Articles

Folder 22: Exhibition Fact Sheet, one marked draft. folder 23: Label and text panels, marked up. Folder 24: Initial Checklist-Principal Garments. Folder 25: CD.

AR2013.17.4.26 Box 4 Folder 26: Dior, Balmain, Saint Laurent 2012-2013 0.01 Cubic feet 1 file folder

Scope and Contents note

Papers related to Dior, Balmain, Saint Laurent Elegance and Ease. Exhibition Proposal online printout, information sheet with short list, Charlotte Observer article of August 8, 2013.

AR2013.17.4.27-40 Subseries 4: Articles 1973-2010 0.65 Cubic feet 13 file folders

AR2013.17.4.27 Box 4 Folder 27: Mint Collection 1973-1990 0.05 Cubic feet 1 file folder

Scope and Contents note

Newspaper, copies of articles on Mint's Costume Collection.

AR2013.17.4.28 Box 4 Folder 28: Non Mint 1976-2012 0.05 Cubic feet 1 file folder

Scope and Contents note

Newspaper and magazine articles, some copies on costume and fashion.

AR2013.17.4.29 Box 4 Folder 29: Exhibitions 1978-2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 4: Articles

Newspaper, online print outs of exhibitions at The Fine Arts Museum of San Francisco, Philadelphia Museum of Art, Louisiana State Museum., Metropolitan Museum of Art, Arnold Scaasi Retrospective, N.C. State University, RAM - Fashioning Art Handbags by Judith Leiber.

AR2013.17.4.30 Box 4 Folder 30: Designers 1982-2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Newspaper, magazine and online print outs on designers.

AR2013.17.4.31 Box 4 Folder 31: Other Museums 1997-1998 0.05 Cubic feet 1 file folder

Scope and Contents note

Papers on costume in other museums - The Textile Museum, The Toledo Museum of Art, National Portrait Gallery, SPNEA (Society for the Preservation of New England Antiquities, The Metropolitan Museum of Art, The Gaston County Museum of Art & History. Lanvin of Paris.

AR2013.17.4.32 Box 4 Folder 32: Organizations 1997-2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Publications from various organizations: The Fashion Group International, The Vintage Gazette, Costume!, Sotheby's.

AR2013.17.4.33 Box 4 Folder 33: Dolls 1998 0.05 Cubic feet 1 file folder

Scope and Contents note

Newspaper clipping on doll collection and show in Charlotte, March 1998.

AR2013.17.4.34 Box 4 Folder 34: Paris Fashion History 1998 0.05 Cubic feet 1 file folder

Subseries 4: Articles

Scope and Contents note

Reprint of an article: Paris Fashion A Cultural History by Valerie Steele from Oxford Press.

AR2013.17.4.35 Box 4 Folder 35: Online Print Outs 2000-2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Online print outs, some with black & white images.

AR2013.17.4.36 Box 4 Folder 36: International Committee for Museums and Collections of Costume 2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Online print out from ICOM Costume Collection, some written in French.

AR2013.17.4.37 Box 4 Folder 37: Costumes for Sale 2003-2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Pages from online print outs of costumes for sale.

AR2013.17.4.38 Box 4 Folder 38: Shoes 2008 0.05 Cubic feet 1 file folder

Scope and Contents note

Online print outs on shoes.

AR2013.17.4.39 Box 4 Folder 39: Mourning in the Victoria Era 2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 5: Scrapbook

Online print outs on mourning in The Victorian era, costumes and garb.

AR2013.17.4.40 Box 4 Folder 40: Haute Couture 2008 0.05 Cubic feet 1 file folder

Scope and Contents note

Online print outs on Haute Couture.

AR2013.17.16.3 Subseries 5: Scrapbook 1972-1990 0.28 Cubic feet 1 scrapbook in record carton

AR2013.17.16.3 Box 16: Costume Committee Scrapbook 1972-1990 0.28 Cubic feet 1 records carton

Scope and Contents note

Scrapbook of the Mint Museum Costume Collection. Scrapbook committee: Elizabeth W. Laseter, Lucille P. Giles and Jane E. Starnes. Newspaper and magazine clippings, photographs, invitations, brochures, correspondence.

AR2013.17 Series 5: Members & General 1984-2013 2.55 Cubic feet 51 file folders in record carton 15

AR2013.17.15.1-12 Subseries 1: Member Cultivation 1984-2010,N.D. 0.6 Cubic feet 12 file folder

AR2013.17.15.1 Box 15 Folder 1: Gallery Names and Plaques 1984-1985 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, signage, lists of people on panels, floor plans, drawing of the Daltons.

AR2013.17.15.2 Box 15 Folder 2: Prospects 1990-1991 0.05 Cubic feet 1 file folder

Subseries 1: Member Cultivation

Scope and Contents note

Lists, correspondence, print outs, brochure - Your Guide to Effective Giving in 1991, online print outs, handwritten notes, list of current loans.

AR2013.17.15.3 Box 15 Folder 3: Charlotte Collectors 1993, N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten notes, list of NC collects lenders, handwritten letter, Antiques Show Exhibition: Charlotte Collects the Classics - list of objects.

AR2013.17.15.4. Box 15 Folder 4: Reimbursement Requests 2004-2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Reimbursement requests for miscellaneous expenses, marked Copy.

AR2013.17.15.5 Box 15 Folder 5: Donor Cultivation List 2004 0.05 Cubic feet 1 file folder

Scope and Contents note

List titled Donor Cultivations by Melissa Post, chart of benefactors with addresses, prospective donors with comments.

AR2013.17.15.6. Box 15 Folder 6: Letter - Alexanders 2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence to Welborn and Patty Alexander from Jonathan Stuhlman.

AR2013.17.15.7 Box 15 Folder 7: Moves Management 2009-2010 0.05 Cubic feet 1 file folder

Subseries 1: Member Cultivation

Scope and Contents note

Papers related to Major Gift Fundraising - Moves Management Process.

AR2013.17.15.8 Box 15 Folder 8: Donor/Prospect Lists 2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Numerous lists for the Collections Campaign with contact information, what they have, cash donations, some in chart form, correspondence, labels ready for attach to envelopes.

AR2013.7.15.9 Box 15 Folder 9: Staff Tasks for Donor Cultivation 2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Various lists in chart form of task worksheets, contributors, all fundraising tasks, pending tasks.

AR2013.17.15.10 Box 15 Folder 10: General 2000-2010, N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Planned Giving as a gift made through a will, permanent collection campaign strategies and tactics, copy of handwritten notes on campaign summary, correspondence, top donors of artwork 2000-2008, agenda for major gifts moves management, donor questionnaire.

AR2013.17.15.11 Box 15 Folder 11: Party Photos N. D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Color photos from a party at MMA. Per Sandy Fisher - these photos maybe from an upper level party in the spring or early summer of 1996.

Subseries 2: Affiliate Groups

AR2013.17.15.12 Box 15 Folder 12: Party List of Names 0.05 Cubic feet 1 file folder

Scope and Contents note

List of names and addresses for those attending a dinner at Mary Lou Babb's, handwritten notes.

AR2013.17.15.13-29 Subseries 2: Affiliate Groups 1991-2010 0.85 Cubic feet 17 file folders

AR2013.17.15.13 Box 15 Folder 13: Auxiliary Aquisitions Committee 1991-1993 0.05 Cubic feet 1 file folder

Scope and Contents note

Acquisitions Committe, handwritten notes, correspondence, committee members, additions to the permanent collection, Mint newsletter, portrait miniature artists and article, print outs, copies of pages from books on various artists.

AR2013.17.15.14 Box 15 Folder 14: Home and & Tour 1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Color brochure for the Home & Garden Tour.

AR2013.17.15.15 Box 15 Folder 15: Auxiiary Gifts 1993, N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten note, copy of article - History of Giving: The Mint Museum Auxiliary, copy of text for slide presentation, list of gifts acquired with Auxiliary funds, list of gifts by date, additions to the permanent collection.

Subseries 2: Affiliate Groups

AR2013.17.15.16 Box 15 Folder 16: Auxiliary Events 1998-2008 0.05 Cubic feet 1 file folder

Scope and Contents note

Newsletter for Auxiliary members, color brochure for Home & Garden Tour in 2006, invitation to membership meeting in 2008, copy of pages from the 1999 Antiques Show & Sale.

AR2013.17.15.17 Box 15 Folder 17: Auxiliary Aquisition Committee and Budget 2000-2001 0.05 Cubic feet 1file folder

Scope and Contents note

Meeting of Acquisitions Committee, budget, endowment distribution calculation.

AR2013.17.15.18 Box 15 Folder 18: Auxiliary Board List 2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Board list with names and contact information.

AR2013.17.15.19 Box 15 Folder 19: Auxiliary Handbooks 1997-2005 0.05 Cubic feet 1 file folder

Scope and Contents note

One copy of the Auxiliary Handbooks for years: 1997-1998, 1998-1999, 2002-2003, 2003-2004, 2004-2005.

AR2013.17.15.20 Box 15 Folder 20: Auxiliary Directory 2007-2008 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 2: Affiliate Groups

Auxiliary Directory in two ring binder.

AR2013.17.15.21 Box 15 Folder 21: Collector's Circle 1999,2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, announcement and response for program on Studio Glass in the Venetian Tradition.

AR2013.17.15.22 Box 15 Folder 22: Docents 1992 0.05 Cubic feet 1 file folder

Scope and Contents note

List of weekday docent meetings.

AR2013.17.15.23 Box 15 Folder 23: President Circle Members 2001 0.05 Cubic feet 1 file folder

Scope and Contents note

Copy of a list of president circle members with phone numbers and handwritten notes.

AR2013.17.15.24 Box 15 Folder 24: Affiliate Council Meeting 2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence concerning council meeting.

AR2013.17.15.25 Box 15 Folder 25: Friends 2010-2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Programs calendar, Handbooks for 1999-2000 and 2004-2005.

Subseries 3: Trips

AR2013.17.15.26 Box 15 Folder 26: Crown Society 2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Information about The Crown Society and levels of benefits, chart of members with contact information with handwritten notes.

AR2013.17.15.27 Box 15 Folder 27: Delhom Service League 2006-2010 0.05 Cubic feet 1 file folder

Scope and Contents note

List of the executive board, general board chairs, correspondence, planning committee meeting, page on policies and procedures.

AR2013.17.15.28 Box 15 Folder 28: Curator's Circle N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

What appears to be name tags labels.

AR2013.17.15.29 Box 15 Folder 29: Dwelle Society N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

List of Dwelle Society members. Italics indicate charter members.

AR2013.17.15.30-32 Subseries 3: Trips 1995-2009 0.15 Cubic feet 3 file folders

AR2013.17.15.30 Box 15 Folder 30: Trip General 1995-2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 4: General

List of those going on a Italy trip in 1999, airline ticket, itinerary of flights, hotel confirmation in Roanoke, hotel receipt.

AR2013.17.15.31 Box 15 Folder 31: Faberge in America 1997 0.05 Cubic feet 1 file folder

Scope and Contents note

Papers related to Mint trip to attend the Faberge in America exhibition at the New Orleans Museum of Art, list of those attending, rack card for the exhibition, correspondence, online printouts, proposal of price, daily itinerary, handwritten notes, information on the trip and reservation form, news release, glossary of jewelry terms, New Orleans Museum of Art color brochure, rack card from The Sheraton New Orleans Hotel, color flat notebook cover for the exhibition.

AR2013.17.15.32 Box 15 Folder 32: New Bern - Decorative Arts Trust Symposium 2000 0.05 Cubic feet 1 file folder

Scope and Contents note

Papers related to The Decorative Arts Trust symposium in New Bern, NC - brochures, correspondence, printouts, newsletter, attendees, schedule of tours. Hobbs Furniture classes.

AR2013.17.15.33-50 Subseries 4: General 0.95 Cubic feet 19 file folders

AR2013.17.15.30 Box 15 Folder 33: Articles on Art and Artists 1969-2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Copies of articles and print outs on: The Late Georgian Pictures in the Collection of Her Majesty The Queen, Chuck Close, Pete Ballard, John La Farge, John Conner, The British Portrait.

Subseries 4: General

AR2013.17.15.33 Box 15 Folder 34: Articles on the Mint 1976-2001 0.05 Cubic feet 1 file folder

Scope and Contents note

Newspaper clippings, copied pages on the Mint.

AR2013.17.15.35 Box 15 Folder 35: Charlotte Magazine 1986 0.05 Cubic feet 1 file folder

Scope and Contents note

Charlotte magazine from January 1986 with cover story on 50 people to watch in '86.

AR2013.17.15.36 Box 15 Folder 36: Artists' Birthdays 1989 0.05 Cubic feet 1 file folder

Scope and Contents note

List of artists' birthdays by month.

AR2013.17.15.37 Box 15 Folder 37: Doll Sculpture Articles 1989-1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Magazine articles on doll makers.

AR2013.17.15.38 Box 15 Folder 38: Vatican Museums 1992-1994 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten notes, copies of The Vatican Museums Reporter, projects financed by Friends and Patrons of the Arts in the Vatican Museums.

Subseries 4: General

AR2013.17.15.39 Box 15 Folder 39: Product Development 1995 0.05 Cubic feet 1 file folder

Scope and Contents note

Report - Policy, Guidelines and Procedures for Product Development by Sandy Fisher, Manager and Buyer of Retail Operations.

AR2013.17.15.40 Box 15 Folder 40: Library of Congress 1999-2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence on PCN application process.

AR2013.17.15.41 Box 15 Folder 41: Tour Category Statistics 2000-2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Report of tour category statistics from 2000 to 2004.

AR2013.17.15.42 Box 15 Folder 42: Phone Log 2000-2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Chart of phone logs with date & time, phone, name, message and action taken with many handwritten notes.

