

Visiting The Mint Museum Self-Guided Student Groups

Maximum number of students: 30

Please review the following Museum Etiquette and Rules with
all CHAPERONES and STUDENTS.

Enjoy your visit!

We at The Mint Museum look forward to your upcoming visit. We've worked hard to create a vibrant series of exhibitions at our two locations:

The **Mint Museum of Art on Randolph** features a rich collection of American fine and decorative arts with particular strengths in Ancient American art and traditional European ceramics; while the **Mint Museum of Craft + Design** presents the ever-evolving field of international studio craft and design.

We want your visit to be pleasant for your group as well as the other visitors in the museums. **Students and chaperones alike appreciate knowing what is expected of them, so talk about the museum rules and the chaperones' role before you arrive at the museum.**

- When you enter the museum, the **group leader should check-in at the Front Desk** to report the total number of students and chaperones, and to handle payment of the admission fee (if applicable).
- Self-guided groups must be **divided into smaller groups comprised of ten (10) students or less AND (at least) one adult chaperone.**
 - **Chaperones are responsible for supervising their group of students. They must remain with their group at all times and ensure their charges remain together, adhere to museum etiquette and obey the rules.**
 - Groups with **very young and/or special needs children** should provide a **higher ratio of chaperones-to-children** to properly supervise their activities while in the museum.
- Each group of 10 should **begin in different galleries**, rotating through to avoid too many students in one area at once. Ask for a Gallery Guide map at the Front Desk to choose starting points.
- All students and chaperones should wear **name tags and/or some other item that identifies each member as belonging to your group.**

(See reverse side for more information on museum etiquette and rules)

Museum etiquette:

Use **museum voices**. You may speak with your inside voice; you don't need to whisper. We want you to ask questions and to express your ideas. Just remember to respect the other visitors in the gallery.

Use **museum hands**. Unintentional damage may result from gesturing too closely to a work of art. Natural oils on human hands can cause serious damage to artwork over time. Scratches from fingernails and jewelry may damage the art before your eyes. So we ask you **not to touch the artwork, display cases, labels, or walls**. If it's too hard to resist, try holding someone's hand, sticking your hands in your pockets, or putting them behind your back.

Use **museum feet**. Walk quietly and slowly throughout the museums (no running, please) so as not to disturb fragile artwork or others around you. Stand at least two-to-three feet away from the works of art. Do not step or stand on the platforms. They may look like steps or benches, but they are really there to protect the artwork.

A few more rules:

- **Step away from elevators and revolving doors after disembarking** to make room for others.
- **Leave coats, backpacks, umbrellas, and lunches in the bus** whenever possible. Checkroom facilities are limited.
- **Food, drinks, chewing gum, and/or talking on or taking photos with cell phones are not permitted.**
- **Photography** for personal use with a hand-held camera is permitted of certain artworks in some galleries. Before taking a picture (**no flash, please!**) check the object label to be sure photography is permitted.
- When **taking notes or sketching**, students should use their own notebooks as their hard writing surface, not the walls or cases. Sketching may be prohibited for special exhibitions; ask the Front Desk staff about current exhibition sketching policy. Only **dry materials** . graphite or colored pencils . are allowed in the galleries.

For the safety of the artwork and the enjoyment of our other visitors, groups that don't practice museum etiquette and/or don't heed museum rules may be asked by our security staff to leave the museum.

Self-guided student tours must be pre-scheduled. Please contact:
Chris Lalley, Tour Coordinator | 704/337-2043 | chris.lalley@mintmuseum.org

More information, maps and directions at
mintmuseum.org

Mint Museum of Art on Randolph | 2730 Randolph Road
Mint Museum of Craft + Design | 227 North Tryon Street
704/337-2000