AR2013.17.15.43 Box 15 Folder 43: Bill of Sale 2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Papers - The Book, the Artistic Vision and Moving, online printout.

Subseries 4: General

AR2013.17.15.44 Box 15 Folder 44: General 2003-2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Wide range of various papers. Correspondence, brochure for the Museum of Design, Atlanta, Christmas card, invitation and response card for Fashion in Film Winterthur with note from Dana Woody.

AR2013.17.15.45 Box 15 Folder 45: Corporate Identity Guidelines 2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Bound notebook on the corporate identity guidelines on logo and branding.

AR2013.17.15.46 Box 15 Folder 46: Conference on Jewish Materials 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence from the Conference on Jewish Material Claims Against Germany, Inc.

AR2013.17.15.47 Box 15 Folder 47: Charlotte Living Magazine 2008 0.05 Cubic feet 1 file folder

Scope and Contents note

Two copies of the Charlotte Living magazine, Summer 2008. Article on pages 34-37: The Gold Standard on the Mint.

AR2013.17.15.48 Box 15 Folder 48: Lithography N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Lithography - Printing Instructions.

Series 6: Charles

AR2013.17.15.49 Box 15 Folder 49: European Timeline and African Ties N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Time line of European galleries (Renaissance) and African Ties, 7th grade classroom project.

AR2013.17.15.50 Box 15 Folder 50: History of the Mint Lecture N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Text with handwritten notes of a lecture on the Mint history, part 1 and 2. Two copies of part 2

AR2013.17 Series 6: Charles 1984-2013 55 file folders in record cartons 13 & 16

AR2013.17.13.1-40 Subseries 1: Handwritten Notes 1996-2013 2.0 Cubic feet 40 file folders

AR2013.17.13 Box 13 Folders 1-3: Notes 1996 1996 0.15 Cubic feet 3 file folders

Scope and Contents note

Handwritten notes: Folder 1 - management meetings, emails, Jai, trip to Raleigh; Folder 2 - Bell South proposal Management meetings, collections & programs, travel exhibition, proposal to NCAC, Luski meeting, Ancient Americas reinstallation meeting, NC pottery DC-Rom; Folder 3 - management meetings, concern of SAC and NC Pottery, Catherine Vare or Uare, Montaldo expansion, executive committee meeting, printed sheets: list of African/Afro-American, Latin American/Hispanic, Native American 1985-1996, strategic planning, stewardship and scholarship, draft of questions for SLRP committees.

Ar2013.17.13.4.11 Box 13 Folders 4-11: Notes 1997 1997 0.4 Cubic feet 8 file folders

Subseries 1: Handwritten Notes

Scope and Contents note

Handwritten notes: Folder 4 - Jai, management meetings. Folder 5 - management meetings, A&SC meetings. Folder 6 - DC-ROM, Jai, division meeting, management meetings, costume committee meeting, SLRP meeting. Folder 7 - Friends meeting, Delhom, management meeting, computer meeting. Folder 8 - management meeting, costume notes, DC-ROM, executive- meeting, Board meeting. Folder 9 - MMCD meeting, management meetings, Miss Delhom, CAC, potential members of CAC, community advisory council selection criteria, the Anti Museum. Folder 10 - management meeting, typed-Spanish Colonial Reinstallation. Folder 11 - English works, MMCD Task Force meeting, Forbes meeting, You Are Here meeting, use of history/narratives paintings to tell story of USA, board meeting, MMCD meeting.

AR2013.17.13.12-15 Box 13 Folders 12-15: Notes 1998 1998 0.15 Cubic feet 3 file folders

Scope and Contents note

Handwritten notes: Folder 12 - management meeting. Folder 13 - CAC meeting, management meetings, Lynn Mack meeting, reinstallation meeting, budget requests,. SLRP meeting, Hannah Woods Stallman. Folder 14 - management meeting. Folder 15 - ASC site visit, management meetings, deaccession auction, exhibition committee meeting, typed response to Milton Grenfell article in Observer

AR2013.17.13.16 Box 13 Folder 16: Notes 2003 2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Small pad notes, SLRP.

AR2013.17.13.17 Box 13 Folder 17: Notes 2009-2010 2009-2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Budget review, planning, funding of exhibition meeting, curators meeting.

Subseries 1: Handwritten Notes

AR20131.7.13.18-27 Box 13 Folders 18-27: Notes 2010 2010 0.5 Cubic feet 10 file folders

Scope and Contents note

Handwritten notes: Folder 18 - curators meeting, planning meeting, label meeting, ASC meeting, Auxiliary gifts,. Folder 19 - meeting notes, directors meetings, KJV and Charles meeting, board of trustees meeting, board retreat, Chanel, Auxiliary, Oscar, Book Task Force meeting, printed - Charlotte Garden Club Annual Bulb Sale. Folder 20 - 24 hour opening, curatorial department meeting, trustees meeting, leadership meetings. Folder 21 - curators meeting, talk with KJV, revamp way presentations are made to the board of trustees, board of trustee meeting agenda, exhibition meetings, Oscar meeting, MMR meeting, exhibition. Folder 22 - schedule of tour of storage, planning meeting, museum opening meeting. Folder 23 - exhibition proposal meeting, exhibition budget planning meeting, printed - facilities, security and collections meeting, email on board of directors agenda and agenda, floor plan, bulletpoints regarding KJV acknowledging curators, exhibition charts, potential venue chart. Folder 24 - collections planning meeting, printed - draft of board of directors meeting, curator's comments with pricing of Chanel exhibition. Folder 25 - meeting with KJV, curators meeting, planning meeting, exhibition meeting, printed - New Visions: Contemporary Masterworks from the Bank of America Collection. Folder 26 - annual members meeting, MMU facilities meeting, MMR office reassignments. Folder 27 - leadership team meeting, the art of art growing.

Scope and Contents note

AR2013.17.13.28 Box 13 Folder 28: Notes 2010-2012 2010-2012 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten notes - Bearden Society follow up and meetings, MMR meeting, Chanel and Chanel books.

AR2013.17.13.29-35 Box 13 Folders 29-35: Notes 2011 2011 0.35 Cubic feet 7 file folders

Scope and Contents note

Subseries 1: Handwritten Notes

Handwritten notes: Folder 29 - exhibition planning meeting, printed - National Endowment for the Arts-FY2012 Grants to Museums, Auxiliary, director's meeting, MMA board agenda. Folder 30 - curators meeting, director's meeting. Folder 31 - shop meeting, director's meetings, meeting, exhibition planning meeting, DNC, email on Cassatt opening weekend. Folder 32 - notes. Folder 33 - online images meeting, Chanel/Costume meeting, board of directors meeting, meeting with KVJ, MMA board of directors meeting, budget for costume publication, printed - board of directors meeting - minutes and agenda. Folder 34 - Oscar meeting, curators meeting, loan agreements, 75T anniversary ideas, brainstorming with Rubie, printed - Curators report to the President and CEO. Folder 35 - auxiliary meeting, directors meeting, management meeting, exhibition meeting, meeting with KVJ, curators meeting.

AR2013.17.13.36 Box 13 Folder 36: Notes 2011-2012 2011-2012 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten notes: history of costume, budget meeting, exhibition meeting, meeting with KVJ, Beaded Embellishments, collection development/strategic planning retreat, curators meeting, management meeting MMR - study, printed - Lynn Mack.

Scope and Contents note

AR2013.17.13.37 Box 13 Folder 37: Notes 2012-2013 2012-2013 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten notes: MMR feasibility study, curators meeting and agenda, costume lists with accession numbers, board of trustees meeting, meeting with KVJ.

Scope and Contents note

AR2013.17.13.38 Box 13 Folder 38: Notes 2013 2013 0.05 Cubic feet 1 file folder

Subseries 2: Planning Books

Scope and Contents note

Handwritten notes: curators meeting, department head meetings, staff meeting, meeting with Kristen Watts, board of directors meetings, town hall meeting.

AR2013.17.13.39 Box 13 Folder 39: Notes in Red Folder N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten papers that were in a red folder and on blank rather than lined paper, lined paper with staff names with employee numbers.

AR2013.17.13.40 Box 13 Folder 40: Loose papers N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten notes that were found loose in a box, most without a heading. Those with employee survey, how are his goals align with SLRP, curator meeting, special staff meeting, department head meeting 2013, DIGS II project, copywrite for NC Pottery 1996, teachers focus group for reinstallation, management meeting 1996, executive committee.

AR2013.17.13.41-43 Subseries 2: Planning Books 1988-1992 0.15 Cubic feet 3 file folder

AR2013.17.13.41 Box 13 Folder 41: Planning Book 1988 1988 0.05 Cubic feet 1 file folder

Scope and Contents note

Bond copy of a 1988 Weekly Executive Planner. Handwritten notes of profession and personal appointments.

AR2013.17.13.42 Box 13 Folder 42: Planning Book 1989 1989 0.05 Cubic feet 1 file folder

Subseries 3: General

Scope and Contents note

Bond copy of a 1989 Weekly Executive Planner. Handwritten notes of professional and personal appointments

AR2013.17.13.43 Box 13 Folder 43: Planning Book 1990-1992 1990-1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Bond copy of a Month at a Glance Administrator planner. Handwritten notes of professional and personal appointments.

AR2013.17.13.44-56 Subseries 3: General 1997-2011, N.D. 0.6 Cubic feet 12 file folders

AR2013.17.13.44 Box 13 Folder 44: New York Trip 1997 0.05 Cubic feet 1 file folder

Scope and Contents note

Employee Travel Expense Form.

AR2013.17.13.45 Box 13 Folder 45: Photos of Charles with King Tut 1977 0.05 Cubic feet 1 file folder

Scope and Contents note

Six color photos.

AR2013.17.13.46 Box 13 Folder 46: Replacement Visit 2000 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 3: General

Correspondence and color brochure when visited with Dr. Barbara Perry to Replacements, Ltd. in Greensboro, NC.

AR2013.17.13.47 Box 13 Folder 47: Meetings 2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Papers on challenge of creating effective and productive meetings, schedule of meetings.

AR2013.17.13.48 Box 13 Folder 48: Correspondence 2005-2008 0.05 Cubic feet 1 file folder

Scope and Contents note

Personal notes and cards sent to Charles - Christmas, thank you, get well.

AR2013.17.13.49 Box 13 Folder 49: Goals and Objectives 2006-2008 0.05 Cubic feet 1 file folder

Scope and Contents note

Employee's reports on Goals and Objectives, Personal Performance Objectives, correspondence, Self-Report, two suggestions to strengthen the Mint.

AR2013.17.13.50 Box 13 Folder 50: Email List 2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Print out from the computer of emails with first letter starts with an A.

AR2013.17.13.51 Box 13 Folder 51: Red Rocks Menu N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 3: General

Lunch menu from Red Rock Cafe in the Strawberry Hill Shopping Center, 4223 Providence Road, Charlotte. Includes under the salad selections, the Charles Mo's Strawberry Hill Salad.

AR2013.17.13.52 Box 13 Folder 52: File Listing N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Screen shot of file listing.

AR2013.17.13.53 Box 13 Folder 53: Photo of Charles N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Small black & white photo of Charles at an early age, probably a teenager.

AR2013.17.13.54 Box 13 Folder 54: Saying No to Donors N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Newspaper article - How to Say "No Thanks" to Donors given to him by E. Mack.

AR2013.17.13.55 Box 13 Folder 55: History of Mint Lecture N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Various copies of what appears to be a slide presentation on the history of the Mint, some pages with handwritten comments, changes, deletions.

AR2013.17.13.56 Box 13 Folder 56: Trip List 1997-2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 4: Retirement and Remembrance

List of compiled in 2019 from various Charles Mo papers by Sandy Fisher.

AR2103.17.1.56-59 Subseries 4: Retirement and Remembrance 2013-2019, N.D. 0.2 Cubic feet 4 file folders

AR2013.17.13.57 Box 13 Folder 57: Retirement Party 1998-2013 0.05 Cubic feet 1 file folder

Scope and Contents note

Business card, invitation for his party on Wednesday, September 25, 2013, online print out announcing retirement, SouthPark magazine article on appreciation party, newspaper article from 1998 on his "personal museum".

AR2013.17.13.58 Box 13 Folder 58: Photos from Retirement Party 2019 0.05 Cubic feet 1 file folder

Scope and Contents note

Color photographs from the party and a few other times that were on display at the party.

AR2013.17.13.59 Box 13 Folder 59: Remembrance of Charles 2019 0.05 Cubic feet 1 file folder

Scope and Contents note

Invitation to a celebration of the life of Charles, on Tuesday, June 11, 2019, transcripts of comments collected during this event, announcement of the The Charles Mo Fashion Fund, correspondence, prints of photo of Charles, CD from the party, article (unknown publication written about 1999 or 2000 due to refer the exhibition, To Have and To Hold).

AR2013.17.13.60 Box 13 Folder 60: Photographs N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Series 7: Spanish Colonial

Color photographs given to the Archives by Holly Mo. Received January 4, 2021.

AR2013.17.16.1 Box 16 Folder 1: Retirement Book 2013 0.05 Cubic feet 1 file folder

Scope and Contents note

Handback book given to Charles at his retirement party with color and black & white photos.

AR2013.17 Series 7: Spanish Colonial 1956-2009 7.3 Cubic feet 149 file folders in record cartons 6, 7, 12 & 16

Scope and Contents note

Spanish Colonial related exhibitions: Splendors of the New World: Spanish Colonial Art, April 9-June 19, 1988; Splendors of the New World, February 1-April 26, 1992; Kingdoms of the Sun: Masterworks of Ancient Andean and Spanish Colonial Art, November 4, 1995-February 11, 1996; Spanish Colonial Art from the Lily and Francis Robicsek Collection, June 3- September 10, 2006. List compiled by Sandy Fisher.

AR2013.17.6.1-52,7.1-18 Subseries 1: Contacting Those with Possible Collections 1956-1991 3.5 Cubic feet 70 file folders

AR2013.17.6.1 Box 6 Folder 1: Isaac Delgado Museum of Art Accessions 1956-1974 0.05 Cubic feet 1 file folder

Scope and Contents note

Accession sheets, black & white copies of images.

AR2013.17.6.2 Box 6 Folder 2: New Orleans Museum of Art Accessions 1974 0.05 Cubic feet 1 file folder

Subseries 1: Contacting Those with Possible Collections

Scope and Contents note

Accession sheets, black & white copy of images.

AR2013.17.6.3 Box 6 Folder 3: Sotheby Catalogue 1980 0.05 Cubic feet 1 file folder

Scope and Contents note

Color catalogue from Sotheby's. The Collection of James F. Adams: Colonial Painting and Sculpture of Latin America. November 6, 1980.

AR2013.17.6.4 Box 6 Folder 4: Articles, News Coverage 1982-1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Newspapers, magazines, Mint Member News clippings.

AR2013.17.6.5 Box 6 Folder 5: Arequipa, Peru 1985-1986 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, black & white images copies, news release. Some in Spanish.

AR2013.17.6.6 Box 6 Folder 6: Foreign Ambassador letters 1986 0.05 Cubic feet 1 file folder

Scope and Contents note

Contact lists, correspondence, print out of Guide for Business Representatives. Some in Spanish.

AR2013.17.6.7 Box 6 Folder 7: American Museums 1986 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 1: Contacting Those with Possible Collections

Correspondence.

AR2013.17.6.8 Box 6 Folder 8: South American Museums 1986 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence. Some in Spanish.

AR2013.17.6.9 Box 6 Folder 9: Cuban Foundation and Museum of Arts and Sciences. 1986 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, color slides, handwritten notes.

AR2013.17.6.10 Box 6 Folder 10: Andre Emmerich Gallery 1986 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence.

AR2013.17.6.11 Box 6 Folder 11: El Paso Museum of Art 1986 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence.

AR2013.17.6.12 Box 6 Folder 12: The Albuquerque Museum 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 1: Contacting Those with Possible Collections

Business card, correspondence, color print.

AR2013.17.6.13 Box 6 Folder 13: University of New Mexico 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

University Art Museum, University of New Mexico - correspondence, handwritten notes.

AR2013.17.6.14 Box 6 Folder 14: The Museum of San Agustin Antigua 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, black & white copies of images, object sheets.

AR2013.17.6.15 Box 6 Folder 15: The Taylor Museum 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, handwritten notes, invoice.

AR2013.17.6.16 Box 6 Folder 16: Davenport Art Gallery 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, handwritten notes, catalogues, collection list, invoice, slides.

AR2013.17.6.17 Box 6 Folder 17: Embassy of Peru 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 1: Contacting Those with Possible Collections

Correspondence with the embassy and museums and collections in Peru.

AR2013.17.6.18 Box 6 Folder 18: New Orleans Museum of Art 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, black & white copies of images, resume of Barbara von Barghahn, painting lists from Brooklyn Museum of Art, private collections.

AR2013.17.6.19 Box 6 Folder 19: The Brooklyn Museum 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, price list for photographic materials and permission to reproduce works of art, black & white copies of image, handwritten notes, copy of the Bulletin.

AR2013.17.6.20 Box 6 Folder 20: Museum of New Mexico 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence.

AR2013.17.6.21 Box 6 Folder 21: General 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence with various museums and collections in the US and South America, Some in Spanish.

AR2013.17.6.22 Box 6 Folder 22: The San Antonio Museum Association 1986-1987 0.05 Cubic feet 1 file folder

Subseries 1: Contacting Those with Possible Collections

Scope and Contents note

Correspondence, photograph requests, object list, handwritten notes.

AR2013.17.6.23 Box 6 Folder 23: Osuna Gallery 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, handwritten notes, black & white image.

AR2013.17.6.24 Box 6 Folder 24: Arizona Historical Society 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, handwritten notes, object printout sheets, some with black & white copies of images.

AR2013.17.6.25 Box 6 Folder 25: The Denver Museum of Art 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, list and black & white copies of images from the Jan and Frederick R. Mayer collection, catalogue of Spanish-Peruvian Paintings from the How and Emily Lowe Art Gallery, University of Miami, black & white copies of images.

AR2013.17.6.26 Box 6 Folder 26: Mexican Museums 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence to various museums in Mexico, some in Spanish.

AR2013.17.6.27-28 Box 6 Folders 27-28: Dead Responses 1986-1987 0.1 Cubic feet 2 file folders

Subseries 1: Contacting Those with Possible Collections

Scope and Contents note

Two folders of correspondence with various museums, research request form, loan request form, handwritten notes, black & white images, brochure for The J. Paul Getty Museum.

AR2013.17.6.29-30 Box 6 Folders 29-30: General 1986-1992 0.1 Cubic feet 2 file folders

Scope and Contents note

Various museums and collections - correspondence, 3x5 cards about objects, lists of museums with some highlighted, ambassadors contact list, handwritten notes, travel itinerary, Spanish Colonial Bibliography, travel expense reports, online printouts, Welcome to Mexico brochure, business card, postcard, floor plan of MMR.

AR2013.17.6.31 Box 6 Folder 31: Museo Nacional de Historia 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten notes and correspondence, all in Spanish.

AR2013.17.6.32 Box 6 Folder 32: Ecuador 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, mostly in Spanish, with museums and the embassy in Ecuador, online printouts.

AR2013.17.6.33 Box 6 Folder 33: Hispanic Society of America 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, handwritten notes, brochure, invoices.

Subseries 1: Contacting Those with Possible Collections

AR2013.17.6.34 Box 6 Folder 34: The Heard Museum 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, catalogue record with small black & white images of pieces, handwritten notes, small color photos.

AR2013.17.6.35 Box 6 Folder 35: Metropolitan Museum of Art 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Photograph library sheets, handwritten notes, correspondence, label information.

AR2013.17.6.36 Box 6 Folder 36: Meadows Museum 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence with the Meadows Museum of Southern Methodist University, handwritten notes.

AR2013.17.6.37 Box 6 Folder 37: Los Angeles County Museum of Art 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence.

AR2013.17.6.38 Box 6 Folder 38: Louisiana State Museum 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 1: Contacting Those with Possible Collections

Correspondence, black & white copy and information on one painting, handwritten notes.

AR2013.17.6.39 Box 6 Folder 39: The Mexican Museum 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, colonial object checklist.

AR2013.17.6.40 Box 6 Folder 40: Joslyn Art Museum 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, copies of pages about pieces.

AR2013.17.6.41 Box 6 Folder 41: Embassy of Bolivia 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, some in Spanish.

AR2013.17.6.42 Box 6 Folder 42: Milwaukee Public Museum 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, handwritten notes.

AR2013.17.6.43 Box 6 Folder 43: New Mexico Museums 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 1: Contacting Those with Possible Collections

Handwritten notes, correspondence with Museum of New Mexico, Museum of International Folk Art, Museum of Fine Arts, business cards.

AR2013.17.6.44 Box 6 Folder 44: Philippine Museums 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence with the Museum of Filipino Life, Casa Manila Museum, Embassy of Philippines, Ayala Museum: Museum of Philippine History & Iconographic Archives.

AR2013.17.6.45 Box 6 Folder 45: Philadelphia Museum of Art 1987-1988 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, business card, reproduction policy and forms, photo copy sheets, handwritten notes.

AR2013.17.6.46 Box 6 Folder 46: Valley Taylor Gallery 1987-1988 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, color prints of images.

AR2013.17.6.47 Box 6 Folder 47: Wadsworth Atheneum 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, rights and reproduction policy, property list, check lists, floor plan.

AR2013.17.6.48 Box 6 Folder 48: American Embassies of Central and South American Countries 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 1: Contacting Those with Possible Collections

Correspondence with Embassies in Mexico, Peru, Philippines, Honduras, Dominican Republic, Costa Rica, Bolivia, Ecuador, Guatemala, Venezuela, Columbia.

AR2013.17.6.49 Box 6 Folder 49: McAllen International Museum and Sara Campbell Blaffer Gallery 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence with Mc Allen International Museum, Sarah Campbell Blaffer Gallery at the University of Houston handwritten notes.

AR2013.17.6.50 Box 6 Folder 50: Phoenix Art Museum 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, business card, handwritten notes, identification sheets, small color photos of pieces.

AR2013.17.6.51 Box 6 Folder 51: Pinacoteca Virreinal 1986-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, brochures, bulletin, some in Spanish, handwritten notes.

AR2013.17.6.52 Box 6 Folder 52: Mueso Franz Mayer 1986-1988 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, most in Spanish, handwritten notes, color and black & white catalogues and magazines in Spanish.

AR2013.17.7.1 Box 7 Folder 1: Lowe Art Museum 1987 0.05 Cubic feet 1 file folder

Subseries 1: Contacting Those with Possible Collections

Scope and Contents note

Correspondence with The Lowe Art Museum, The University of Miami, images lists, black & white copy of images.

AR2013.17.7.2. Box 7 Folder 2: Dr. Leoncio A. Garza, M.D. 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, brochures, handwritten notes.

AR2013.17.7.3 Box 7 Folder 3: Menill Collection 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, handwritten notes.

AR2013.17.7.4 Box 7 Folder 4: Mr. Hans Andreasen 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, list of silver pieces.

AR2013.17.7.5 Box 7 Folder 5: International Institute of Iberian Colonial Art 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, collection list, handwritten notes, catalogue in English and Spanish.

AR2013.17.7.6 Box 7 Folder 6: Museum of Art, University of Arizona 1986-1987 0.05 Cubic feet 1 file folder

Subseries 1: Contacting Those with Possible Collections

Scope and Contents note

Correspondence, list of pieces.

AR2013.17.7.7 Box 7 Folder 7: Museo Nacional del Virreinato 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, some in Spanish.

AR2013.17.7.8 Box 7 Folder 8: Meseo de el Carmen 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, some in Spanish.

AR2013.17.7.9 Box 7 Folder 9: Mrs. Edward H. MacBurney 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence.

AR2013.17.7.10 Box 7 Folder 10: City of San Antonio 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence with the city and the Spanish Governor's Palace.

AR2013.17.7.11 Box 7 Folder 11: Mel Fisher Maritime Heritage Society, Inc. 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 1: Contacting Those with Possible Collections

Correspondence, black & white photo, magazine copies, brochure.

AR2013.17.7.12 box 7 Folder 12: The Grey Art Gallery 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence.

AR2013.17.7.13 Box 7 Folder 13: Frederick R. Mayer 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence.

AR2013.17.7.14 Box 7 Folder 14: Mr. Pal Kelemen 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, handwritten notes, black and white photo.

AR2013.17.7.15 Box 7 Folder 15: Instituto Nacional de Antropologia e Historia 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, some in Spanish.

AR2013.17.7.16 Box 7 Folder 16: The John & Mabel Ringling Museum of Art 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 2: General

Correspondence, black & white photocopies of images.

AR2013.17.7.17 Box 7 Folder 17: Tucson Art Museum 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, handwritten notes, black & white photocopies of images, copies from magazines and catalogues.

AR2013.17.7.18 Box 7 Folder 18: Museo de America 1987-1991 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence some in Spanish, black & white photocopies of images, handwritten notes.

AR2013.17.7.19-74 Subseries 2: General 1987-2009, N.D. 2.8 Cubic feet 56 file folders

AR2013.17.7.19 Box 7 Folder 19: National Endowment for the Humanities 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, printing proposal, catalogue description, brochure-Pinacoteca Virreinal, in Spanish, floor plan, Humanities Projects in Museums and Historical Organization: Guidelines and Application Instructions, handwritten notes, copy of Artnews Annual-Art of The Americas, what appears to be a first draft of a catalogue.

AR2013.17.7.20 Box 7 Folder 20: Negatives 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 2: General

Strips of black & white negatives.

AR2013.17.7.21 Box 7 Folder 21: Exhibition Budget 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Numerous budgets with projected expenses, exhibition proposal data, catalogue writing, possible loan sources.

AR2013.17.7.22 Box 7 Folder 22: Photography Invoices 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Invoices, handwritten notes, color image of one painting.

AR2013.17.7.23 Box 7 Folder 23: Welcome Reception 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence concerning welcoming reception to honor Maria Concepcion Garcia Salz.

AR2013.17.7.24 Box 7 Folder 24: City of Charlotte 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence with the City of Charlotte, handwritten.

AR2013.17.7.25 Box 7 Folder 25: Philip Morris 1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 2: General

Proposal of sponsorship correspondence with Philip Morris Companies.

AR2013.17.7.26 Box 7 Folder 26: Checklists 1988 0.05 Cubic feet 1 file folder

Scope and Contents note

Numerous checklists with handwritten notes.

AR2013.17.7.27 Box 7 Folder 27: Proposal to the NEH 1988 0.05 Cubic feet 1 file folder

Scope and Contents note

Proposal to the National Endowment for the Humanities, bound, 115 page document. correspondence.

AR2013.17.7.28 Box 7 Folder 28: Revised Exhibition Proposal 1988 0.05 Cubic feet 1 file folder

Scope and Contents note

Introduction/General Background Statement.

AR2013.17.7.29 Box 7 Folder 29: City of Charlotte - Cancellation of Exhibition 1988 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence with the City of Charlotte of official announcement of formal cancellation of the exhibition.

AR2013.17.7.30 Box 7 Folder 30: Cancellation of Exhibition 1988 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 2: General

Correspondence to numerous individuals, galleries, museum and others of the cancellation of the exhibition.

AR2013.17.7.31 Box 7 Folder 31: Revised Proposal 1989 0.05 Cubic feet 1 file folder

Scope and Contents note

Cover notebook titled Spanish Colonial Art Exhibition Revised Proposal: Introductory/General Background Statement, black & white images,

AR 2013.17.7.32 Box 7 Folder 32: NEA Grant 1989-1990 0.05 Cubic feet 1 file folder

Scope and Contents note

National Endowment for the Art: Museum Program-Organized Grant Application. correspondence from Senator Terry Sanford, handwritten notes

AR2013.17.7.33 Box 7 Folder 33: NCNB 1991 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence with NCNB (North Carolina National Bank), handwritten notes, workplan, brochure of The Wanderers: Masters of 19th Century Russian Painting.

AR2013.17.7.34 Box 7 Folder 34: Karen M. Rymer-Milagros 1991 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence with Ms. Rymer and Paul A. Clifford.

AR2013.17.7.35 Box 7 Folder 35: Peru Trip 1991 0.05 Cubic feet 1 file folder

Subseries 2: General

Scope and Contents note

Correspondence, handwritten notes, including some with Jerald L. Melberg, Chairman Arequipa Subcommittee.

AR2013.17.7.36 Box 7 Folder 36: New York Public Library and Princeton 1991 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, copies of article, photocopy order form, bibliography.

AR2013.17.7.37 Box 7 Folder 37: Qunicentenary 1991 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, publications list, copies of magazine articles.

AR2013.17.7.38 Box 7 Folder 38: Appraisal by Paul A. Clifford 1991 0.05 Cubic feet 1 file folder

Scope and Contents note

Appraisal of objects from the New Orleans Museum of Art, stamped Copy, his resume, objects list, handwritten note.

AR2013.17.7.39 Box 7 Folder 39: Martha and Finely Burns, Jr. 1991 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, postcard and brochure from Morning Star Gallery, cards-Traditional New Mexican Hispanic Crafts.

Subseries 2: General

AR2013.17.7.40 Box 7 Folder 40: Fine Arts Express Southwest, Inc. 1991 0.05 Cubic feet 1 file folder

Scope and Contents note

Work order - quote form, handwritten notes.

AR2013.17.7.41 Box 7 Folder 41: Initial Checklist 1991 0.05 Cubic feet 1 file folder

Scope and Contents note

Checklists with handwritten notes, catalogue writing.

AR2013.17.7.42 Box 7 Folder 42: Library of Congress 1991 0.05 Cubic feet 1 file folder

Scope and Contents note

Request for Pre assignment of Library of Congress Catalogue Card Number.

AR2013.17.7.43 Box 7 Folder 43: Catalogue of Books on Colonial Art 1991 0.05 Linear feet 1 file folder

Scope and Contents note

List of books on Colonial Art.

AR2013.17.7.44 Box 7 Folder 44: Munson-Williams-Proctor Institute 1991-1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence concerning lecture.

Subseries 2: General

AR2013.17.7.45 Box 7 Folder 45: Manila and the Crisis of the Seventeenth Century 1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Manila and the Crisis of the Seventeenth Century by William J. McCarthy, Virginia-Carolinas Lation American History Seminar, 27 pages.

AR2013.17.7.46 Box 7 Folder 46: Offers 1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, some in Spanish of offers to loan or sell works on art, copies of printed material.

AR2013.17.7.47 Box 7 Folder 47: Black and White prints 1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Three sheets of black & white images of pieces for the Splendors of the New World: Spanish Colonial Masterpieces, February 1-April 26, 1992.

AR2013.17.7.48 Box 7 Folder 48: "Comp" List 1992 0.05 Cubic feet

Scope and Contents note

Lists of people with their addresses to receive invitations, some handwritten notes.

AR2013.17.7.49 Box 7 Folder 49: Mr. William Barnes 1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 2: General

Barnes inventory list, Paul A. Clifford review of pieces that are on loan to the Mint, some handwritten notes.

AR2013.17.7.50 Box 7 Folder 50: New Orleans Museum of Art 1991-2000 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, black & white copies of images and articles, list of requested loans.

AR2013.17.7.51 Box 7 Folder 51: Wikipedia Articles 2006-2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Printed sheets from Wikipedia on the Spanish Empire, Spanish Golden Age, Habsburg Spain, Saint Clare, St. Michael the Archangel.

AR2013.17.7.52 Box 7 Folder 52: Spanish Colonial Art Brochure 2006 0.05 Cubic feet 1 file folders

Scope and Contents note

Spanish Colonial Art from the Lily and Francis Robicsek Collection, June 3 through September 10, 2006, tri-fold color brochure.

Ar2013.17.7.53 Box 7 Folder 53: Prints and Photographs N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Black & white and color prints and photographs.

AR2013.17.7.54 Box 7 Folder 54: Copies of Photographs N.D. 0.05 Cubic feet 1 file folder

Subseries 2: General

Scope and Contents note

Black & white copies of photographs.

AR2013.17.7.55 Box 7 Folder 55: Presentation Script N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Text for presentation script (greatly shorten and revised version) with handwritten notes.

AR2013.17.7.56 Box 7 Folder 56: Presentation Script - International House N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Presentation Script with handwritten note. Original folder said International House.

AR2013.17.7.57 Box 7 Folder 57: Research Report 1982 0.05 Cubic feet 1 file folder

Scope and Contents note

Research Report-The Destruction of Mission San Sabas in the Province of Texas and the Martyrdom of the Fathers, Alonso Gairaido de Terreros, Josephy Santesteban, a brief research report on an important historical painting of the same subject attributed to its artist, by Robert J. Stroessner, Curator of the New World Department, The Denver Art Museum, color image.

AR2013.17.7.58 Box 7 Folder 58: Historians of the Conquest and Colonization N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 2: General

Paper titled: Historians of the Conquest and Colonization of the New World: 1550-1620. forthcoming in The Cambridge History of Latin American Literature, 79 pages.

AR2013.17.7.59 Box 7 Folder 59: A New World Paradise N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Paper titled: A New World Paradise.

AR2013.17.7.60 Box 7 Folder 60: Bibliography N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Bibliographies, two versions, paper titled Potosi Mines and Silver Production.

AR2013.17.7.61 Box 7 Folder 61: Informational General N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

General Information on the Mint Museum, written in Spanish.

AR2013.17.7.62 Box 7 Folder 62: Mexican Museums N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

List of Mexican museums with contacts.

AR2013.17.7.63 Box 7 Folder 63: Spread Sheet Chart N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Box 7 Folder 64: Handwritten Notes

Spread sheet chart of objects, handwritten.

AR2013.17.7.64 Box 7 Folder 64: Handwritten Notes N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Whole folder of handwritten notes.

AR2013.17.7.65 Box 7 Folder 65: Reference Books N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Copies of reference books from various books.

AR2-013.17.7.66 Box 7 Folder 66: Initial Checklist N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Spanish Colonial Initial Checklists by medium, with handwritten notes.

AR2013.17.7.67 Box 7 Folder 67: Dr. James F. Adams N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten notes.

AR2013.17.7.68 Box 7 Folder 68: Glossary N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Glossary lists.

Box 7 Folder 64: Handwritten Notes

AR2013.17.7.69 Box 7 Folder 69: Strategies for Survival N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Paper titled Strategies for Survival: Petty edited in provincial Mexico: The Case of Tlaxcala, 1680-1800 by James D. Riley, The Catholic University of America.

AR2013.17.7.70 Box 7 Folder 70: Andean Colonial N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

List of slides and draft of preliminary checklist for CD-ROM text.

AR2012.17.7.71 Box 7 Folder 71: Sukay Music Group 0.05 Cubic feet 1 file folder

Scope and Contents note

Promotional papers. black & white photograph, online printouts.

AR2013.17.7.72 Box 7 Folder 72: The Atlantic 1991 0.05 Cubic feet 1 file folder

Scope and Contents note

The Atlantic, September 1991, article starting on page 87: The Decipherment of Ancient Maya.

AR2013.17.17 Box 7 Folder 73: The Rotarian 1992 0.05 Cubic feet 1 file folder

Scope and Contents note

The Rotarian, February 1992, article entitled: The Real Early Americans, starting on page 28.

Subseries 3: Splendors of the New World

AR2013.17.7.74 Box 7 Folder 74: D.I.G.S. 1994-1995 0.05 Cubic feet 1 file folder

Scope and Contents note

D.I.G.S.: Deciphering & Investigating Great Societies - request from IMS Museum Leadership Initiative, multimedia software for Mackintosh and PC, catalogue for Kingdoms of the Sun, glossary terms.

AR2013.17.12.32 Box 12 Folder 32: Photographs N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Large folder of black & white 5x7 prints of objects, some duplicates, no label copy.

AR2013.17.12.9-24 Subseries 3: Splendors of the New World 1988-1992, N.D. 0.75 Cubic feet 15 file folders

AR2013.17.12.9 Box 12 Folder 9: Paul and Virginia Clifford Loan 1988-1991 0.05 Cubic feet 1 file folder

Scope and Contents note

Color prints, correspondence, handwritten notes, list: All Objects are from Columbia.

AR2013.17.12.10 Box 12 Folder 10: Correspondence 1991-1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, handwritten notes, mailing list, bibliography, symposium registrations for Encountering the New World: The Art of Peru, invitation to reception honoring The Prime Minister of Peru, support card for Charlotte Sister Cities Committee, news release.

Subseries 3: Splendors of the New World

AR2013.17.12.11 Box 12 Folder 11: Compliments 1991-1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, handwritten notes, color print, Arts & Science Council Spring '92 newsletter, Charlotte Sister Cities Arequipa Visit.

AR2013.17.12.12 Box 12 Folder 12: News Release 1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, Sponsor's Statement, news release, exhibition checklist, brochure, color slides, black & white images, news release cover.

AR2013.17.12.13 Box 12 Folder 13: NationsBank Preview Party 1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, preview party list, contact information for those invited.

AR2013.17.12.14 Box 12 Folder 14: Lecture and Lunch at The Schiele Museum 1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Invitation to lecture, script.

AR2013.17.12.15-17 Box 12 Folders 15-17: Notebook 1992 0.15 Cubic feet 3 file folders

Scope and Contents note

Subseries 3: Splendors of the New World

Three folders marked Notebook. Folder 15: Brochure, symposium registration, preview party invitation, Mint newsletter, notebook tabs labeled - Sponsorship, Visitation & Tours, Special Events & Programs, The Exhibition. Folder 16: tab labeled Coverage - media coverage, photo copies of newspaper and magazine articles. Folder 17: News release cover, median preview, black & white prints of images, sponsor's statement, news release exhibition overview.

AR2013.17.12.18 Box 12 Folder 18: Letterhead paper and Envelopes 1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Letterhead paper and envelopes for the exhibition.

AR2013.17.12.19 Box 12 Folder 19: Label Copy N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Label copy and text.

AR2013.17.12.20 Box 12 Folder 20: Audrey Flack N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten letter.

AR2013.17.12.21 Box 12 Folder 21: Educational Programs N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten notes, lecture announcement, copy of docent newsletter, rough budget.

AR2013.17.12.22 Box 12 Folder 22: Script for Presentation N.D. 0.05 Cubic feet 1 file folder

Subseries 4: Robicsek

Scope and Contents note

One page of a script.

AR2013.17.12.23 Box 12 Folder 23: Writing N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Writing entitled The Viceroyalty of Peru.

AR2013.17.12.24 Box 12 Folder 24: Brochure Text N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Written out text for the brochure.

AR2013.17.12.25-31 Subseries 4: Robicsek 1969-2006, N.D. 0.35 Cubic feet 7 file folders

AR2013.17.12.25 Box 12 Folder 25: Deed of Gift 1969-2000 0.05 Cubic feet 1 file folder

Scope and Contents note

First of three large files labeled Deed of Gifts. Receipt and Accession records, list of objects, appraiser lists, gift agreements, deed of gifts, list of Andean Collection, correspondence, lists of donations.

AR2013.17.12.26 Box 12 Folder 26: Conditions of Gifts 1991-1996 0.05 Cubic feet 1 file folder

Scope and Contents note

Second of three files labeled Conditions of Gifts. Letter of agreement, correspondence.

Subseries 5: Catalogues

AR2013.17.12.27 Box 12 Folder 27: Correspondence 2000-2001 0.05 Cubic feet 1 file folder

Scope and Contents note

Third of three files labeled Correspondence.

AR2013.17.12.28 Box 12 Folder 28: Andean Donation Offer 1994-2000 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, letter of understanding, list of collection.

AR2013.17.12.29 Box 12 Folder 29: General Correspondence 2005-2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, online printout, business card.

AR2013.17.12.30 Box 12 Folder 30: Collection 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, large object list with object ID, department, collection and synopsis.

AR2013.17.12.31 Box 12 Folder 31: CD N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

CD labeled: Robiscek Spanish Colonial Images-Pre-Columbian-Robiscek Collection Sp.Col Images.

AR2013.17.16.2 Subseries 5: Catalogues 1992 0.18 Cubic feet 2 individual boxes in record carton

Series 8: Administration

Scope and Contents note

AR2013.17.6.4 Box 16 Folder 4: Two Catalogues 1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Two hardback copies of the catalogue, Splendors of the New World: Spanish Colonial Masterpieces, presented by NationsBank, Charles L. Mo, author. Images in color and black & white. Two guest passes and card from NationsBank. Both catalogues in gift boxes, one wrapped.

AR2013.17 Series 8: Administration 1984-2013 5.25 Cubic feet 105 file folders in record cartons 11 & 14

AR2013.17.14.1-23 Subseries 1: Staff 1983-2013, N.D. 1.15 Cubic feet 23 file folders

AR2013.17.14.1-23 Box 14 Folder 1: Job Descriptions 1983-2004 1.15 Cubic feet 23 file folders

Scope and Contents note

List of job descriptions, detail descriptions for various positions.

AR2013.17.14.2 Box 14 Folder 2: Curatorial Contract Services 1990-1993 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, personal services agreements, with handwritten notes.

AR2013.17.14.3 Box 14 Folder 3: Employee Handbook and Forms 1996 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 1: Staff

NC-4 form, Form W-4, Application for Employment form, Personal Information form, Enrollment/Refusal Request form, October 1, 1996 Mint Employee Handbook.

AR2013.17.14.4 Box 14 Folder 4: Policies and Procedures 2000 0.05 Cubic feet 1 file folder

Scope and Contents note

Mint Policies and Procedure Handbook, April 1, 2000, revised copy of June 2000.

AR2013.17.14.5 Box 14 Folder 5: Employee Handbook, 2002 2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Mint Employee Handbook, December 2002.

AR2013.17.14.6 Box 14 Folder 6: Employee Handbook, 2003 2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Bound copy of Employee Handbook, January 2003.

AR2013.17.14.7 Box 14 Folder 7: Values and Performance Planning 2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Bound Mint Values and Performance Planning, September 16, 2004, from Linda Christopherson & Associates.

AR2013.17.14.8 Box 14 Folder 8: SMART Goals 2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 1: Staff

SMART Goals Worksheet, power point presentation, June 9, 2005.

AR2013.17.14.9 Box 14 Folder 9: Internet/Computer Information 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

How to access Outlook and full network.

AR2013.17.14.10 Box 14 Folder 10: Staff Meetings 2010-2013 0.05 Cubic feet 1 file folder

Scope and Contents note

Agendas for full staff meetings, handwritten notes.

AR2013.17.14.11 Box 14 Folder 11: Suggestion Box N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Comments, Ideas and Concerns from the Suggestion box.

AR2013.17.14.12 Box 14 Folder 12: Team Building N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Chart filed out from a team building exercise. Note from Sandy Fisher -it looks like staff had to decide what would be most valuable to have if they were lost in the dessert.

AR2013.17.14.13 Box 14 Folder 13: Miss Delhom Contacts 1965,1976 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 1: Staff

Contract agreements between Miss M .Mellanay Delhom and the Mint.

AR2013.17.14.14 Box 14 Folder 14: Miss Delhom's Position 1992-1993 0.05 Cubic feet 1 file folder

Scope and Contents note

Job Description-Decorative Arts Department, Historical Pottery & Porcelain Consultant, numerous copies.

AR2013.17.14.15 Box 14 Folder 15: Daisy Bridges 1992-1999 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, monetary donations and dates.

AR2013.17.14.16 Box 14 Folder 16: Bruce Evans 1993-2000 0.05 Cubic feet 1 file folder

Scope and Contents note

President's goals, news release, handwritten notes, leaving the Mint.

AR2013.17.14.17 Box 14 Folder 17: Dr. Dorie Reents-Budet 2006-2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Resume, correspondence, handwritten notes, suggested activities, goals and objectives.

AR2013.17.14.18 Box 14 Folder 18: Executive Director Search 2008, N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 1: Staff

Search from Board of Trustees meeting of December 8, 2008, Position Overview, both marked Confidential.

AR203.17.14.19 Box 14 Folder 19: Share with Phil 2000-2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten notes, correspondence, papers with his thoughts, online printouts, calendar page from Newsletter, press release.

AR2013.17.14.20 Box 14 Folder 20: Phil Kline 2001-2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Invitation, correspondence, handwritten notes, meeting notes, exhibition proposal for In Their Own Voice.

AR2013.17.14.21 Box 14 Folder 21: Meeting with Kathleen Jameson 2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Notes of meeting with Kathleen and Charles, November 16, 2010.

AR2013.17.14.22 box 14 Folder 22: KVJ Direct Reports Meetings 2013 0.05 Cubic feet 1 file folder

Scope and Contents note

Chart for Direct Report Meetings with Action Item List, June 18, 2013.

AR2013.17.14.23 Box 14 Folder 23: Barbara Perry N.D. 0.05 Cubic feet 1 file folder

Subseries 2: Board of Trustees

Scope and Contents note

Reinstallation of the Delhom Gallery, resume, images of pots in color, registration form.

AR2013.17.14.24-44 Subseries 2: Board of Trustees 1991-2013, N.D. 1.0 Cubic feet 20 file folders

Ar2013.17.14.24 Box 14 Folder 24: Committee to Evaluate Privatization 1991 0.05 Cubic feet 1 file folder

Scope and Contents note

From a notebook, with meeting dates in March - June. Committee: Marc Oken, Susan Surgess, Stephanie Counts, Tomas Cox, Jr., Edward S. Dunn, Sue Friday, Veanessa Greene, Elisabeth Hair, Issac Heard, Patty O'H. Norman, David H. Stovall, Jr., Isaisah Tidwell. Background, history, organizational chart, affiliates, educational programing, exhibition schedule (1985-1993)n staff responsibilities, marketing and development, financial information, Pat Phillips' Handouts to City Council.

AR2013.17.14.25 Box 14 Folder 25: Bylaws 1993 0.05 Cubic feet 1 file folder

Scope and Contents note

Bylaws with draft revision from June 25, 1993.

AR2013.17.14.26 Box 14 Folder 26: Meeting of the Executive Committee 1993 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, agenda, cash report, income and expense report.

AR2013.17.14.27 Box 14 Folder 27: Notebook 1996 1996 0.05 Cubic feet 1 file folder

Subseries 2: Board of Trustees

Scope and Contents note

Large folder of Trustee Notebook from September 1996. Orientation, notes for slide presentation, board list with contact information, Accreditation Self- Study, exhibition schedules, mission statement, strategic plan (1993-1998) Lila Wallace Reader's Digest Fund Grant, non-strategic policy and/or operations considerations.

AR2013.17.14.28 Box 14 Folder 28: Board of Trustees 1998-1999 1998-1999 0.05 Cubic feet 1 file folder

Scope and Contents note

Committee assignments, agenda of board meeting (May 24, 1999), minutes of board meeting (March 22, 1999), facilities committee (1999), reports from affiliate groups, agenda of board meeting (June 16, 1999), new trustee orientation (September 8, 1999), exhibition program, with handwritten notes, 1998-1999 Board of Trustees with contact information.

AR2013.17.14.29 Box 14 Folder 29: Executive Committee 2001 0.05 Cubic feet 1 file folder

Scope and Contents note

Agenda (May 21, 2001) with handwritten notes, minutes (March 22, 2001), financial statements.

AR2013.17.14.30 Box 14 Folder 30: Orientation 2002-2003 2002-2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten notes, orientation (August 29, 2002), audience surveys, exhibition information sheet from American Modern, 1925-1940: Design for a New Age. "One Sheet" for exhibitions - Raphael to Monet, The Art of Gold, Edward Hopper, The Artful Teapot.

AR2013.17.14.32 Box 14 Folder 31: Meeting 2004 2004 0.05 Cubic feet 1 file folder

Subseries 2: Board of Trustees

Scope and Contents note

Minutes of meeting (January 20, 2004).

AR2013.17.14.32 Box 14 Folder 32: Board Orientation 2004 2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Financial report, committee assignments, contact information. schedule of meetings, A&SC annual fund drive, new way to Experience Art, copies of ads: Craft, Art, Design, Revelation, The Nature of Craft and the Penland Experience, Helga, corporate members, affiliate council list with contact information, Affiliates Handbook, membership report, Mission Statement, Strategic Plan.

AR2013.17.14.33 Box 14 Folder 33: Meetings 2005-2006 2005-2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Agenda (September 19, 2005), Executive Committee list.

AR2013.17.14.34 Box 14 Folder 34: Meeting 2006 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Minutes (January 22, 2006) with COPY stamped on it, Draft of Operation Reserve Fund Policy, correspondence, Minutes (December 4, 2006), financial report, Grant Detail for Current and Future Projects.

AR2013.17.14.35 Box 14 Folder 35: Meeting 2007 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 2: Board of Trustees

Agenda (January 22, 2007), one page overview of collections: American Art, Contemporary Art, Craft + Design, Decorative Arts, Historic Costume and Fashionable Dress, Precolumbian.

AR2013.17.14.36 Box 14 Folder 36: Board Lists 2008-2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Board schedule, list of trustees for Art and Craft + Design.

AR2013.17.14.37 Box 14 Folder 37: Meeting 2009 2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Board of Directors membership with purpose, roles and responsibilities, agenda (September 29, 2009), agenda (October 26, 2009), minutes (September 21, 2009), financial report, expansion plan summary, public relations report, grant detail for current and future projects, board and staff list.

AR2013.17.14.38 Box 14 Folder 38: Meetings 2010-2011 2010-2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Committee structures, Sustainer and Above list. agenda (April 19, 2010) with handwritten notes, agenda (August 10, 2010), board contact list, 2011 budget, agenda (April 27, 2010) with handwritten notes, agenda (September 10, 2010), agenda (September 21, 2010) with handwritten notes, 2010-2011 board meeting schedule, board list with email addresses, minutes (October 25, 2010), financial report, agenda (October 26, 2010) with handwritten notes, development report, draft agenda (November 30, 2010), agenda (December 6, 2010), calendar for December 2010 and January 2011) program & events calendar for same time, exhibition schedule in chart form, Henri exhibition prospects, naming opportunities.

AR2013.17.14.38 Box 14 Folder 39: Conflict of Interest Statement 2010-2011 0.05 Cubic feet 1 file folder

Subseries 2: Board of Trustees

Scope and Contents note

Board of Trustees' Conflict of Interest Statement, with place to sign and date.

AR2013.17.14.40 Box 14 Folder 40: Contact Lists 2010-2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Contact lists for Board of Trustees and Board of Directors for Mint Museum of Art and of Craft + Design.

AR2013.17.14.41 Box 14 Folder 41: Schedules 2010-2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Two different lists of board meeting dates.

AR2013.17.14.42 Box 14 Folder 42: Great Charlotte Biz magazine 2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Greater Charlotte Biz magazine (March 2011) with cover story on Richard "Stick" Williams.

AR2013.17.14.43 Box 14 Folder 43: Board List 2013 0.05 Cubic feet 1 file folder

Scope and Contents note

Board and committee members list for FY13.

AR2013.17.14.44 Box 14 Folder 44: General Papers N. D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 3: Physical Facilities - MMA/MMR

Summit Training & Development Institute of N.C. correspondence, responsibilities for boards, art division report.

AR2013.17.11.27-45 Subseries 3: Physical Facilities - MMA/MMR 1985-2016 N.D. 0.95 Cubic feet 19 file folders

AR2013.17.11.27 Box 11 Folder 27: Expansion Newspaper Article 1985 0.05 Cubic feet 1 file folder

Scope and Contents note

The Charlotte Observer, November 10, 1985.

AR2013.17.11.28 Box 11 Folder 28: General Papers on Building and Design 1993-2012 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten notes, expansion responsibilities, action item list, correspondence, installation & opening phased schedule, online print outs, building committee-staff members, MMR Pre-Construction Plan, five year expansion and renovation plan.

AR2013.17.11.29 Box 11 Folder 29: Master Plan 1995 0.05 Cubic feet 1 file folder

Scope and Contents note

Master Plan charts.

AR2013.17.11.30 Box 11 Folder 30: Facility Questionnaire Meeting 1995 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 3: Physical Facilities - MMA/MMR

Handwritten notes, questionnaire for staff, with Charles's filled out and response. supplied by Lee, Nichols, Helper and Ann Beha Associates.

AR2013.17.11.31 Box 11 Folder 31: Architectural Study 1995, N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Print out (possibly for a power point), Staff/Volunteer Survey, with handwritten notes, Potential Respondent Sample, architecture meeting handwritten notes.

AR2013.17.11.32 Box 11 Folder 32: Reinstallation Ideas and Topics 1996 0.05 Cubic feet 1 file folder

Scope and Contents note

Reinstallation meeting, themes for reinstallation of the American Wing, for Wallace Initiative, floor plans, exhibition schedule.

AR2013.17.11.33 Box 11 Folder 33: Standard Facility Report 1998 0.05 Cubic feet 1 file folder

Scope and Contents note

Print out of the Standard Facility Report - United States: Registrars Committee of the American Association of Museum , adopted 1998. Appears to be completed by Martha Tonissen Mayberry.

AR2013.17.11.34 Box 11 Folder 34: Presentation at Friends Meeting 1998 0.05 Cubic feet 1 file folder

Scope and Contents note

Presentation script on Reinstallation at a Friends meeting.

AR2013.17.11.35 Box 11 Folder 35: Lee, Nichols, Helper 1999-2000 0.05 Cubic feet 1 file folder

Subseries 3: Physical Facilities - MMA/MMR

Scope and Contents note

Various papers, charts, programming meetings, adjacency matrix diagram, correspondence, master plan building program, meeting notes, all from Lee, Nichols, Helper.

AR2013.17.11.36 Box 11 Folder 36: Nashville State Capital 2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence from Dana Woody, self-guided walking tour of the Tennessee State Capital, designed by William Strickland, architect of The Mint.

AR2013.17.11.37 Box 11 Folder 37: Planning For The Future Presentation MMA & MMCD 2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Spiral bound - Planning For The Future for MMA and MMCD with color images, expansion fact sheet, with handwritten notes on editing.

AR2013.17.11.38 Box 11 Folder 38: Reinterpretation Meeting 2008 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten notes, agenda on reinterpretation planning.

AR2013.17.11.39 Box 11 Folder 39: Expansion Plans - Fine Arts Collections 2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Plan update for Fine Arts Collections with handwritten notes, two copies.

Subseries 3: Physical Facilities - MMA/MMR

AR2013.17.11.40 Box 11 Folder 40: Transition/Reinstallation Plan Draft 2009-2012 0.05 Cubic feet 1 file folder

Scope and Contents note

Draft of plans for various months with handwritten notes, floor plan.

AR2013.17.11.41 Box 11 Folder 41: Who is the Mint Museum? 2011-2016 0.05 Cubic feet 1 file folder

Scope and Contents note

Print out of ideas for what MMR is verses MMU and MMR Pre-Construction Plan.

AR2013.17.11.42 Box 11 Folder 42: Reinstallation - Gel Sheets N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Presentation in gel sheets proposing the reinstallation emphasize the Mint's strength in: Art of the Americas, Art of Mexico, Central and South America, Art of the United States, Ceramic Arts of Europe and the Americas.

AR2013.17.11.43 Box 11 Folder 43: Floor Plans N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Floor Plans with office placement, names of galleries and what art to place in each.

AR2013.17.11.44 Box 11 Folder 44: Large Floor Plans N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 4: Finances

Large hand drawn floor plans and printed ones for MMR.

AR2013.17.11.45 Box 11 Folder 45: Gallery Guide and Floor Plans N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Gallery Guide for Mint Museum of Art, Floor Plan for MMR and Mint Museum of Art.

AR2013.17.14.45-53 Subseries 4: Finances 1997-2014 0.45 Cubic feet 9 file folders

Ar2013.17.14.45 Box 14 Folder 45: General Financial Reports 1997-2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Numerous budget, correspondence.

AR2013.17.14.46 Box 14 Folder 46: Collections Financial Reports 2005 2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Collections financial reports and for exhibitions.

AR2013.17.14.47 Box 14 Folder 47: Collections Financial Reports 2006 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Collections financial reports and for exhibitions.

AR2013.17.14.48 Box 14 Folder 48: MetLife Insurance 2008 0.05 Cubic feet 1 file folder

Subseries 4: Finances

Scope and Contents note

Metropolitan Life Insurance Company - Certificate of Insurance. Type Term Life & Accidental Death and Dismemberment Insurance.

AR2013.17.14.49 Box 14 Folder 49: Budget Cuts and Expenses Reducing 2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, staff ideas for reducing expenses.

AR2013.17.14.50 Box 14 Folder 50: Budget Charts 2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Charts, worksheets for budgets - proposed, actual and forecast, partially filled out.

AR2013.17.14.51 Box 14 Folder 51: Budget Changes FY14 2014 0.05 Cubic feet 1 file folder

Scope and Contents note

FY14 budget changes with timeline.

AR2013.17.14.52 Box 14 Folder 52: Budget Process FY14 2014 0.05 Cubic feet 1 file folder

Scope and Contents note

Budget Process: Guidelines and Budget Assumptions and Budget Guide, Liaison Contact List.

AR2013.17.14.53 Box 14 Folder 53: Finance and Development Sub Committee N.D. 0.05 Cubic feet 1 file folder

Subseries 5: Meetings

Scope and Contents note

17 page report with pages 1-3 missing.

AR2013.17.14.54-57 Subseries 5: Meetings 2002-2013 0.2 Cubic feet 4 file folders

AR2013.17.14.54 Box 14 Folder 54: Department Heads 2013 0.05 Cubic feet 1 file folder

Scope and Contents note

Agenda (March 25, 2013) with handwritten notes.

AR2013.17.14.55 Box 14 Folder 55: Management Team Meetings Notebook 1 of 2 2002-2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten notes, typed notes, agendas for meetings. Folder 1 of 2.

AR2013.17.14.56 Box 14 Folder 56: Management Team Meetings Notebook 2 of 2 2002-2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Handwritten notes, typed notes, agendas for meetings. online print outs, correspondence with Dudley B. Anderson of planned gifts. printouts of chapters from a publication on Partial Interests and Valuation of charitable gifts, Sales by Category on Admission, Mission Activity Summary, Folder 2 of 2.

AR2013.17.14.57 Box 14 Folder 57: Leadership Team 2008-2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 6: Physical Facility MMU

Agenda for Leadership Team Meetings, handwritten notes, financial report, growth strategy ideas charts.

AR2013.17.11.46-63 Subseries 6: Physical Facility MMU 2000-2010, N.D. 0.9 Cubic feet 18 file folders

Ar2013.17.11.46 Box 11 Folder 46: Expansion and Opening 2006-2010 0.01 Cubic feet

Scope and Contents note

Copy of invitation to Major Announcement, 2008, numerous Expansion Updates and Fact "one sheet", invitation for members-only brunch, 2010, brochure of Grand Opening Celebration, 2010, invitation and relay card for Center City Kickoff Celebration, 2008.

AR2013.17.11.47 Box 11 Folder 47: On Our Way - Museum Campaign 2000 0.05 Cubic feet 1 file folder

Scope and Contents note

Agenda for Facility Committee meeting, 2000, printout of On the Way to a New Art Museum: The Uptown Museum Campaign - Lets the arts move you.

AR2013.17.11.48 Box 11 Folder 48: The Excitement of Building 2000 0.05 Cubic feet 1 file folder

Scope and Contents note

Bound copy of The Excitement of Building: A New Art Museum in Charlotte - confidential draft, for Mint Museum Staff and Trustees Use Only - May 2000.

AR2013.17.11.49 Box 11 Folder 49: Analysis of Facility for MMA and Bechtler 2004 0.05 Cubic feet 1 file folder

Subseries 6: Physical Facility MMU

Scope and Contents note

Analysis of Facility Proposals for The Mint Museum of Art & The Bechtler Art Museum with letter and report and site proposals.

AR2013.17.11.50 Box 11 Folder 50: Cultural Facilities Master Plan 2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Cultural Facilities Master Plan - Implementation Report, May 2005, maybe the printout for a power point.

AR2013.17.11.51 Box 11 Folder 51: Draft Preliminary Program 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

The Mint Museums Draft Preliminary Program prepared by George Sexton Associates.

AR2013.17.11.52 Box 11 Folder 52: Funding/Vision 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

25% Schematic Design Pricing - working copy, a report by Zach Smith, Thoughts on Vision and the New Museum report by Charles, Funding for the Center City Mint Museum Facility and Related Documents.

AR2013.17.11.53 Box 11 Folder 53: Building Committee Meeting 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Print out for power point presentation: The Mint Museums Building Committee Meeting, presented by Machado and Silvetti Associates - Design Architect, Clark Patterson Associates - Executive Architect and George Sexton Associations - Museum Consultant.

Subseries 6: Physical Facility MMU

AR2013.17.11.54 Box 11 Folder 54: Batson-Cook Company Reports 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Cost Tracking Log and Standard Estimate Reports by Batson-Cook Company.

AR2013.17.11.55 Box 11 Folder 55: Lobby Studies 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Color printout of power point presentation - Lobby, Grand Room with digital renderings and proposed floor plans.

AR2013.17.11.56 Box 11 Folder 56: Clark Patterson Associations 2006-2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Meeting notes from Clark Patterson Associations (CPA).

AR2013.17.11.57 Box 11 Folder 57: Wayfinding and Value Engineering 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Wayfinding and Room Identification System by Brinkley Design and DD Budget - Value Engineering Log by Clark Patterson Associates.

AR2013.17.11.58 Box 11 Folder 58: Building Committee Meeting 2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 6: Physical Facility MMU

Agenda for meetings in March and November

AR2013.17.1.59 Box 11 Folder 59: Task Outline 2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Task chart with task name and resource names.

AR2013.17.11.60 Box 11 Folder 60: Opening Week Events 2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Agenda for Opening Week Events and 24 hour Extra Grand Opening with hourly activities.

AR2013.17.11.61 Box 11 Folder 61: Opening Expenses 2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Chart of expenses for First Friday, summary of opening events, media day, opening gala, member brunch, VIP event, Pecha Kucha, Saturday 24 hour.

AR2013.17.11.62 Box 11 Folder 62: Gala Charts N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Various large charts with date, time, what, where, who, etc.

AR2013.17.11.63 Box 11 Folder 63: CD N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 7: Emergency and Strategic Plan

Title of CD: Video Tour of The Mint Museum Expansion in Center City.

AR2013.17.11.64-75 Subseries 7: Emergency and Strategic Plan 1992-2016, N.D. 0.6 Cubic feet 12 file folders

AR2013.17.11.63 Box 11 Folder 64: Security Committee 2001 0.05 Cubic feet 1 file folder

Scope and Contents note

Meeting notes and recommendations regarding security.

AR2013.17.11.64 Box 11 Folder 65: Alarm Response 2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Responding to a Security Alarm - from a notebook.

AR2013.17.11.65 Box 11 Folder 66: Risk Control Services 2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, some marked copy, with Risk Control Services and Fire Systems, Inc., chart of high Value objects, floor plans.

AR2013.17.11.66 Box 11 Folder 67: Evacuation Procedure 2004, N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Evacuation Procedure for Staff. emergency call list, fire extinguishers, fire risk assessment.

AR2013.17.11.67 Box 11 Folder 68: Security Manual 2005 0.05 Cubic feet 1 file folder

Subseries 7: Emergency and Strategic Plan

Scope and Contents note

The Mint Museums Security Manual, draft copy.

AR2013.17.11.68 Box 11 Folder 69: Strategic Planning Project 1992-1993 0.05 Cubic feet 1 file folder

Scope and Contents note

Papers found in one folder, but all turned different directions and out of order. Reports, correspondence, meeting minutes, Strategic Planning Project 1992-1993, draft versions.

AR2013.17.11.69 Box 11 Folder 70: Strategic Context 2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Performance Planning Strategic Context, correspondence and handwritten notes for SLRP - Strategic Long Range Plan.

AR2013.17.11.70 Box 11 Folder 71: Strategic Plan Acquisitions 2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Interim Status Report - Develop a comprehensive acquisitions strategy, marked copy, with handwritten notes.

AR2013.17.11.72 Box 11 Folder 72: Strategic Plan/Action Plans/Performance Objectives 2004-2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Report of Strategic Plan/Action Plan/Performance Objectives, some in chart form, with handwritten notes.

Series 9: Outside Mint

AR2013.17.11.73 Box 11 Folder 73: Strategic Plan 2007-2011 2007-2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Strategic Plan, 2007-2011, two copies.

AR2013.17.11.74 Box 11 Folder 74: Strategic Plan 2012-2016 2012-2016 0.05 Cubic feet 1 file folder

Scope and Contents note

Draft copy of Strategic Plan 2012-2016, correspondence.

AR2013.17.11.75 Box 11 Folder 75: Strategic Plan/Action Plan/Performance Objective N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Plan with handwritten notes, numerous copies.

AR2013.17 Series 9: Outside Mint 1984-2013 3.7 Cubic feet 74 file folders in record cartons 2 & 11

AR2013.17.2.1-3 Subseries 1: Corporate Prospects 2000-2012 0.15 Cubic feet 3 file folders

AR2013.17.2.2. Box 2 Folder 1: 3 Year Sponsorship Proposal 2003 - 2005 0.05 Cubic feet 1 file folder

Scope and Contents note

Bound Recognition Plan for Wachovia, October 2002

Subseries 2: Corporate Collections

AR2013.17.2.1 Box 2 Folder 2: Corporate Membership Campaign 2000 - 2001 1.0 Cubic feet 1 file folder

Scope and Contents note

Report of scorecard as of May 15, 2001.

AR2013.17.2.3 Box 2 Folder 3: Leadership Prospects 2012 0.05 Cubic feet 1 file folder

Scope and Contents note

Corporate Leadership Circle Prospects chart, November 13, 2012.

AR2013.17.2.4-13 Subseries 2: Corporate Collections 1997 - 2000, N.D. 0.5 Cubic feet 10 file folders

Ar2013.17.2.4-5 Box 2 Folders 4-5: Bank of America 1997-2010, N.D. 0.1 Cubic feet 2 file folders

Scope and Contents note

File 4: Lists of collections in various location with count, appraisal value and comments, checklist of African American art collection. File 5: Very large bond booklet with full page color images of the Bank of America Art Collection.

AR2013.17.2.6-8 Box 2 Folders 6-8: Maccabee Life Insurance Company 1990-2000, N.D. 0.15 Cubic feet 3 file folders

Scope and Contents note

File folder 6: Papers from a notebook with correspondence and black & white images. File folder 7: collection description list. File folder 8: slides.

Subseries 3: Related Non-Profit Organizations

AR2013.17.2.9-13 Box 2 Folders 9-13: Royal & SunAlliance 1999-2000, N.D. 0.25 Cubic feet 5 file folders

Scope and Contents note

File folder 9: list of collection. File folder 10: storage and unpacking list. File folder 11: travel to view collection correspondence, storage inventory. File folder 12: Draft of formal proposal to Royal SunAlliance, list of items to examine. File folder 13: Room planning and handwritten notes.

AR2013.17.2.14-29 Subseries 3: Related Non-Profit Organizations 1989 - 2010 0.75 Cubic feet 15 file folders

AR2013.17.2.14-17 Box 2 Folders 14-17: N.C. Arts Council 1998 - 2007 0.2 Cubic feet 4 file folders

Scope and Contents note

File folder 14: Public funding, 1998-1999 basic operating grant program, 1999-2000 basic operating grant program, ASC panel presentation outline, power point, strategic plan 2005-2009 mission: to make NC a better state through the arts, sticker, the value of the arts card, conversation notes. File folder 15: NCAC site visit to Asheville Museum of Art, directions, correspondence, application form 2000-2001, contractor agreement, handwritten notes, internet printouts, general support application form, 2000-2001 NCAC Guide to Grants brochure. File folder 16: NCAC site visit to the Mint and related papers - correspondence, agenda, handwritten notes, power point. File folder 17: 2006 NCAC general support grant application and related papers.

AR2013.17.2.18-20 Box 2 Folders 18-20: Arts & Science Council 1999 - 2007 0.15 Cubic feet 3 file folders

Scope and Contents note

File folder 18: 1999-2000 basic operating grant, FY2005 basic operating grant narrative checklist, correspondence, internet printout, FY2006 basic operating grants program, full color brochure, magnet,

Subseries 3: Related Non-Profit Organizations

sticker, full color directory, Charlotte Repertory Theatre proposed action items in response to the ASC public funding task force. File folder 19: FY2005 BOG Narrative. file folder 20: site visits and related paperwork, correspondence, power point in 2005 and 2007.

AR2013.17.2.21-23 Box 2 Folders 21-23: American Association of Museums 2000 - 2006 0.15 Cubic feet 3 file folders

Scope and Contents note

File folder 21: Assessment related papers and correspondence, 2 black & white brochures of the Code of Ethics for Museums, peer review brochure, MAP helping chart your museum's future brochure, File folder 22: Re-accreditation draft. File Folder 23: Accreditation commission and related correspondence.

AR2013.17.2.24-26 Box 2 Folders 24-26: National Endowment for the Arts 1989-2010, N.D. 0.15 Cubic feet 3 file folders

Scope and Contents note

File Folder 24: Bond copy of A Proposal to The National Endowment for the Art. File Folder 25: 2 copies of Professional Practices in Art Museums, 1992, 2 copies of Professional Practices in Art Museums, 2001. File Folder 26: Correspondence.

AR2013.17.2.27-29 Box 2 Folders 27-29: Others 2007-2009, N.D. 0.15 Cubic feet 3 file folders

Scope and Contents note

File Folder 27: Visual Arts Panel. File Folder 28: Program for the Charlotte Symphony performance at the Mint Museum, November 17, 2009. File Folder 29: Brochure of the Foundations for the Carolinas, brochure of Art at Work: A Collaboration effort of the Foundations of the Carolinas and Mint Museum of Art, handwritten notes, art list, grant application.

Subseries 4: Other Collections

AR2013.17.2.30-33 Subseries 4: Other Collections 1992-2001, N.D. 0.2 Cubic feet 4 file folders

AR2013.17.2.2 Box 2 Folder 30: Lowe Art Museum 1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Color images, correspondence.

Ar2013.17.2.31 Box 2 Folder 31: Hodges Taylor Gallery 1997 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence, art list.

Ar2013.17.2.32 Box 2 Folder 32: NC Museum of Art 2001 0.05 Cubic feet 1 file folder

Scope and Contents note

Project proposal, exhibition prospectus, correspondence.

Ar2013.17.2.33 Box 2 Folder 33: Columbia Museum of Art 2004-2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Internet printout, floor plans, new museum building process, facilities, correspondence, vendors, equipment and materials list used for 1998 new site move and installation.

AR2013.17.2.34-43 Subseries 5: Grants 1995-2009 0.5 Cubic feet 10 file folders

Subseries 5: Grants

AR2013.17.2.34-36 Box 2 Folders 34-36: Lila Wallace-Reader's Digest Fund 1995-1997 0.15 Cubic feet 3 file folders

Scope and Contents note

File folder 34: Correspondence per check. File folder 24: floor plans, reinstallation presentation, lists of tasks, handwritten notes, articles, announcement of award, what the grant enables the Mint to accomplish, identify collection strengths and promote the winners within reinstallation, collections. File folder 36: Correspondence, list of tasks, summary of remarks, directory, Mint visitor data, text panel, handwritten notes, meetings notes, charts, project notes, reinstallation thoughts.

AR2013.17.2.37-43 Box 2 Folders 37-43: Ford Foundation 1997-2003 0.35 Cubic feet 7 file folder

Scope and Contents note

File folder 37: Challenge Campaign - correspondence, recognition for major donors, prospect database, name and addresses, major gift prospects, endowment campaign, handwritten notes, staff team meeting, challenge grant campaign solicitors, Windgate charitable foundation challenge, endowment campaign calendar, Craft + Design Founders Circle Charlotte area members, craft members, lapsed sustainer's and above, correspondence, Vandever Batten Proposal for the Mint, naming opportunities, planned gifts, Board of Trustees Solicitations, promotional points, brochure from Modern Tate, brocedure - The Ford Foundation Challenge for The Mint Museums, newsletter, membership brochure. File folders 38-43: Papers from a large notebook now in 6 folders. File folder 38: Brochure - New Directions/New Donors for the arts, handwritten notes, meeting agenda, invitation, new release, internet print out, flight plans, initiative, Senior Directions newspaper (Feb. 2003). File folder 39: Correspondence, new directions, new donors, selective restaurants, investment management for endowed institutions. File folder 40: correspondence, New Directions/New Donors, grant detail and match chart, grant proposal, financial planning guide for arts organizations, affirmative action policies & practices and summary, handwritten notes. File folder 41: how do non-profits art groups face and deal with issues of technology, correspondence, networking list, New Directions/New Donors, handwritten notes, bonded press clips for New Directions/New Donors. File folder 42: New Directions/New Donors Grant Recipients, handwritten notes, correspondence, New Directions/New Donor Discussion group summaries/notes, contact list, 2001 Annual report for grant, newspaper article, A Proposal to Conduct a Campaign Strategy Study

Subseries 6: Other Grants and Foundations

for the Mint (2000), New Directions? New Donors grant recipients. File folder 43: New Directions/ New Donors table of contents, agenda, map, confidential paper, Ford Foundation Arts Programming, correspondence, The Modern Medici: Patterns, Motivation, and Giving Strategies of the Wealthy by Paul G. Schervish, New Directions/New Donors Convening participants, large number of sheets with a black and white photo and information of these participants, artistic vision, asset allocation graph.

AR2013.17.2.44-48 Subseries 6: Other Grants and Foundations 1997-1999 0.25 Cubic feet 5 file folders

AR2013.17.2.44 Box 2 Folder 44: The Lucy Daniels Foundation 1997-1998 0.05 Cubic feet 1 file folder

Scope and Contents note

1 color brochure.

AR2013.17.2.45 Box 2 Folder 45: Heart Foundation 2001 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence.

AR2013.17.2.46 Box 2 Folder 46: National Endowment for the Humanities 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Grant application package, project budget, Jonathan D. Stuhlman's resume, correspondence with James Swope Fine Arts Conservation, Inc., internet print out.

Subseries 7: Community

AR2013.17.2.47 Box 2 Folder 47: Provident Benevolent Foundation 2009 0.05 Cubic feet 1 file folders

Scope and Contents note

Correspondence, grant application form, 2009-2010 Mint Board of Trustees, grant proposal, black and white copies of photos of storage, internet print out, FY 2010 operating budget.

AR2013.17.2.48 Box 2 Folder 48: Grant lists and Rotasa Art Jewelry Grant 2004-2009 0.05 Cubic feet 1 file folder

Scope and Contents note

Grant detail for current and future projects (2004 and another for 2005), summary timelines- cultural facilities, 2007-2008 basic operating grants, Rotasa Art Jewelry Grant.

AR2013.17.11.1-26 Subseries 7: Community 1992-2014 1.35 Cubic feet 27 folders

AR2013.17.11.1 Box 11 Folder 1: Audience Research 1992 0.05 Cubic feet one file folder

Scope and Contents note

Memorandum from Bruce Evans, Annual Survey of Mecklenburg County Residents, Visitor Exit Survey

AR2013.17.11.2 Box 11 Folder 2: Attendance Tracking 1993, 1998-1999 0.05 Cubic feet 1 file folder

Scope and Contents note

Attendance reports

Subseries 7: Community

AR2013.17.11.3 Box 11 Folder 3: Measuring Program Outcomes - United Way 1996 0.05 Cubic feet 1 file folder

Scope and Contents note

United Way 170 page manual on Measuring Program Outcomes: A Practical Approach

AR2013.17.11.4 Box 11 Folder 4: Public Funding Task Force and Mint Community Relations 1996-1997 0.05 Cubic feet 1 file folder

Scope and Contents note

Memorandum on Public Funding Task Force Deliberation, Mint Community Relations: Outreach and Communication Plans for Controversial Programming

AR2013.17.11.5 Box 11 Folder 5: Marketing Plan 1997 0.05 Cubic feet 1 file folder

Scope and Contents note

Large file of a Marketing Plan 257+ pages. Tabs: Introduction, Current Situation, Audience Research, Audience Evaluations, Goals and Objectives, Action Plan, Marketing Budgets, Summary and Conclusion.

AR2013.17.11.6 Box 11 Folder 6: Marketing Handouts 1997-2006 0.05 Cubic feet 1 file folder

Scope and Contents note

Handouts on General information on the Mint, membership, Elegant Opulence, Fall Enrichment Forum. Hands on Crafts, School Programs.

AR2013.17.11.7 Box 11 Folder 7: Southern Show 1998-1999 0.05 Cubic feet 1 file folder

Subseries 7: Community

Scope and Contents note

Correspondence, Sponsorship Opportunities, Overview, Brochure on various Southern Shows.

AR2013.17.11.8 Box 11 Folder 8: Branding 1999 0.05 Cubic feet 1 file folder

Scope and Contents note

Papers concerning Mint branding by Cd2 Consulting - Fred Dabney

AR2013.17.11.9 Box 11 Folder 9: Public Programs 2000 0.05 Cubic feet 1 file folder

Scope and Contents note

Discussion of Public Programs of the Mint Museum in bullet list.

AR2013.17.11.10 Box 11 Folder 10: Public Trust 2000-2004 0.5 Cubic feet 1 file folder

Scope and Contents note

Articles and papers on museum and the Mint on the subject of Public Trust.

AR2013.17.11.11 Box 11 Folder 11: Audience Surveys and Focus Groups 2001-2001 0.05 Cubic feet 1 file folder

Scope and Contents note

Reports and handwritten notes on Audience Surveys Overview by Major Issues by Category, Corporate Focus Group Session, Members Discussion Meeting, Non-Members.

AR2013.17.11.12 Box 11 Folder 12: Goals and Objectives for Community Relations 2001-2002 0.05 Cubic feet 1 file folder

Subseries 7: Community

Scope and Contents note

Goals and Objectives for Community Relations in bullet format.

AR2013.17.11.13 Box 11 Folder 13: UNCC 2001-2010 0.05 Cubic feet 1 file folder

Scope and Contents note

Correspondence with Bank of America concerning possible art presence in the Chancellor's resident at UNCC, UNCC Alumni Founders Society list.

AR2013.17.11.14 Box 11 Folder 14: Mint's Place in the Community 2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Various papers: Mint's Exhibitions - A Rich Resource for Charlotte and the Greater Community, Executive Summary of benefit of public private partnership, Mayor's Task Force on Cultural Facilities Chairman's Craft Recommendations.

AR2013.17.11.15 Box 11 Folder 15: Charlotte-Mecklenburg Cultural Life Survey 205 0.05 Cubic feet 1 file folder

Scope and Contents note

Cultural Life Survey by UNC Charlotte Urban Institute.

AR2013.17.11.16 Box 11 Folder 16: 70th Anniversary CD 2006 0.05 Cubic feet 1 file folder

Scope and Contents note

CD of 70th Anniversary.

Subseries 7: Community

AR2013.17.11.17 Box 11 Folder 17: Community Forum-New Building 2007 0.05 Cubic feet 1 file folder

Scope and Contents note

Notes from a presentation on Community Forum Regarding New Museum Building with list of slides and questions.

AR2013.17.11.18 Box 11 Folder 18: PR Report & Press Clips CD 2010 0.05 Cubic feet 1 file folder

Scope and Contents note

CD labeled September/October 2010 Public Relations Report & Press Clips.

AR2013.17.11.19 Box 11 Folder 19: Eastover Neighborhood 2003-2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Maps, list of residents with address in Eastover Neighborhood.

AR2013.17.11.20 Box 11 Folder 20: 75th Anniversary 2011 0.05 Cubic feet 1 file folder

Scope and Contents note

Brainstorming Ideas and notes on 75th Anniversary.

AR2013.17.11.21 Box 11 Folder 21: CAD list 2014-2014 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 7: Community

List of speakers and programs for CAD series (Charlotte Architecture and Design - ? on what CAD stands for).

AR2013.17.11.22 Box 11 Folder 22: Decades of Progress N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Information Packet for Decades of Progress: Vote YES for Charlotte's Future.

AR2013.17.11.23 Box 11 Folder 23: Communication Overview N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Communication Overview of Mint.

AR2013.17.11.24 Box 11 Folder 24: Education Opportunities N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Educational Opportunities/Audience Outreach.

AR2013.17.11.25 Box 11 Folder 25: Mint and the Community N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Various papers on Welcome to the World of Exhibitions, Exhibitions as a Rich Resource for Charlotte and the Greater Community.

AR2013.17.11.26 Box 11 Folder 26: Audience Power Point N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Series 10: Visual Materials

Pages of a Power Point on what Mint thinks "we are..." to our audience.

AR2013.17 Series 10: Visual Materials 1982-2003, N.D. 3.55 Cubic feet 71 file folders in record cartons 19 & 20

General note

Unless otherwise noted, the materials in this series are slides. Some of these slides were found in notebooks or folders, but many were in boxes or in no order whatsoever. If the slide is marked with a red capital M with a circle around it, that usually meant that it was the master slide.

AR2013.17.19.1-13 Subseries 1: Costume 1982, N.D. 0.65 Cubic feet 13 file folders

AR2013.17.19.1 Box 19 Folder 1: Paper Dolls-Children's Clothing 1982 0.05 Cubic feet 1 file folder

Scope and Contents note

Paper dolls of children's clothing, some labeled 10/82.

AR2013.17.19.2-3 Box 19 Folders 2-3: Mint Collection N.D. 0.1 Cubic feet 2 file folders

Scope and Contents note

Two file folders of Mint collection pieces, many with accession number.

AR2013.17.19.4-5 Box 19 Folders 4-5: All About Shoes N.D. 0.1 Cubic feet 2 file folders

Scope and Contents note

Subseries 1: Costume

Two file folders with a piece of paper in the first: All about shoes! exhibition, collection & research. These were found in a notebook. Many marked with the date November 20,1996. Unable to say which ones are in the Mint Collection.

AR2013.17.19.6 Box 19 Folder 6: Slide Show N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note**Scope and Contents note**

Already in sleeves with handwritten list.

AR2013.17.19.7 Box 19 Folder 7: Purses N.D. 0.05 Cubic feet 1 file folder

AR2013.17.19.8 Box 19 Folder 8: Lace N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Found together. All have accession numbers.

AR2013.17.19.9 Box 19 Folder 9: Period Images of Children N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

All found together, some very young children and some older.

AR2013.17.19.10-11 Box 19 Folders 10-11: General N.D. 0.1 Cubic feet 2 file folders

Scope and Contents note

Subseries 2: Exhibitions and Collections

Two file folders. Some sheets were already in sleeves and grouped by subjects and other notes. Some with accession number; most without. Subjects: Headlines, Fashion 19840-1940, Beaded, Glass & Jewelry, Barbie Doll, Period Images, Museum of History.

AR2013.17.19.12 Box 19 Folder 12: Transparencies N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Small transparencies: individual or in strips.

AR2013.17.19.13 Box 19 Folder 13: Storage N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Images seem to show storage at Spirit Square, members of the Costume Committee, Metropolitan Museum of Art storage, one labeled Mint storage.

AR2013.17.20.1-47 Subseries 2: Exhibitions and Collections 1988-2003, N.D. 2.35 Cubic feet 47 file folders in 1 record carton

AR2013.17.20.1 Box 20 Folder 1: Ramesses 1988-1989 0.05 Cubic feet 1 file folder

Scope and Contents note

Images of art, event and people.

AR2013.17.20.2 Box 20 Folder 2: Russian Imperial Treasures 1991 0.05 Cubic feet 1 file folder

Scope and Contents note

Russian Imperial Treasures: a La Vielle Russie images.

Subseries 2: Exhibitions and Collections

AR2013.19.20.3 Box 20 Folder 3: Splendors of the New World 1992 0.05 Cubic feet 1 file folder

Scope and Contents note

Gallery images.

AR2013.17.20.4 Box 20 Folder 4: Ben Long 1977 0.05 Cubic feet 1 file folder

Scope and Contents note

The North Carolina Frescos of Ben Long. June 14-August 25, 1997.

AR2013.17.20.5-12 Box 20 Folders 5-12: Evening Elegance Notebooks 1988 0.4 Cubic feet 8 file folders

Scope and Contents note

Eight file folders from two fat Notebooks labeled: Evening Elegance, 150 Years of Formal Fashions. July 25-October 4, 1998.

AR2013.17.20.13-14 Box 20 Folders 13-14: Evening Elegance General 1998 0.1 Cubic feet 2 file folder

Scope and Contents note

Images from the exhibition, some not of clothing.

AR2013.17.20.15 Box 20 Folder 15: Evening Elegance Transparencies 1998 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 2: Exhibitions and Collections

Small transparencies.

AR2013.17.20.16 Box 20 Folder 16: 19th Century Children's Clothing 1999-2000 0.05 Cubic feet 1 file folder

Scope and Contents note

May 28, 1999-March 19, 2000. Exhibition and period images.

AR2013.17.20.17-18 Box 20 Folders 17-18: To Have and To Hold - Costume Images 2000 0.1 Cubic feet 2 file folders

Scope and Contents note

Two file folder of costume images from To Have and To Hold: 135 Years of Wedding Fashion, May 6-August 13, 2000.

AR2013.17.20.19 Box 20 Folder 19: To Have and To Hold - Gallery Images 2000 0.05 Cubic feet 1 file folder

Scope and Contents note

Gallery images from the exhibition.

AR2013.17.20.20 Box 20 Folder 20: To Have and To Hold - Brides in Their Dresses 2000 0.05 Cubic feet 1 file folder

Scope and Contents note

Images of brides wearing their wedding dresses.

Subseries 2: Exhibitions and Collections

AR2013.17.20.21 Box 20 Folder 21: To Have and To Hold - Historical Images 2000 0.05 Cubic feet 1 file folder

Scope and Contents note

Images of wedding and related costume, some commercial images.

AR2013.17.20.22 Box 20 Folder 22: To Have and To Hold - Transparencies 2000 0.05 Cubic feet 1 file folder

Scope and Contents note

Small transparencies, all costume images.

AR2013.17.20.23 Box 20 Folder 23: Unseen Treasures 2000-2001 0.05 Cubic feet 1 file folder

Scope and Contents note

Unseen Treasures: Imperial Russia and the New World, September 9, 2000-January 6, 2001.

AR2013.17.20.24 Box 20 Folder 24: Defining Moment 2000 0.05 Cubic feet 1 file folder

Scope and Contents note

Defining Moments: Victorian Narrative Paintings from The Forbes Collection, January 15-April 12, 2000.

AR2013.17.20.25 Box 20 Folder 25: Little Brides 2000 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 2: Exhibitions and Collections

Little Brides: The Golden Age of Fashion Dolls, May 6-August 13, 2000.

AR2013.17.20.26 Box 20 Folder 26: William Morris 2001-2002 0.05 Cubic feet 1 file folder

Scope and Contents note

William Morris: Myth, Objects and Animals, November 10, 2001-March 31, 2002.

AR2013.17.20.27 Box 20 Folder 27: Ramona Solberg 2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Findings: The Jewelry of Ramona Solberg, January 19-March 30, 2002.

AR2013.17.20.28 Box 20 Folder 28: The Gilded Age 2002 0.05 Cubic feet 1 file folder

Scope and Contents note

The Gilded Age: Treasures from the Smithsonian American Art Museum, January 26-April 21, 2002.

AR2013.17.20.29 Box 20 Folder 29: Fashions of the Gilded Age 2001-2002 0.05 Cubic feet 1 file folder

Scope and Contents note

Fashions of the Gilded Age, December 8, 2001-February 24, 2002.

AR2013.17.20.30 Box 20 Folder 30: Furniture of the American South 2002-2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 2: Exhibitions and Collections

Furniture of the American South: The Colonial Williamsburg Collection, November 22, 2002-January 26, 2003.

AR2013.17.20.32 Box 20 Folder 31: Raphael to Monet 2003-2004 0.05 Cubic feet 1 file folder

Scope and Contents note

Raphael to Monet: European Masterpieces from the Walters Art Museum, Baltimore, October 18, 2003-January 11, 2004.

AR2013.17.20.32 Box 20 Folder 32: Hopper 2003 0.05 Cubic feet 1 file folder

Scope and Contents note

Hopper: The Paris Year, February 22-June 1, 2003.

AR2013.17.20.33 Box 20 Folder 33: Exhibition Gallery Walls 1990-2004, N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Gallery images from: That's All Folks, Zenga, In the Looking Glass, Africa Explores, Fortuny, Service in Style, Native American Traditions, Classic Taste in America, North Carolina Collects, Containers of Beauty, Echoes of Our Past-Palmer Hayden, Recollections: Lumbee Heritage, Earth Images, Kingdom of the Sun, Crystalline Ceramics, Michael Lucero, Southern Arts and Crafts, Built Upon Honor-Owen, Ceramic Art of North Carolina, Meissen Porcelain, Turning Wood into Art, Constructing Elozua, The Artful Teapot, Revelation, Prospectors in Field Gold.

AR2013.17.20.34 Box 20 Folder 34: Art Currents, Vantage Point, Point of View 1992-2005, N.D.
0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 2: Exhibitions and Collections

Jim Bryne, Tarleton Blackwell, Cort Savage, Bob Troutman, Sally Rodgers, Elizabeth Turk, Kent Rockwell, elin o'hara slavck.

AR2013.17.20.35 Box 20 Folder 35: Bearden 1970-2017, N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Bearden art and photo of him, one transparency.

AR2013.17.20.36 Box 20 Folder 36: Artists N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Images of Chuck Close, Morris Louis, Ansel Adams, Jacob Lawrence, Jackson Pollack, Andy Warhol, Robert Brady.

AR2013.17.20.37 Box 20 Folder 37: Precolumbian N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Images of art and gallery installations.

AR2013.17.20.38 Box 20 Folder 38: Mint History N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Historial images plus art, interiors, people, building.

AR2013.17.20.39 Box 20 Folder 39: Maps- Camer Collection 1984-1987 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 2: Exhibitions and Collections

Map collection. Accession dates written on slides.

AR2013.17.20.40 Box 20 Folder 40: Japanese Woodblock N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Woodblock prints. Accession numbers on slides.

AR2013.17.20.41 Box 20 Folder 41: American Narrative Paintings N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

American Narrative Paintings in the Mint Collection, includes a list, but it doesn't match slides.

AR2013.17.20.42 Box 20 Folder 42: Gallery Images, Storage, Tours and Staff N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Tours, gallery images, storage, staff and others, construction and opening in 1985, floor plan, text for attracting non-museum audience.

AR2013.17.20.43 Box 20 Folder 43: Sedan Chair N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Sedan chair and related images.

AR2013.17.20.44 Box 20 Folder 44: Mint Collection N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Subseries 3: Spanish Colonial and Mint Related

King George and Queen Charlotte, Decorative Arts, glass, paintings, almost all with accession numbers.

AR2013.17.20.45 Box 20 Folder 45: MMR and MMCD N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Exterior images.

AR2013.17.20.46 Box 20 Folder 46: Submitted to NCAC N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Post-it note from Rosemary Martin - slides submitted with NCAC general grant application.

Ar2013.17.20.47 Box 20 Folder 47: Auxiliary History Lecture 2001 0.05 Cubic feet 1 file folder

Scope and Contents note

Slides for lecture in February 2001. Exterior, gallery, art, many with accession numbers.

AR2013.17.20.14-24 Subseries 3: Spanish Colonial and Mint Related N.D. 0.55 Cubic feet 11 file folder in record cartons 19 & 20

AR2013.17.19.14-16 Box 19 Folder 14-16: Spanish Colonial Reinstallation N.D. 0.15 Cubic feet 3 file folders

Scope and Contents note

One of three folders from a Notebook labeled: Reinstallation Spanish Colonial Presentation, Initial Presentation Flow, Checklist and Text/Label Copy. Along with slides there are papers with related information.

Subseries 3: Spanish Colonial and Mint Related

Ar2013.17.19.17-18 Box 19 Folder 17-18: Spanish Colonial Master Slides N.D. 0.1 Cubic feet 2 file folders

Scope and Contents note

Two folders from a Notebook labeled: Master Slides.

AR2013.17.19.19 Box 19 Folder 19: Spanish Colonial General N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Some slides marked M for Master Slide, one sleeve of slides was labeled Christopher Columbus 500 Quincentenary Jubilee.

AR2013.17.19.21 Box 19 Folder 20: Trip N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Images probably from Central or South America.

AR2013.17.19.21 Box 19 Folder 21: Pompeii N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note**Scope and Contents note**

Post-it note says: Pompeii Lecture.

AR2013.19.22 Box 19 Folder 22: Vatican and Italian Art N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Series 11: 3D Items

Italian Art, including Michelangelo and the Sistine Chapel.

AR2013.19.17.23 Box 19 Folder 23: Trip to Peru N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

From a Notebook labeled: Trip to Peru.

Ar2013.17.19.24 Box 19 Folder 24: General N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Wide variety of slides. Subjects: Furniture, Gallery photos, Portraits or photo of person, sculpture, Text and Map, Quilt, Teapots, plus with no label.

AR2013.17 Series 11: 3D Items N.D. 2.0 Cubic feet 2 record cartons in 21 & 22, with 1 item in box #1

AR2103.17.21 Box 21: Various Items N.D.

Scope and Contents note

Box contains: 2 piece art sculpture by Jeff Pender in a box with paper information, one throw away camera still wrapped, two photos from the other camera that were developed in May 2022, standing etched glass with Queen Charlotte with a paper note, bag of small items including promotional pins for the Mint, Ramesses, That's All Folks, a Russian coin and other items.

AR2013.17.22 Box 22: Various Items N.D.

Scope and Contents note

Series 12: Oversize

Items are: Wooden toy shaped gun, Mint Museum Antiques Show t-shirt, lady monkey doll in poor condition, carpenter's apron with Mint logo, little box labeled Where's My Office. First Aid related items: arm band, patches, gauze pad, two rolled bandages in boxes, American Red Cross box with scissors, pad and American Red Cross Volunteer pin in its own box. Two books: First Aid Text-book and Home Hygiene and Care for the Sick. Brochure from Johnson & Johnson: First Aid Guide.

AR2013.17.1 Box 1: Hard Hat N.D.

Scope and Contents note

Hard Hat as used for construction sites; well worn.

AR2013.17. Series 12: Oversize 1984-2013 0.91 Cubic feet 1 oversized box: 21" X 25" X 3"

AR2013.17.21.1 Box 22 Folder 1: Certificates of Service 1996-1997 0.05 Cubic feet 1 file folder

Scope and Contents note**Scope and Contents note**

Two matted certificates from the Mint Museum of Art to Ralph Peters and Nancy Pridgeon.

AR2013.17.21.2 Box 22 Folder 2: Paris Chapeaux 1925 0.05 Cubic feet 1 file folder

Scope and Contents note

French publication on hats.

AR2013.17.21.3 Box 22 Folder 3: Certificate of Merit 1986 0.05 Cubic feet 1 file folder

Scope and Contents note

Series 12: Oversize

Boarded certificate for 1986 Graphics Arts Awards Competition to Mint Museum of Art and Washburn Press

AR2013.17.21.4 Box 22 Folder 4: Gallery Copy N.D. 0.05 Cubic feet 1 file folder

Scope and Contents note

Numerous copies of large size laminated gallery copy for two exhibitions: Fashions of the Crimoline Era 1840-1865 and If the Shoe Fits 1930-1990.